

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING**

Friday, July 12, 2019

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, July 12, 2019 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Gary Peters, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, Lt. Dane Kanable, Randy Nelson, Barb Scott, Jeanetta Kirkpatrick, Kerry Severson and Lt. Billy Jones.

Agenda Item #1: Call to Order: Committee Chair Brewer called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for July 12, 2019 LEJC Meeting: Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for July 12, 2019 Meeting: Motioned by Buford Marshall to approve the agenda. 2nd to this motion by Melissa Luck. Motion passed.

Agenda Item #4: Read and Approve Minutes of the June 14, 2019 LEJC Meeting: Motion by Buford Marshall to approve the minutes as printed. 2nd to this motion by Marty Brewer. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Seven cases for the month of June, budget has been turned in for 2020.

Agenda Item #6: Clerk of Court Updates: Clerk of Court Kleist went over her reports with the committee members.

Kleist discussed her need for moving hours from 35 to 40 hours per week for the remainder of this year and also proposed for the 2020 budget year. The workload is heavy and there is a need for more hours for the department. The increase in her budget will be due to wages and the increase in hours if approved and also attorney fees.

Kleist discussed the video conferencing system and how the system needs to be replaced. Repairs have been made to the system in the past and the system still fails to work the way it should. Judge Sharp has written a letter to the committee to let them know the current condition of the system and the impact that this has during court proceedings. Kleist has made contacts with other counties that have a well working system to find out vendors. Laue talked about the system that Grant County currently has and the cost of their newer system. Motion to approve moving forward with MIS fixing the current system to a maximum amount of \$3000 made by Larry Sebranek, second to this motion by Gary Peters. Motion approved. Withdrawal of the

first motion. A new motion made to go to a maximum of \$4999 made by Larry Sebranek, second to this motion by Gary Peters. Motion approved.

Kleist would like the committee to approve the resignation of Nicole Chitwood. Motion approved by Buford Marshall, second to this motion by Melissa Luck. Motion approved.

Kleist would like to fill the vacated position of Deputy Clerk of Court and would like to ask the committee that all positions in her department including the vacant position be moved from 35 hours per week to 40 hours per week for the remainder of 2019. Kleist states there will be money in her budget to cover this increase and it will be beneficial to advertise the position at 40 hours per week because 40 hours is the normal way the working world works and feel she will get better candidates. Motion to approve advertising the current vacant position at 40 hours per week with benefit accrual at 35 hours made by Gary Peters, second to this motion by Larry Sebranek. Motion approved.

Kleist presented her budget with increases in the wages due to moving her department from 35 to 40 hours per week and also due to attorney fees. Motion by Buford Marshall to move the Clerk of Court budget forward to Finance, second to this motion by Larry Sebranek. Motion approved.

Agenda Item #7: Probate Updates: Jenifer Laue went over her reports and her proposed budget with the committee members. Laue informed the committee that her budget is mainly the same, she is asking for an increase GAL fees, chapter 51 fees and CHIPS fees. Laue discussed with the committee that she feels her position should be at the 40 hour per week instead of the current 35 per week and just wants the committee to know that possibly within a year's time she will be asking for more hours for herself. Motion to move the Probate department budget forward to Finance made by Melissa Luck, second to this motion by Gary Peters. Motion approved.

Agenda Item #8: District Attorney Updates: DA Harper went over reports with the committee members. Harper discussed her budget did increase due to salaries as set forth by the wage study, and benefits. She went over other items in her budget and if there were increases or decreases in these line items. Motion to move the DA budget forward to Finance made by Gary Peters, second to this motion by Buford Marshall. Motion approved.

Harper informed the committee of a trial that will be taking place in Richland County of case# 18CF12.

Agenda Item #9: Discussion of planning for elevator construction: The elevator is due to be replaced/fixed during the month of September. This will cause a significant disruption for the departments of the building and the public. Chief Deputy Kanable stated this will impact the food that comes in for the inmates, meals will be carried up to the second floor by either trustees within the jail or employees of the department. Medical emergencies are in place, road car deputies from the county and city will come in to help move that person along with EMS and Fire personnel. Inmates that need to be moved, extra security will come in to help move inmates verbal announcements will be made especially during the day when more people are in the building. If there would be an inmate that is disabled, the department would have no choice but to move them to another jail, which is a cost to the department.

The other issue is being able to help the public when they come into the building if they can't use the stairway. The suggestion was that court security would

be at a desk with a phone and would be able to assist the public, these people would need a work station. Personnel from departments can also come down to the main floor to assist them. Meetings will have to be held in the downstairs conference room instead of the county board room.

Agenda Item #10: Approve monthly invoices and other Sheriff's

Department reports: The committee members went over the invoices for payment. Motion to approve payments of the invoices made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.

Sheriff Bindl went over the green sheet jail statistics with the committee members.

Agenda Item #11: Approval of Motorola Solutions 911 Outlay Invoice:

Motion to approve this invoice to be forwarded to County Board for Resolution and to be taken out 911 Outlay for payment made by Larry Sebranek, second to this motion by Gary Peters. Motion approved.

Agenda Item #12: Approval of Inmate meal contract bid for 2020: Muckler informed the committee that one bid was received for the jail inmate contract, it is from our current provider Cura and the amount per meal will stay the same for 2020 at \$4.74 per meal. Motion to approve by Buford Marshall, second to this motion by Larry Sebranek. Motion approved.

Agenda Item #13: Sheriff's 2020 proposed budget: The Sheriff presented the proposed department budget for 2020. There was discussion regarding personnel and discussion regarding squads requested for 2020. Motion by Larry Sebranek to move the budget forward to Finance, second to this motion by Gary Peters. Motion approved.

Agenda Item #14: Approval for work at Bunker Hill Tower site: Chief Dep. Kanable states Bunker Hill is having troubles with the tower. There is a need for work on this tower, it could be a cost of \$2400 to \$4000. Motion to approve work to be done on this tower made by Gary Peters, second to this motion by Buford Marshall. Motion approved.

Agenda Item #15: Mapping, Radio System & Squad Updates: Mapping – an issue with a fire number and this is being taken care of by zoning. Squads – 2 squads are in the shop for repairs, there is a recall on the squads so squads will get worked on as soon as they can get into the shop. A couple of windshields needed repair, one with a crack and one squad got the window kicked out. The Charger is getting built and should be ready by the end of the month. Radios – working on getting some new hand held radios. A piece of radio equipment was donated to the department, it is a vehicle repeater. Motion to approve the donation of this equipment by Larry Sebranek, second to this motion by Melissa Luck. Motion approved.

Agenda Item #16: Adjourn; Motion by Buford Marshall to adjourn until the regular LEJC meeting on Friday, August 9, 2019 at 9:00am. Second to this motion by Larry Sebranek. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler