

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, February 12, 2021**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, February 12, 2021 at 8:30am via Webex.

Committee members present at the meeting were: David Turk, Kerry Severson, Chad Cosgrove and Dan McGuire. Present from the Richland County Sheriff's Department were Chief Deputy Clay Porter, and Amber Muckler. Also present for the meeting or a portion of the meeting was Deputy Clerk of Court DJ Adams, Jenifer Laue, and Barb Scott.

Agenda Item #1: Call to Order: Committee Vice Chair Turk called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for February 12, 2021 LEJC Meeting: Committee Vice Chair Turk confirmed that the meeting was properly posted. Upon receiving confirmation Turk declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for February 12, 2021 Meeting: Motioned by Chad Cosgrove to approve the agenda. 2nd to this motion by Dan McGuire. Motion passed.

Agenda Item #4: Read and Approve Minutes of the January 8, 2021 LEJC Meeting: Motion by Dan McGuire to approve the minutes as printed. 2nd to this motion by Chad Cosgrove. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Coroner updates were provided by Kathy Rossing via email. Chief Deputy Porter went over the updates with the committee members.

Agenda Item #6: Clerk of Court Update: Clerk of Court Kleist was not available for the meeting so Deputy Clerk of Court DJ Adams went over the reports with the committee members. Their office is back to full staff after a member was gone on family leave. He briefly talked about issues going on in the department with the committee members. Barb Scott talked about the progress that has been made with the court room video system.

Agenda Item #7: Probate Updates: Jenifer Laue briefly talked about the maintenance that has been completed on the large court room and how nice it looks. Laue did not have any reports to go through with the committee members but stated that changes since last month were very minimal and nothing unexpected. Court is still being held via zoom with Judge Sharp and other out of county judges.

Agenda Item #8: District Attorney Updates: No updates from the DA's office for this meeting.

Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports: Chief Deputy Porter went over the monthly invoices with the committee members. Motion to approve payment of the monthly invoices made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved. Chief Deputy Porter went over the jail statistics report with the committee members.

Agenda Item #10: Hotel rate approval for jail school (rate is above state approved rate.): The committee is being asked to approve a hotel rate for an employee going to jail school in Wausau, the hotel rate was \$96 which is above the state rate of \$82. Muckler stated it is getting harder to find hotels that honor the state rate. The rate was for 4 weeks of jail school and DOJ will reimburse for the hotel rate. Motion to approve the hotel rate made by Chad Cosgrove, second to this motion by Dan McGuire. Motion approved.

Agenda Item #11: Approval of casual Road Patrol Deputy (McNurlin): Chief Deputy Porter states there has been an MOU constructed that the Sheriff and Probate Department head would need to sign approving former Deputy McNurlin to be hired as a casual Road Patrol Deputy. Devon is dual certified, so she would be able to fill in on the road and jail as well. Devon's current hours are 35 per week, so if we were to use her in our department we could pay her for 5 hours straight time and then anything over the 5 hours would be paid at overtime. Laue stated she did not have any opposition regarding this request. Motion to approve this request made by Kerry Severson, second to this motion made by Chad Cosgrove. Motion approved.

Agenda Item #12: Open & approve squad bid(s): Chief Deputy went over the bid that came in from Fillback Ford. The lowest bid received was for the Ram at \$29,204.50, followed by the Dodge Durango at \$34,712.50, next Ford Explorer at \$34,969.50 and last with the Ford F150 at \$35,889.50. Chief Deputy Porter would like to recommend the Ford Explorer for purchase, the department is asking for 2 squads this year. Porter stated he would like to have more time to see how the Durango's perform over a longer period of time with the department and that's why he's asking for the committee to consider the Explorer over the Durango at this time. Motion to approve purchasing 2 Ford Explorers at \$34,969.50 each made by Chad Cosgrove, second to this motion by Dan McGuire. Motion approved.

Agenda Item #13: Lexipol policy contract approval: Chief Deputy Porter stated that he sent information to Ben Southwick twice to review the contracts and has not received a reply from him. The total price is \$14,059.80 for the contract with them, this amount will be paid through our insurance company the department will not have to pay for anything regarding this contract. Motion to approve this policy contract approval made by Dan McGuire, second to this motion made by Kerry Severson. Motion approved.

Agenda Item #14: Approval to apply for the TCPR Grant: Chief Deputy Porter informed the committee this grant would allow our department to help put our dispatchers through the EMD training. This grant is a Tele Communicator CPR grant, with all the new employees we have in dispatch we have a lot of employees not EMD certified. We are looking to apply for about \$3000. This will pay for about half of the cost for the EMD training. Motion to approve applying for this grant made by Kerry Severson, second to this motion made by Chad Cosgrove. Motion approved.

Agenda Item #15: Radio Tower Project Updates: Chief Deputy Porter stated there was not much for updates. This issue is on the next County Board meeting to approve the RFP, True North.

Agenda Item #16: Mapping, Radio System & Squad Updates: Porter stated there may be another grant coming from the state to help update the department's mapping. There have been no major issues with the radio. Nothing new for squads, the mileage report was issued to committee members.

Agenda Item #17: Adjourn; Motion by Chad Cosgrove to adjourn until the regular LEJC meeting on Friday, March 12, 2021 at 8:30am. Second to this motion by Kerry Severson. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler