

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, August 13, 2021**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, August 13, 2021 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Kerry Severson, Chad Cosgrove and Dan McGuire. Present from the Richland County Sheriff's Department were Chief Deputy Clay Porter, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, Clinton Langreck, and Jenifer Laue, members of the Richland Fire Department and members for Partners for Prevention Coalition.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for August 13, 2021 LEJC Meeting: Committee Chair Luck confirmed with Amber Muckler that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for August 13, 2021 Meeting: Motioned by Chad Cosgrove to approve the agenda. 2nd to this motion by Kerry Severson. Motion passed.

Agenda Item #4: Read and Approve Minutes of the July 9, 2021 LEJC Meeting: Motion by Kerry Severson to approve the minutes as printed. 2nd to this motion by David Turk. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Chief Deputy Porter went over the updates from Coroner Jim Rossing.

Agenda Item #6: Clerk of Court Update: Clerk of Kleist went over her reports with the committee members. Kleist informed the committee that meals for jurors have been supplied by Angie out at the campus, this has been very good and cost effective for her department, so Kleist is very happy with using the campus when needed for juror meals.

Agenda Item #7: Probate Updates: Jenifer Laue gave the updates for her department with the committee members. She briefly discussed expenses and the department budget items.

Agenda Item #8: District Attorney Updates: was not able to be at this meeting.

Agenda Item #9: Intro regarding Partners for Prevention Coalition:

Members of Youth for Change from Ithaca High School made a presentation on substance abuse with our youth and how change can take place.

Agenda Item #10: Large Group Application approval for Bunker Hill event:

Porter stated the application has been reviewed by everyone except this committee and signed off by everyone. There are some concerns regarding Covid, it is an outdoor event. Motion to approve the application made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #11: Create a resolution recognizing former Sheriff Jim Bindl's retirement: Porter had a resolution created to recognize former Sheriff Jim Bindl on his retirement. Motion to approve this resolution made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved.

Agenda Item #12: Approve Ordinance for possible Sheriff's position appointment: Porter stated this ordinance was created based of 96-2 for an employee to go back to their former position if that employee is not elected to the position of Sheriff. There was a brief discussion regarding how seniority works when employees move to positons of Sheriff or Chief Deputy. This will need to go to Corporation Counsel and Finance & Personnel. Motion to send this forward to Finance & Personnel made by Melissa Luck, second to this motion by David Turk. Motion approved.

Agenda Item #13: Approve monthly invoices and other Sheriff's Department reports: Chief Deputy Porter went over the invoices with the committee members. Motion to pay the invoices made by Chad Cosgrove, second to this motion made by Kerry Severson. Motion approved.

Luck asked what are the current rules in the jail with the numbers of Covid rising again. Porter stated we are checking inmates as they come into the jail and going back to the initial requirements when Covid began. Luck would like the department to talk to Rose and see what should be done regarding inmates.

Agenda Item #14: Approve Motorola Solutions annual maintenance invoice (Spillman): Porter stated this is the annual maintenance payment to our Spillman system which is in the budget. Motion to approve this invoice by Kerry Severson, second to this by Chad Cosgrove. Motion approved.

Agenda Item #15: Approve J-Comp invoice for backup storage (Fund 75): Porter stated this is a backup system for our buffalo system. This is a network attached storage and this is the storage where all of our body camera is kept. Our original system died and failed and we have to purchase this back up storage to have 2 buffalo systems and this money is available in Fund 75. Motion to approve this purchase made by Kerry Severson, second made by David Turk. Motion approved.

Agenda Item #16: Approval regarding data recovery expense: Porter stated this is a cost of around \$7100/\$7200 for the recovery of the data that was lost in the body camera system failure. The money could come from contingency which is a recommendation from Administrator Langreck. Langreck stated the contingency fund balance is around \$500,000. Langreck feels this is an appropriate expenditure.

Motion made by Chad Cosgrove to approve this cost to be covered by Contingency, second to this motion made by Dan McGuire. Motion approved. This will move forward to Finance & Personnel.

Agenda Item #17: Approval to advertise for the jail locks maintenance contract: Porter is looking to advertise for the jail lock contract which is up at the end of 2021. Motion to approve by Kerry Severson, second by David Turk. Motion approved.

Agenda Item #18: Approval to advertise for the County Stray Animal Rescue contract: Porter states the animal rescue contract is up at the end of 2021. Motion to approve this made by Chad Cosgrove, second by Kerry Severson. Motion approved.

Agenda Item #19: Permission to order department vehicle: Porter stated the committee has already made approval to purchase the vehicle, he wanted to ask the committee to change to a truck over an SUV as the price for a truck is under what the SUV cost would be. This would be an admin vehicle that would not need to be fully outfitted. Porter says the price is less than an SUV and that's a big benefit and the department could utilize the truck in ways that an SUV would not be as big a benefit at the \$29,000 price point. This cost would come out of fund 92, that money has to be spent within a couple of years so there is plenty of time to get this vehicle ordered without any issue. Motion to approve the purchase of the truck made by David Turk, second by Chad Cosgrove. Motion approved.

Agenda Item #20: 2022 Budget Discussion: Porter stated 2 options were submitted to the Administrator which showed 6.88% increase to non-union employees, 7% health insurance increase and no levy increase. 1 option gave a .7% increase which would have cuts of 1 part time typist, 1 full time jailer and 1 full time Road Patrol Deputy as well as equipment cuts, but what that option does not show is that overtime would cause an increase of well over \$100,000 which would also reflect in a cut in services due to less staff and therefore the savings would be much less than .7%. Option 2 shows a 5% increase in levy with still the elimination of the part time typist but does not eliminate the other full time positions which is realistically how the department needs to function without cutting services to the community. LEJC Committee make a request of the option not to cut staff in the department this forward to Finance & Personnel. Motion made for this request by Chad Cosgrove, second to the motion by Kerry Severson. Motion approved.

Agenda Item #21: Policy on removal of items from emergency scenes: Porter stated there was a past policy and new policy regarding this, but it doesn't specifically spell it out, but it does state that the department cannot benefit from something that happens during the job. There was a semi rollover that had groceries. Groceries were spilled onto the road and employees took some of the items spilled onto the roadway. The department dealt with this issue and the items were returned back to the dumpster site or donated to the food pantry. We do not have a policy about items at a crash scene, but we do have a policy about department ethics.

Agenda Item #22: Discussion and approval for Radio Tower Project: Barb Scott stated the county needs to move forward with the RFP. Scott went over the

coverage of our county from True North. Scott stated that vendors will need to make proposals that will have to reach the 95% coverage. Scott says another meeting needs to be made with True North to reflect on the coverage inaccuracies. Concerns of not having enough towers in the plan would lead to inadequate coverage of the county. Porter stated the county can't just sit and not do anything, we need to move forward as the radio system is going to fail. Porter stated that there needs to be a recommendation on how to move forward. Mike from True North joined the meeting and discussed towers, coverage throughout the county locations. Luck's concern is if 95/95 is totally unattainable in Richland County. The request is to have the coverage information re-run for better accuracy. Luck needs to have the committee choose an option and then True North will move forward to have the vendors answer the more specific questions and issues. Motion made by Chad Cosgrove to move forward with Option #3 and send forward to Finance & Personnel, second to this motion made by David Turk. Luck would like to have communication with the departments that did not reply back regarding equipment costs. Motion approved.

Agenda Item #23: Mapping, Radio System & Squad Updates: Porter stated no radio failures in the last month. Porter is waiting on the insurance checks for the squad re-build. Porter had no updates on mapping.

Agenda Item #24: Future agenda items: nothing for this item.

Agenda Item #25: Adjourn; Motion by Kerry Severson to adjourn until the regular LEJC meeting on Friday, February 13, 2021 at 8:30am. Second to this motion by Chad Cosgrove. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler