

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, May 14, 2021**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, May 14, 2021 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Kerry Severson, Chad Cosgrove and Dan McGuire. Present from the Richland County Sheriff's Department were Chief Deputy Clay Porter, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, Clint Langreck, and Barb Scott.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for May 14, 2021 LEJC Meeting: Committee Chair Luck confirmed with Amber Muckler that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for May 14, 2021 Meeting: Motioned by Chad Cosgrove to approve the agenda. 2nd to this motion by Melissa Luck. Motion passed.

Agenda Item #4: Read and Approve Minutes of the April 9, 2021 LEJC Meeting: Motion by Kerry Severson to approve the minutes as printed. 2nd to this motion by Chad Cosgrove. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Luck discussed with the committee members a letter that Coroner Rossing submitted regarding where to send cases. This letter was stated cases are usually sent to Dane County Medical Examiner's Office as they've always been very helpful and available when needed for autopsies. The concern is the cost paid to Dane County compared to possibly the UW, but Luck feels the level of service we receive from them is above and beyond, the other committee members agreed.

The Chief Deputy went over updates from the Coroner with the committee members.

Agenda Item #6: Clerk of Court Update: Stacy Kleist went over her reports with the committee members. Kleist talked about the next time there is a jury trial she would like to have them arrive by the parking lot and that employees leave the parking lot spaces open for jurors when there is a jury trial. Severson stated Kleist should maybe go to the property committee to see if something can be done with the parking lot before the next jury trial.

Agenda Item #7: Probate Updates: Jenifer Laue informed the committee that Devon Rupnow has completed her probation and she would like to ask the committee to approve her probation completion. Motion to approve Ms. Rupnow's probation completion made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved.

Laue went over her reports with the committee members and discussed them briefly.

Agenda Item #8: District Attorney Updates: DA Harper went over items happening in her department. She talked about sexual assault cases and how they are handled. She briefly talked about scheduling out of county judges for virtual court appearances.

Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports: Chief Deputy Porter went over the monthly invoices with the committee members. Motion to approve paying the invoices made by Kerry Severson, second to this motion made by Dave Turk. Motion approved. Chief Deputy Porter went over the jail statistic report with the committee members.

Agenda Item #10: Pay out court trial hours for previous Road Patrol Deputy: Chief Deputy Porter informed the committee there was a request made to pay out former Deputy Billy Kellogg who was in the last jury trial and the request is to pay him at his last pay when he worked for the Sheriff's Department for the hours he was involved in the jury trial. The committee would like to see a policy made for former employee's like this so that they can get paid out when they have to come back for a jury trial. Motion to approve paying out former Deputy Billy Kellogg for his time in the jury trial made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #11: Review & update Ordinance 89-7: Luck stated this ordinance has never been updated in the original ordinance. The Sheriff's Department has been keeping a log of changes made to the original Ordinance 89-7. Luck would like to ask that the ordinance be re-typed into a document that can be manipulated and changes can be shown within the document. The future plan is to have Ordinances updated and put into a new format.

Agenda Item #12: Take home squad policy: Luck wanted this committee to look at the Take Home Squad policy that was provided by the Sheriff's Department now that all deputies have take-home squads. The committee discussed when they feel any type of personal use is appropriate and not appropriate and this being stated in the policy. Chief Deputy Porter and committee member Severson will look at the policy and work on making any amendments to the policy if needed.

Agenda Item #13: Wearable video camera replacement: Chief Deputy Porter informed the committee that our wearable camera fleet is aging and slowing beginning to fail. Porter has spoken with Motorola regarding new equipment out there called Watch Guard and was hoping to have prices but has not received that as of the meeting. He would like to have all body camera video stored in the same location. Currently there is only one vehicle in the fleet that has a Dash Cam. Porter would like to have the two new squads that are being equipped will be equipped with a dash cam and body worn camera. The department is borrowing some body worn cameras from

the Police Department as the extra cameras the department has no longer work. Rough cost for the new cameras would be around \$5500 with the dash and body worn cameras. Porter's goal is to put new dash units in vehicles as vehicles are replaced, but would need to have the body worn camera's replaced which is around \$900 per unit. Porter would get pricing information and bring that back to the committee.

Agenda Item #14: Reliance visitation video kiosk: Chief Deputy Porter stated the information regarding this has been written into the grant that the Sheriff's Department worked with the Clerk of Court office on. There may be some additional costs that were not put into the grant, but it would be something like wiring and cable. This is a kiosk were the visitor is in the lobby on a video kiosk and the inmate stays in the cell and can see them on their Ipad which is provided by the jail.

Agenda Item #15: Approval to apply for a hiring grant: Porter stated there is a Cops hiring grant. We did not get approved for it last year but the department would like to apply for it again. Porter is asking for approval to apply for this grant. There is a match, the first year it would cover 75% of wages and benefits and the county would have to match 25% for the first 3 years. Application deadline for this grant is June 15, 2021. This would be for a new position for the road patrol, the department has been asking for several years for an additional position since around 2010 when a deputy retired and the department has never been able to fill that vacant position by the county. The department currently has 13 road deputies (including the Investigator position). The work load doesn't decline and with newer issues this position provided by this grant would help with coverage and work load. Luck would like to have the Chief Deputy put in writing what specifically the department would like to see this additional position provide to the department. Severson agrees, he does think the additional position would help with the overtime the department seems to incur on a yearly basis. Motion to approve applying for the grant made by Chad Cosgrove, second to this motion Kerry Severson. This allows the department to apply for the grant, but still allows the department/county to turn down the grant funding if the county doesn't not allow for the hiring of a position with the grant. Motion approved.

Agenda Item #16: Approval for yearly summer speed grant: This is the yearly summer speed enforcement grant in the amount of \$10,000. This grant reimburses the department for overtime for speed enforcement during certain months. Motion to approve applying and accepting this grant made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #17: Radio project updates – Discuss final report date: Luck stated there is a conflict on the final report date and would like to meet on this at the June 11, 2021 LEJC meeting but needs to be done on a different date. The agreed date to meet on this will be June 21, 2021 at 12:30pm.

Agenda Item #18: Mapping, Radio System & Squad Updates: Chief Deputy Porter went over the mileage report with the committee members. Still working on the replacement of the squad that was totaled out from involving a deer. This is the insurance replacement squad. There is still 6 vehicles on the fleet that has high mileage. No mapping updates and no radio failures in the last month.

Agenda Item #19: Future Agenda Items: Severson would like to have Nathan White, the State Jail Inspector, come to a meeting and give an update on his inspection report.

Agenda Item #20: Adjourn; Motion by Kerry Severson to adjourn until the regular LEJC meeting on Friday, June 11, 2021 at 8:30am. Second to this motion by Melissa Luck. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler