

Minutes of the Deputy Clerk Candidate Selection Committee involving members of the Richland County Board's Law Enforcement and Judiciary Committee (LEJC) meeting:

The members of the Deputy Clerk of Court Selection Committee met Friday, October 4, 2019 in the Jury Room of the Richland County Courthouse. The meeting was called to order by Junior Marshall at 10:22 a.m.

In attendance were: Clerk of Court Stacy Kleist, Deputy Clerk of Court Sara Ehrhardt, and four members of the Richland County Law Enforcement and Judiciary Committee (LEJC): Vice Chair Junior Marshall, Larry Sebranek, Kerry Severson, and Melissa Luck. Stacy Kleist was designated to take minutes.

Kleist confirmed that the meeting and its agenda had been properly posted at three places: Courthouse bulletin board, County Clerk's office, and The Richland Observer. Motion by Luck, second by Sebranek to accept the agenda, noting it was properly posted.

At 10:23 a.m., Luck moved and Sebranek seconded to enter closed session per Wisconsin Statutes 19.85(1)(c). The motion was approved and closed session was entered for the purpose of conducting candidate interviews. Five candidate interviews were conducted in closed session.

At 2:40 p.m., Luck moved and Sebranek seconded to return to open session. All in favor.

Once in open session, Sebranek put forth a motion, seconded by Severson, recommending to Kleist three names for selection of two candidates pending reference checks with a final decision to be made at the Clerk of Court's discretion. All in favor.

At 3:10 p.m., Luck moved and Severson seconded to adjourn the meeting. All in favor. Meeting adjourned.

Minutes taken and respectfully submitted by Stacy S. Kleist this 4th day of October, 2019.