

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, March 12, 2021**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, March 12, 2021 at 8:30am via Webex.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members Kerry Severson, Chad Cosgrove and Dan McGuire. Present from the Richland County Sheriff's Department were Chief Deputy Clay Porter, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, Jenifer Laue, Clinton Langreck, Barb Scott and Eric Flansberg.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for March 12, 2021 LEJC Meeting: Committee Chair Luck confirmed with Amber Muckler that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for March 12, 2021 Meeting: Motioned by Chad Cosgrove to approve the agenda. 2nd to this motion by Kerry Severson. Motion passed.

Agenda Item #4: Read and Approve Minutes of the February 12, 2021 LEJC Meeting: Motion by Chad Cosgrove to approve the minutes as printed. 2nd to this motion by Melissa Luck. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Chief Deputy Porter gave an update from the coroner's office.

Agenda Item #6: Clerk of Court Update: Kleist went over her reports with the committee members and discussed briefly that there will be a jury trial that begins next Wednesday, March 17th.

Agenda Item #7: Probate Updates: Laue went over her monthly reports with the committee members and briefly discussed her office budget.

Agenda Item #8: District Attorney Updates: Not available for this meeting.

Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports: Chief Deputy Porter went over the jail statistics with the committee members. Porter also went over the invoices for the month with the committee members. Motion to approve paying the bills made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved.

Agenda Item #10: Potential casual employee new hire: Porter stated the department is looking to hire Eric Flansberg as a casual employee. He has worked for several agencies and is dual certified for road and jail.

Agenda Item #11: Permission to spend money from the 2021 Capital Improvement Fund to pay for and build squads: Porter stated when we budgeted new squads for 2021 the money was put into the Capital Improvement fund. Porter is now asking for permission to forward this approval to Finance & Personnel from this committee to spend money from that fund for building and purchasing of 2 new squads. Motion to approve using the Capital Improvement funds for the new squads made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #12: Radio Tower Project updates: Porter and Scott stated that the contract has an addendum that needs to be approved. Once that addendum has been approved things can proceed forward. True North will begin work on this project within at least 45 days from the date the contract is signed.

Agenda Item #13: Mapping, Radio System & Squad Updates: Radio system has had 4 failures just in one week. The system is currently working on a backup radio but it is not a complete fix or good fix to the radio system issues. Porter stated that the dispatch console may need to be replaced mid-project. It has been 24 hours since the last fix. The dispatch console is a used console from LaCrosse County. Porter does not have figures at this time for what the cost could be to have to replace the dispatch console. If the console would completely die, Baycom has informed IT that they have enough parts and pieces to keep the radio up and running. Barb Scott stated there is a lot of work that needs to be done on the mapping that needs to be done for the county. Luck commented on the mileage report and how there are several vehicles in the fleet that have high mileage. Porter stated there was a squad vs. deer and it was a squad that didn't have a bush guard on it so it appears that vehicle might be totaled out. This would be an insurance claim vehicle. This may free the department up to gain another new squad as there is total replacement when a vehicle is totaled out.

Agenda Item #14: Future Agenda Items: Luck wanted to bring to the committee that she would like to have a 2020 Budget review with the Sheriff's Department. Kerry stated he would like to see GPS tracking of squad cars. Luck is hoping that in April we will be able to have meetings back in person.

Agenda Item #16: Adjourn; Motion by Chad Cosgrove to adjourn until the regular LEJC meeting on Friday, April 9, 2021 at 8:30am. Second to this motion by Dan McGuire. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler