

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, March 11, 2022**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, March 11, 2022 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Kerry Severson, Chad Cosgrove and Bob Frank. Present from the Richland County Sheriff's Department were Sheriff Clay Porter and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, Clint Langreck and Barb Scott.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for March 11, 2022 LEJC Meeting: Committee Chair Luck confirmed that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for March 11, 2022 Meeting: Motioned by Chad Cosgrove to approve the agenda. 2nd to this motion by Bob Frank. Motion passed.

Agenda Item #4: Read and Approve Minutes of the February 11, 2022 LEJC Meeting: Motion by Bob Frank to approve the minutes as printed. 2nd to this motion by Chad Cosgrove. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Sheriff Porter shared an update from the coroner, they are looking for additional staff.

Agenda Item #6: Clerk of Court Update: Clerk of Court Kleist went over her reports with the committee members. She discussed collections and items they are working on with the retirement of the Judge next month.

Agenda Item #7: Probate Updates: Jenifer Laue discussed that a new court reporter has been hired to replace Sue Kaderavek's position, she talked about the judge retiring and the transfer to a new judge and how it affects her department and other departments in the courthouse.

Agenda Item #8: District Attorney Updates: The DA was not available for this meeting.

Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports: Sheriff Porter went over the invoices for the month. Motion to approve payment of the invoices made by Chad Cosgrove, second to this motion by

Bob Frank. Motion approved. Sheriff Porter went over the jail statistics report with the committee members.

Agenda Item #10: 911 Outlay Invoice approval (Central Square): Sheriff Porter stated this invoice is for the mapping imaging in the amount of \$7,455.00, this invoice will need to move forward to County Board. This is an annual maintenance fee and is included in the budget. Motion to approve this invoice by Kerry Severson, second to this motion by Bob Frank. Motion approved.

Agenda Item #11: Approval to advertise for inmate meal contract: Sheriff Porter is asking the committee members to approve advertising for the inmate meal contract which is up January 3, 2023. Motion to approve this item made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved.

Agenda Item #12: Approval of resolution for squad costs: Sheriff Porter stated that he is asking to use borrowed money for squad costs. Sheriff Porter stated that there should be enough money to equip two squads. Sheriff Porter went over some of the current squad fleet issues. Motion to approve this resolution made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #13: Approval to hire casual employee: Sheriff Porter stated that Tyler Barr who is a current officer with the PD and would like to be hired as casual Road Patrol Deputy for the Sheriff's Department. Motion to approve this hire made by Kerry Severson, second to this motion by Bob Frank. Motion approved.

Agenda Item #14: Radio Tower project updates: Luck stated that the committee has been working on the FAQ document as well as talking about borrowing and planning for the project. Scott stated that she noticed in the last meeting that the timing of this project will be very tight, she has received bids back from the vendors. There was discussion on subscriber equipment and if outside departments should be asked to pick up part of the cost for their equipment, who is responsible for that equipment, borrowing for the subscriber equipment, possible grant money available and ARPA funds available.

Agenda Item #15: Mapping, Radio System & Squad Updates: Sheriff Porter went over squad info, Luck asked if there has been a noticed advantage of deputies having their own squad. Porter stated that he has noticed that mileage is beginning to slow and he believes maintenance will slow as well. The department has had issues with the radio system in the last four weeks dealing with paging and no communication to the Cazenovia area, and the dispatch console crashed at that same time.

Agenda Item #16: Future Agenda Items: None

Agenda Item #17: Adjourn; Motion by Bob Frank to adjourn until the regular LEJC meeting on Friday, April 8, 2022 at 8:30am. Second to this motion by Kerry Severson. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler