

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, January 8, 2021**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, January, 2021 at 8:30am via Webex.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Dan McGuire, Kerry Severson and Chad Cosgrove. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Clay Porter, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Clinton Langreck, Toby Johnson, Jenifer Laue and Barb Scott.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for January 8, 2021 LEJC Meeting: Committee Chair Luck confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for January 8, 2021 Meeting: Motioned by Chad Cosgrove to approve the agenda. 2nd to this motion by David Turk. Motion passed.

Agenda Item #4: Read and Approve Minutes of the December 11, 2020 LEJC Meeting: Motion by David Turk to approve the minutes as printed. 2nd to this motion by Chad Cosgrove. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: The Sheriff gave an update from the coroner. End of year totals were given for 2020 and staff is still continuing to wear the proper PPE on calls.

Agenda Item #6: Clerk of Court Update: Kleist went over her reports with the committee members and briefly explained her 2020 outlook for her department's budget.

Agenda Item #7: Probate Updates: Laue went over her reports with the committee members and briefly discussed her revenues and expenses outlook for 2020. Laue & Kleist briefly went over the status of the courtroom project, comments were made that the big courtroom does need to be re-painted.

Agenda Item #8: District Attorney Updates: DA Harper went over issues happening in her department. Harper talked about how zoom and court appearances have been dealt with and that jury trials are beginning to stack up due to in person appearances not happening within the last year.

Agenda Item #9: Humane Officer/Animal control yearly updates and information: Investigator Toby Johnson went over the numbers of animals picked up for the county in the last year that was 37 animals. Inspections have all looked good when the facility has been inspected, most inspections were done over the phone due to Covid. The animal control person also has her own personal shelter service for animals and has other animals that are not a county animal issue. Once Covid issues go back to normal Johnson will go out and do on-site inspections.

Agenda Item #10: Approve monthly invoices and other Sheriff's Department reports: Sheriff Bindl went over the monthly invoices with the committee member. Motion to approve paying the monthly invoices made by Chad Cosgrove, second to this motion by David Turk. Motion approved. Sheriff Bindl went over the jail statistics with the committee members. Sheriff Bindl talked about getting staff the Covid vaccinations.

Agenda Item #11: Radio Maintenance Contract Invoice approval (General Communications): Chief Deputy Porter asked the committee for approval of the radio contract from General Communications. This is the normal yearly maintenance contract which comes out of the radio budget. Motion to approve payment of this invoice made by David Turk, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #12: Axon Taser Contract payment approval: Porter stated this invoice is an invoice for our Taser program. Motion to approve payment of this invoice by Dan McGuire, second to this motion made by Chad Cosgrove. Motion approved.

Agenda Item #13: Casual employee uniforms: Porter stated the department is looking for a line item where casual employees can have a little money to purchase some uniform clothing. Currently there is no uniform allotment for them, but we will have some new employees coming into the department that will need uniforms. Porter stated his thoughts are to have uniforms turned back in if a casual employees quit. Currently it is thought to have the cost for these uniforms to possibly be taken out of officer equipment as for 2021 there is not enough money in the uniform and medical line item. It was decided that uniforms would be taken out of the uniform and medical exam line item, for 2021 that line item will be over, additional money will need to be budgeted for 2022. There were no objections for this agenda item.

Agenda Item #14: Schedule employee candidate interviews with committee members: Interviews need to be held for the candidates for the open positions (jail & road) in the department. Interviews will have to be held in person and masks will be required. There will be 5 interviews for patrol and 5 interviews for the jail position. Dates agreed to were Thursday, January 21, 2021 at 5pm and also Friday, January 22, 2021 at 5pm.

Agenda Item #15: Permission to solicit bids for new squad cars: Chief Deputy Porter informed the committee the department is asking permission to get bids for 2 squad cars for 2021 that were allowed in the budget. Motion to approve this made by Melissa Luck, second to this motion by David Turk. Motion approved. Per

Sheriff Bindl he wanted to remind the committee that the department gave up one squad that was asked for in the 2021 budget.

Agenda Item #16: Discussion on possible contracting with Lexipol for Department policy: Porter stated Lexipol is risk management company that specializes in writing policy for law enforcement, ems and other emergency departments. Porter stated that he recently found out the WI County Mutual Insurance will cover the cost of this. Daily training bulletins are provided to the deputies under Lexipol, the deputy would sign in and go over the policy and then even be tested on the policy. State policy would be included, high risk policy would also be included. If state law changes, Lexipol would update all of this and they stand behind their policies up to the Federal level. It is a yearly subscription is \$14, 059.80, this would include the policy manual and daily training bulletins which would all be covered under our insurance with WI County Mutual. Luck believes this is a good idea especially with all the issues over the last year that have happened in our state and nation. Porter would like to have this contract in place with Lexipol within a couple of months. Motion to approve getting this contract from Lexipol and bring the information back to LEJC for approval made by Chad Cosgrove, second to this motion made by Dan McGuire. Motion approved.

Agenda Item #17: Radio Tower project updates: Interviews for the RFP candidates are later in this meeting, no other updates at this time.

Agenda Item #18: Mapping, Radio System & Squad Updates: Luck commented that in looking at the mileage report the department has 7 squads over 100,000 miles so the department is still behind in keeping up with replacing older squads in the fleet. Porter had no updates with mapping and for radios Barb Scott stated that NG911 found errors in our mapping and need to get these errors fixed. Porter stated that someone from the department probably needs to be involved along with Jason Marshall from MIS.

Closed Session: Motion to approve moving to closed session to hold interviews for the Richland County Radio project RFP candidates at 9:51 am made by Chad Cosgrove, second to this motion made by Dan McGuire. Turk, Cosgrove, McGuire and Luck were all Ayes for the roll call vote. Motion approved.

Agenda Item #19: Interview RFP candidates for the Richland County Radio project: Interviews were held with the 3 candidates for the RFP consultant for the Richland County Radio Project which were Tusa, Evans and True North.

Return to open session: Motion to return to open session made by Dan McGuire, second by Chad Cosgrove. Motion approved. At 1:05 pm the meeting was moved back to open session.

Agenda Item #20: Discussion and possible action regarding closed session item: After discussion regarding the interviews of all of the candidates the decision was made to move forward by naming True North as the RFP picked by the members of the committee and the department. Motion to approve the bid for RFP from True North made by Dan McGuire, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #21: Adjourn; Motion by David Turk to adjourn until the regular LEJC meeting on Friday, February 12, 2021 at 8:30am. Second to this motion by Dan McGuire. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler