

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, February 14, 2020**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, February 14, 2020 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Buford Marshall, Kerry Severson, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Investigator Toby Johnson and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, Victor Vlasak, Daren Gudgeon and a representative from Baycom.

Agenda Item #1: Call to Order: Committee Vice Chair Buford Marshall called the meeting to order at 9:00am.

Agenda Item #2: Read and Approve Notice of Posting for February 14, 2020 LEJC Meeting: Marshall confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for February 14, 2020 Meeting: Motioned by Melissa Luck to approve the agenda. 2nd to this motion by Larry Sebranek. Motion passed.

Agenda Item #4: Read and Approve Minutes of the January 10, 2020 LEJC Meeting: Motion by Melissa Luck to approve the minutes as printed. 2nd to this motion by Kerry Severson. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Nine cases in January, all were cremations. There was a house fire in January where the person was burned beyond recognition an autopsy was completed and foul play was ruled out.

Agenda Item #6: Clerk of Court Update: Motion by Melissa Luck to accept the report from the Clerk of Court, second to this motion by Kerry Severson. Motion approved. Clerk of Court Kleist went over her reports with the committee members. There was a brief discussion regarding the security door and the design issues with the new doors.

Agenda Item #7: Probate Updates: Jenifer Laue went over her expenses and other reports for the month with the committee members. Brief discussion on a reminder that the court system still needs to update their video conferencing as currently they are not able to communication with several other county court systems.

Agenda Item #8: District Attorney Updates: DA Jennifer Harper had a brief discussion regarding the security door issues for her department and the poor design of the door. DA Harper informed the committee that the door trim was falling off a month after being installed and that the window in the door is not even framed into

the door frame, it just sits under the trim, so if the trim falls off the window will fall out. She went over her expenses with the committee members and budget outlook from 2019. She discussed law enforcement presence during a trial that took place in January, law enforcement was used during that trial.

Agenda Item #9: Update from the Humane Officer: Humane Officer and Investigator Toby Johnson went over some updates that have taken place in the county involving the dog catcher, no issues regarding her. There was an issue with some horses owned by an individual of the county, those horses were surrendered by the owner and taken and removed from her care. Johnson commented on how calls are taken from citizens regarding lack of care of animals observed by community members. These calls are then looked into and made sure there are the necessary items available for animals (shelter, food and water).

Agenda Item #10: Approve monthly invoices and other Sheriff's Department reports: Sheriff Bindl went over the invoices with the committee members. Motion to approve payment of the invoices made by Larry Sebranek, second to this motion by Kerry Severson. Motion approved. Sheriff Bindl went over the green sheet jail statistics with the committee members. There was a discussion on inmates that were housed out of county during January, some of this is due to short staff and the need for an additional jailer. However there was also a high inmate population during the month of January that could not be handled in our facility.

Agenda Item #11: Approve invoices for squad builds (Belco & General Communication): Kanable stated there are a few invoices for squad builds and changeover, General Communications invoice for the F150 cost for build \$7,725.79 this comes out of New Car Outlay and will need to go to County Board for resolution. Motion to approve this invoice by Melissa Luck, Second to this motion by Kerry Severson. Motion approved. Belco - \$2,231.73, this is for work on an older squad, this will come out of squad maintenance. Motion to approve by Larry Sebranek, second Melissa Luck. Motion approved. Lastly, an invoice from Belco in the amount of \$7,294.98 out of the 2019 budget for the changeover of the Charger, this will have to go to County Board. Motion by Larry Sebranek, second by Melissa Luck. Motion approved.

Agenda Item #12: Approval of invoice from Baycom for the annual Radio Maintenance Contract: This is an invoice for the annual radio maintenance contract the cost is \$8,361.90 This will have to go to county board by resolution. Motion by Larry Sebranek, second by Kerry Severson. Motion approved.

Agenda Item #13: Approval of invoice from Idemia (Livescan): This invoice would come out of jail assessment for the cost of the new fingerprinting machine in the cost of \$14,862.00 this will need to go to county board by resolution. Motion by Kerry Severson, second by Melissa Luck. Motion approved.

Agenda Item #14: Approval of invoice from Motorola (Spillman) for the annual maintenance contract: This invoice is for the annual maintenance contract for our record management system. This is a 911 Outlay expense in the amount of \$26,812.21, this invoice will need to go to county board for resolution. Motion by Larry Sebranek, second by Kerry Severson. Motion approved.

Agenda Item #15: Approval to apply for a grant: Kanable stated there is a Cops hiring grant. This is a federal grant to help pay for 75% of officer pay for 3 years. There is a retention requirement for an additional 12 months by the department. The department would like to apply for this grant and move forward with the grant. Motion to approve applying for this grant made by Melissa Luck, second to this motion by Larry Sebranek. Motion approved.

Agenda Item #16: Insurance claim checks: Sheriff Bindl informed the committee that there were insurance checks that were received from the State for damaged squads. The checks have been deposited and put into the general fund first and then when the department wants the money they will have to request it to be used.

Agenda Item #17: Discussion of homeless people and courthouse access: This was discussed at the January meeting and the thought is that there may need to be some sort of policy on how long people can stay inside the courthouse especially at night and during work hours as the month of December brought a few people staying all day and night in the courthouse, in areas where employees are working. Currently the rules for warming and cooling shelters is that there are no written guidelines, and may be up to different departments to set the guidelines. The hours that were published, where the working hours of the courthouse, not during the night time hours.

Agenda Item #18: ATV/UTV rules and discussion of enforcement: Melissa wanted to just get information about enforcing ATV's and UTV's now that they have access to most roads. Kanable stated there are rules that can be enforced by law enforcement and they are being enforced when needed.

Agenda Item #19: Contracted employee for typing: Kanable discussed with the committee regarding a casual typist that we have in our department. The department is having to report in a much more rushed way and reports can't be typed quick enough for the reporting factor. The department has a person who is interested in doing typing and be possibly hired as a contracted employee on a as needed basis. Motion to approve this and send to County board by Larry Sebranek, second to this motion by Melissa Luck. Motion approved.

Agenda Item #20: Mapping, Radio System & Squad Updates: Mapping – no issues. Radio – there were two radio failures this week, IFERN was down for seven days and the main fire channel was down for 1 ½ days. Frontier is going out of business so they did not want to come out and do any repair. The problems did get fixed, but things need to be looked into so that in the future this does not happen. The new radio system does need to become a priority. More discussion took place regarding the process that needs to happen for the new radio system. Squads – nothing new at this time.

Agenda Item #21: Adjourn; Motion by Melissa Luck to adjourn until the regular LEJC meeting on Friday, March 13, 2020 at 9:00am. Second to this motion by Larry Sebranek. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler