

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Monday, April 13, 2020**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Monday, April 13, 2020 at 9:00am via Webex.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Kerry Severson, and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Barb Scott, Clinton Langreck.

Agenda Item #1: Call to Order: Committee Chair Brewer called the meeting to order at 9:00am.

Agenda Item #2: Read and Approve Notice of Posting for April 13, 2020 LEJC Meeting: Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for April 13, 2020 Meeting: Motioned by Mellisa Luck to approve the agenda. 2nd to this motion by Kerry Severson. Motion passed.

Agenda Item #4: Read and Approve Minutes of the March 13, 2020 LEJC Meeting: Motion by Melissa Luck to approve the minutes as printed. 2nd to this motion by Kerry Severson. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: No new issues from the Coroner's office, they are dealing with the COVID items as well as possible. There is a pending autopsy from the city, there is no information on that yet.

Agenda Item #6: Clerk of Court Update: Clerk of Court Kleist informed the committee members that the video recording system and DAR system for the courtroom is on hold due to the COVID situation. Kleist went over her reports with the committee members, she informed the committee that her department is still open. She went over events happening in the judicial system.

Agenda Item #7: Discuss performance evaluations of probationary employees in the Clerk of Court Office (Closed session): Motion to approve DJ Adams to release him from probation made by Kerry Severson, second to this motion made by Melissa Luck. Motion approved.

Agenda Item #8: Discuss & monitor the planned replacement of the video conferencing system: Currently on hold due to COVID-19 issues.

Agenda Item #9: Discuss & monitor the status of the DAR systems for both courtrooms: Currently on hold due to COVID-19 issues.

Agenda Item #10: Probate Updates: Jenifer Laue was not available for this meeting.

Agenda Item #11: District Attorney Updates: DA Harper informed the committee members that the people in her department are working remotely and in the office at certain times. She also discussed how courtroom events are taking place during this time during the COVID-19 issue.

Agenda Item #12: New Ordinance for violations of state health orders: DA Harper talked about COVID-19 and the “Stay at Home” orders for the state. If these state orders are violated they can be prosecuted. There were some issues of bars staying open during the beginning of the order, law enforcement did have to go to some establishments and tell them they needed to close. DA Harper said she would like to see citations issued if establishments continue to stay open under state health orders. DA Harper is asking for draft language from other counties regarding state health orders and fees issued if they stay open and people are violating these health orders. Motion to have draft language sent to Ben regarding health order violations and return this information to LEJC at a later date made by Melissa Luck, second to this motion made by Kerry Severson. Motion approved.

Agenda Item #13: Approve monthly invoices and other Sheriff’s Department reports: Sheriff Bindl went over the invoices with the committee members, he discussed the Summit Food bills. Motion to approve the invoices for payment made by Kerry Severson, second to this motion by Melissa Luck. Motion approved.

Sheriff Bindl went over the monthly jail statistics with the committee members. Sheriff Bindl discussed how the jail population has been effected by the COVID-19 issues. The jail has put more people out on EMP on a temporary basis to limit the amount of inmates in the jail and Huber privileges have been suspended currently until things can go back to normal.

Agenda Item #14: Approve Belco Invoices: Chief Deputy Kanable stated there are two invoices from Belco regarding changeover costs for one of the new F150 squads. These invoices will have to go through County Board by resolution and the cost will come out of New Car Outlay. Motion to approve these invoices made by Melissa Luck, second to this motion by Kerry Severson. Motion approved.

Agenda Item #15: Discussion of COVID-19 issues for the Sheriff’s Department: Chief Deputy Kanable discussed with the committee members how this could be a huge issue if it would get into the jail. To help prevent this the department has released inmates and put them on EMP, our jail population is down to 12 currently. The jail continues to disinfect things daily and take temperatures of staff entering the jail before their shift.

Agenda Item #16: Lieutenant additional vacation carryover approval: Sheriff Bindl stated that Lt. Kanable currently has a total of 459 vacation hours, he needs to use 204 hours by June 30th. The Sheriff is asking if it would be possible to

approve these hours to be used by the end of 2020. Motion to approve taking this issue to Personnel and Finance for further approval made by Kerry Severson, second to this motion by Melissa Luck. Motion approved.

Agenda Item #17: Mapping, Radio System & Squad Updates: Squads – some mechanical repairs but nothing out of the ordinary. The department did purchase a new transport van, the department is working with the County Clerk’s office on a resolution for this van. Radio – keeping track of some Covid-19 expenses. Mapping – no new issues, there will be some virtual training hours in the upcoming weeks.

Motion made by Kerry Severson to move to closed session to discuss performance evaluations in the Clerk of Court Office, second to this motion by Melissa Luck. Motion approved.

A motion was made to return to open session made by Melissa Luck, second to this motion by Kerry Severson. Motion approved.

Agenda Item #18: Adjourn; Motion by Kerry Severson to adjourn until the regular LEJC meeting on Friday, May 8, 2020 at 9:00am. Second to this motion by Melissa Luck. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler