

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, November 13, 2020**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, November 13, 2020 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Kerry Severson, and Chad Cosgrove. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Clay Porter, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, and Jenifer Laue.

**Agenda Item #1: Call to Order:** Committee Chair Luck called the meeting to order at 9:00am.

**Agenda Item #2: Read and Approve Notice of Posting for November 13, 2020 LEJC Meeting:** Committee Chair Luck confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for November 13, 2020 Meeting:** Motioned by David Turk to approve the agenda. 2<sup>nd</sup> to this motion by Chad Cosgrove. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the October 9, 2020 LEJC Meeting:** Motion by Chad Cosgrove to approve the minutes as printed. 2<sup>nd</sup> to this motion by David Turk. Motion passed, minutes accepted.

**Agenda Item #5: Coroner Updates:** Chief Deputy Porter gave an update for the coroner's office.

**Agenda Item #6: Clerk of Court Update:** Clerk of Court Kleist emailed her reports to the committee members. The work with the court room renovations is moving forward.

**Agenda Item #7: Probate Updates:** Jenifer Laue discussed the renovations are going as well as expected. Laue informed the committee members that the new hire for the Deputy Position in her office has been hired. The new hire is Devon McNurlin who is currently working at the Sheriff's Department. Motion to approve the new hire for the Probate office made by David Turk, second to this motion made by Chad Cosgrove. Motion approved.

**Agenda Item #8: District Attorney Updates:** DA Harper was not able to be in this meeting.

**Agenda Item #9: Approve monthly invoices and other Sheriff's**

**Department reports:** The Sheriff went over the invoices for the month with the committee members. Motion to approve the invoices made by Chad Cosgrove, second to this motion by Melissa Luck. Motion approved.

Sheriff Bindl went over the monthly report with the committee members. Sheriff Bindl talked with the committee about possibly putting the desk down at the main entrance with the number of Covid cases increasing.

**Agenda Item #10: Approval of casual Jailer/Dispatcher new hire:**

Chief Deputy Porter received an application from Elle Kinnison who is currently an intern with the Department and would like to be hired as a casual jailer/dispatcher with the department. Motion to approve Ms. Kinnison as a casual jailer/dispatcher made by David Turk, second to this motion by Chad Cosgrove. Motion approved.

**Agenda Item #11: Permission to begin Road Patrol hiring process:**

Chief Deputy Porter informed the committee that the department needs approval to begin the hiring process for Road Patrol Deputies. Motion to approve the hiring process made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved.

**Agenda Item #12: Permission to advertise for casual Road Patrol position:**

Porter stated the department is looking to hire more casual Road Patrol deputies, the department recently had 2 people retire their positions. These people can do multiple jobs such as court officers, transport officers and fill in on the road. Motion to approve advertising for casual road patrol deputies made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved.

**Agenda Item #13: Permission to extend current timeline for applications for Jailer/Dispatcher eligibility list:** Porter stated that the department has advertised for the open jailer/dispatcher position and has only received 3 applications. Porter would like to extend the Wilinet application so that we can see if the department gets anymore applications. Motion to approve extending the timeline for the open jailer/dispatcher application deadline made by David Turk, second to this motion made by Chad Cosgrove. Motion approved.

**Agenda Item #14: Approval of MOU – Compensatory time changes for union employees of the Sheriff's Department:** Porter stated this MOU is to keep the union in line with the rest of the county regarding the amount of compensatory time that a union member could accrue and keep on the books. Motion to approve the MOU for Comp time made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved.

**Agenda Item #15: Portable radio purchase approval:** Porter stated that the portable radios the department currently has have become quite outdated. Porter would like to purchase a few new portable radios for the department. The amount for a new portable radio would be \$2,005 for each radio and the department would like to purchase two new radios. The money will be coming out of fund 75 which is the Capital Projects fund. Motion to approve this purchase for 2 portable radios purchases made by Chad Cosgrove, second to this motion by David Turk. Motion approved.

**Agenda Item #16: Radio Tower Project updates:** Chief Deputy Porter stated the RFP is out and for consultants to view as of now.

**Agenda Item #17: Mapping, Radio System & Squad Updates:** Porter stated that the department is getting good reports regarding the new squads. The mileage report was shared with the committee members via email.

**Agenda Item #18: Adjourn;** Motion by David Turk to adjourn until the regular LEJC meeting on Friday, December 11, 2020 at 9:00am. Second to this motion by Chad Cosgrove. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler