

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, October 9, 2020**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, October 9, 2020 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Kerry Severson, Dan McGuire and Chad Cosgrove. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Clay Porter, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Clinton Langreck, Jenifer Laue, and Barb Scott.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 9:00am.

Agenda Item #2: Read and Approve Notice of Posting for October 9, 2020 LEJC Meeting: Committee Chair Luck confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for October 9, 2020 Meeting: Motioned by Chad to approve the agenda. 2nd to this motion by Kerry Severson. Motion passed.

Agenda Item #4: Read and Approve Minutes of the September 11, 2020 LEJC Meeting: Motion by David Turk to approve the minutes as printed. 2nd to this motion by Chad Cosgrove. Motion passed, minutes accepted.

Agenda Item #5: Project Lifesaver Updates: Luck stated that the Project Lifesaver has created a resolution and so it will need to be approved by the committee to send forward to the County Board. Motion by Chad Cosgrove to approve the resolution, second to this motion by Kerry Severson. There was one typo on the resolution that will need to be fixed. Motion approved.

Agenda Item #6: Approval of PSAP Grant Resolution: Clinton Langreck went over some basic information on the PSAP Grant. Motion made by Kerry Severson to move this resolution forward to the County Board, second to this resolution by David Turk. Motion approved.

Agenda Item #7: Coroner Updates: An update was given by the Sheriff, the information is also posted on the committee information network folder.

Agenda Item #8: Clerk of Court Updates: Kleist went over her monthly reports with the committee members. The Clerk of Court office is closed to walk up customers due to the increase in Covid cases in the county. People can call and make appointments with the office or be helped over the phone.

There is a lot of extra wiring that needs to be done on the small courtroom project, none of the work in the large courtroom has been started yet. The project has not moved forward the way it was hoped for, as cases will need to move forward even though the project has not progressed. Specs have to be posted for 2 weeks for the large Courtroom and also be posted in the paper for 2 weeks. Vendors have to be selected, and bids will have to be looked at. All of this will need to go through the committee, Finance and County Board. Scott is not sure the project will be completed by the end of the year. Kleist would like to have a tour of the courtroom system and the courthouse be put on the Property committee agenda.

Kleist informed the committee that she applied for a DOJ Grant and she wanted approval from the committee members. This is a grant to help with Covid related expenses in the Judicial and law enforcement system. Motion to approve creating a resolution for Stacy to apply to this grant made by Kerry Severson, second by Chad Cosgrove. Motion approved.

Agenda Item #9: Probate Department Updates: Laue informed the committee of issues going on in her department. She did not submit a report to the committee members, there will be some advertising costs to her department for the Deputy position. Interviews will be set up in the coming months.

Agenda Item #10: District Attorney Updates: DA Harper discussed cases going up in her department which she believes is due to the pandemic. The nature of cases are changing, she is seeing less OWI cases and more sexual assault cases. The department is currently scheduling cases out to June 2021.

Agenda Item #11: Approve monthly invoices and other Sheriff's Department reports: Sheriff Bindl went over the invoices with the committee members. Motion to approve the invoices made by Chad Cosgrove, second to this motion made by David Turk. Motion approved. Sheriff Bindl went over the jail statistics with the committee members. The annual jail inspection was completed this week. The inspector was happy with the staffing in the jail had been increased and no other major issues. There is a cell block designated to deal with new inmates and any inmate that may need to be quarantined. This becomes an issue if certain inmates are in the jail that can't be put together in the same cell blocks. The air filtration system that's being added to the courtroom will not extend to the jail area. Temperature screening is being done once a new inmate comes into the jail, but no Covid testing is being done.

Agenda Item #12: Approval to re-open hiring eligibility list: Chief Deputy Porter informed the committee that the department no longer has anyone available on the eligibility list and therefore the department needs to get approval to re-open the eligibility list and begin taking applications again. Motion to approve re-opening the list for hiring made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved.

Agenda Item #13: Sick leave donation discussion & possible approval: This is in regards to donating sick leave to an employee who was in the negative for sick leave due to Covid quarantine. Once back that employee had an accident she needed time off and did not have any time available so that person went unpaid for a

few days. The department is asking for an exception to the policy to donate to that employee. Clint is unsure of when re-payment for the Covid quarantine hours will take place. Luck thinks that if someone is willing to donate sick time it shouldn't have to be because of a catastrophic situation. Motion made to approve the sick leave donation made by Chad Cosgrove, second to this motion made by Kerry Severson. This will need to move forward to Finance and Personnel. Severson states he would like to have this looked at county wide so that sick leave donation can be made to anyone no matter what the situation may be. Harper stated that her state employees can donate not only sick leave, but also any time they may have to another employee. Motion approved.

Agenda Item #14: Open & approve AED Bids: Porter discussed the bids with the committee members. The lowest bid came in from SOS Enterprises at \$21,055.00. Motion to accept the bid from SOS Enterprise made by Melissa Luck, second to this motion by Chad Cosgrove. Motion approved.

Agenda Item #15: Radio Tower Project Updates: Clinton Langreck informed the committee that the county is looking for approval to find a consultant for the Radio Tower Project. He went over the timeline of the project with the committee members and looking for approval of the plan for this project. Approval of the timeline and Radio Tower project plan to move forward to Corp. Council and Finance and Personnel made by Kerry Severson, second to this motion made by Chad Cosgrove. Motion approved.

Agenda Item #16: Mapping, Radio System & Squad Updates: All 4 squads are back from Gen. Comm. and 2 of the 4 are currently in service, the other 2 will be put into service in the next week. The mileage worksheet was discussed with the committee members. Mapping was discussed and how it works in the state of Wisconsin.

Agenda Item #17: Adjourn; Motion by Kerry Severson to adjourn until the regular LEJC meeting on Friday, November 13, 2020 at 9:00am. Second to this motion by Chad Cosgrove. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler