

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, August 9, 2019**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, August 9, 2019 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Clerk of Court Stacy Kleist, Jenifer Laue, Barb Scott, Jason Marshall, Randy Nelson and Coroner Jim Rossing.

Agenda Item #1: Call to Order: Committee Chair Brewer called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for August 9, 2019 LEJC Meeting: Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for August 9, 2019 Meeting: Motioned by Melissa Luck to approve the agenda. 2nd to this motion by Buford Marshall. Motion passed.

Agenda Item #4: Read and Approve Minutes of the July 12, 2019 LEJC Meeting: Motion by Buford Marshall to approve the minutes as printed. 2nd to this motion by Melissa Luck. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: There were 10 deaths in July, 1 suicide. There have been 65 deaths so far this year, three of them being opioid related.

Agenda Item #6: Clerk of Court Updates: Clerk of Court Kleist went over her reports with the committee members. Kleist discussed with the committee that there are now 2 positions open in her department. Kleist informed the committee of Deputy Clerk of Court Jessica Pechan's resignation. Motion to approve the resignation made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.

Agenda Item #7: Probate Updates: Jenifer Laue went over her reports with the committee members. She briefly discussed her monthly expenses with the committee.

Agenda Item #8: District Attorney Updates: Not available for this meeting.

Agenda Item #9: Review of courtroom video conferencing system: Kleist informed MIS that there is a feedback sound of the system in the courtroom this week. Barb Scott just received a bid this morning, but she has not been able to review it. The amount was \$45,000, this would be a total replacement cost. The current system

is much older than previously thought and it is beyond repair due to the age of the system. The system can no longer be upgraded to meet other counties equipment compatibilities. Kleist thought maybe there was around \$14,000 in available money once the decision is made to go ahead with replacement of the system.

Agenda Item #10: Air conditioning in the new wiring closet: Barb Scott informed the committee that she received a bid from 1 company regarding the air conditioning in the wiring closet. Once equipment is put in that room it will generate too much heat and it will kill the server equipment, so air conditioning needs to be put in that room. Scott said the cost should be somewhere around \$5000. The committee members looked at the bid and agreed the money would be taken out of the contingency. Motion to approve the amount of \$4999 for the air conditioning made by Larry Sebranek, second to this motion by Buford Marshall. Motion approved.

Agenda Item #11: Discussion and/or action of Spillman Mobile Forms: Chief Deputy Kanable informed the committee of the Spillman software option for mobile forms which would cost around \$21,000. This is necessary due to the required IBR reporting system by the FBI that the department has to change over to and this option is needed in order to be compatible with the new reporting system. There is no state or federal funding for this requirement. Spillman did agree to bill the department in chunks rather than the whole amount being spent at one time. Kanable stated he believes these amounts should be able to come out of computer maintenance and new equipment line items. Motion to approve \$4999 for this year for the installation of the Mobile Forms made by Larry Sebranek, second to this motion by Buford Marshall. Motion approved.

Agenda Item #12: Approve monthly invoices and other Sheriff's Department reports: Sheriff Bindl went over the invoices for the month. Motion to approve the invoices for payment made by Melissa Luck, second to this motion by Larry Sebranek. Motion approved.

Sheriff Bindl went over the green sheet jail statistics with the committee members. Inmates again had stuffed paper towel in the drainage systems plugging them up and causing sewage backups in the cells and down into the EMS bays and ceiling.

Agenda Item #13: Resignation of Dispatcher/Jailer: Sheriff Bindl informed the committee that Dispatcher/Jailer Brittany Clark & Randy Nelson have resigned their positions which leaves the jail short staffed by 2 people. Motion to approve these resignations made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.

Agenda Item #14: Discussion of fire incident on 8/1/19: The sheriff went over the evacuation that took place on August 1st. The jail and entire courthouse had to be evacuated due to smoke in the builder from an air handler that's motor caught fire. The total evacuation time was about an hour and a half. The inmates were taken over to the Health and Human Services building, inmates were held in a conference room and guarded by law enforcement. Most everything went well and it was a good training exercise for all involved with no incidents to report and no injuries.

Agenda Item #15: Mapping, Radio System & Squad Updates: Squads – there are two pickups that have been found for the squad purchases and working on getting them here. Radio – a double repeater was purchases off of WI Surplus for \$193.

Agenda Item #16: Adjourn; Motion by Melissa Luck to adjourn until the regular LEJC meeting on Friday, September 13, 2019 at 9:00am. Second to this motion by Larry Sebranek. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler