

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, March 13, 2020**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, March 13, 2020 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Kerry Severson, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, Lt. Dane Kanable, Sgt. Kevin Melby, Administrator Clinton Langreck, Barb Scott, and Chad Cosgrove.

**Agenda Item #1: Call to Order:** Committee Chair Brewer called the meeting to order at 9:00am.

**Agenda Item #2: Read and Approve Notice of Posting for March 13, 2020 LEJC Meeting:** Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for March 13, 2020 Meeting:** Motioned by Melissa Luck to approve the agenda. 2<sup>nd</sup> to this motion by Buford Marshall. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the February 14, 2020 LEJC Meeting:** Motion by Kerry Severson to approve the minutes as printed. 2<sup>nd</sup> to this motion by Melissa Luck. Motion passed, minutes accepted.

**Agenda Item #5: Change Meeting date for April LEJC – currently on Good Friday:** Re-set for Monday, April 13<sup>th</sup> at 9:00am.

**Agenda Item #6: Large Group Ordinance Four Seasons of Fun:** Chad Cosgrove came before the committee to bring the Large Group Ordinance, the group as usual would like the \$500 fee to be waived. Motion to approve the fee being waived and the application being approved contingent upon the insurance being approved made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.

**Agenda Item #7: Coroner Updates:** The Coroner is waiting to see how the situation with the coronavirus plays out in the area, while not wanting to overreact, they are doing the best to be prepared in the worst case scenario. The Coroner inquired with Emergency Management about obtaining or having access to protective gear for personnel due to COVID-19.

**Agenda Item #8: Clerk of Court Update:** Clerk of Court Kleist went over her reports with the committee members, discussing issues going on in the court system,

expenses and collections for her department and the status of the video conferencing system in the courtroom.

**Agenda Item #9: Probate Updates:** Jenifer Laue went over her reports with the committee members discussing the 2019 budget numbers, expenditures and collections in her department.

**Agenda Item #10: District Attorney Updates:** DA Harper discussed how COVID-19 could affect her department, everyone in her department is able to work remotely if needed and how this will affect the court proceedings. Her department is working on a “drop box” device for communication purposes. The DA is also working with the Sheriff’s Department regarding people who come into the jail that may be affected by COVID-19.

**Agenda Item #11: Approve monthly invoices and other Sheriff’s Department reports:** Sheriff Bindl went over the invoices with the committee members for the month. Motion to approve the invoices for the month made by Buford Marshall, second to this motion by Larry Sebranek. Motion approved. Sheriff Bindl also went over the green sheet jail statistics with the committee members.

**Agenda Item #12: Discussion & Action regarding jail staffing issues:** Chief Deputy Kanable informed the committee that the department has 13 jailer/dispatchers. Currently Sgt Rita McCarthy is going to retire in April, we have 2 jailers out on FMLA until June and possibly a fourth jailer that may be out due to an outside injury which will leave the jail and dispatch severely short. We are currently accepting applications until the end of March. Employees who work in the jail must be certified and continually keep up that certification. This shortage will create 12 hour shifts, the big issue will be if employees fall ill. The jail does have a COOP plan that they created when H1N1 came out so they are working on how this would apply with COVID-19. The inmates in the jail and their status would have to be looked at if needed, EMP can be looked at as an option.

**Agenda Item #13: Discussion and approval of casual typist hours:** The department currently has a casual typist that is an employee of Southwest Workforce Development, when this was brought in front of the County Board the position was capped at 11 hours per week. The committee discussed having the resolution amended to reflect the money for this position instead of stating hours per week for this position. Motion to approve amending the language to reflect the position in our budget and that there is money set aside for this position made by Melissa Luck, second to this motion by Larry Sebranek. Motion approved.

**Agenda Item #14: Squad computer replacement:** Barb Scott presented the committee members with information regarding a squad computer for one of our new squads. The bid came in at \$1,750.00, motion to approve this computer purchase made by Buford Marshall, second to this motion by Larry Sebranek. Motion approved.

**Agenda Item #15: Committee approval and opening squad bids:** Kanable stated the department received a bid from Fillback Ford. The department is asking for the committee to approve 4 Dodge Durango SUV squads at the price of \$29,189.00.

Motion to approve ordering 4 Dodge Durango SUV's at the price of \$29,189.00 made by Larry Sebranek, second to this motion by Buford Marshall. Motion approved. The Department is also looking to purchase a new transport van, the bid received also from Fillback Ford for a Dodge Grand Caravan in the amount of \$24,279.00. Motion to approve this purchase made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.

**Agenda Item #16: Discussion & possible action on emergency repair of Bunker Tower:** Kanable stated that just recently there was a major problem with Bunker Tower and it's paging abilities. Last week the console failed to page, the backup system failed as well as the second backup system failed. The plan was put together for dispatch while the system was down. Kanable was in communication with BayCom to fix the problem with Bunker Tower. Baycom did the work and got the tower back up and running and told us he wouldn't charge us for the base control they input on the tower. We will be charged for the labor, trip and relay which we do not have the invoice for yet. This was an emergency fix which was approved by the LEJC Chair at the time of the failure of the tower.

**Agenda Item #17: Mapping, Radio System & Squad Updates:** Kanable discussed each of these topics with the committee members.

**Agenda Item #18: Adjourn;** Motion by Melissa Luck to adjourn until the regular LEJC meeting on Monday, April 13, 2020 at 9:00am. Second to this motion by Larry Sebranek. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler