

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, May 10, 2019**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, May 10, 2019 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Gary Peters, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, Jenifer Laue, Barb Scott, Victor Vlasak and members from Driftless Music Gardens Event.

**Agenda Item #1: Call to Order:** Committee Chair Brewer called the meeting to order at 8:30am.

**Agenda Item #2: Read and Approve Notice of Posting for May 10, 2019 LEJC Meeting:** Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for May 10, 2019 Meeting:** Motioned by Larry Sebranek to approve the agenda. 2<sup>nd</sup> to this motion by Buford Marshall. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the April 12, 2019 LEJC Meeting:** Motion by Melissa Luck to approve the minutes as printed. 2<sup>nd</sup> to this motion by Buford Marshall. Motion passed, minutes accepted.

**Agenda Item #5: Sheriff's Department casual typist new hire:** Introduction was made to the committee members regarding new hire Destiny Shannon who will be a casual typist for the department beginning Monday, May 13, 2019.

**Agenda Item #6: Driftless Music Gardens Event updates and discussion:** Members from the event were present to update the committee members on the upcoming event. This year they will have alcohol at the event and will be increasing the security at the event. This event is a family event so the members for the event want to make sure there is proper and sufficient security.

**Agenda Item #7: Coroner Updates:** There are 2 autopsies pending, and the first suicide of the year took place this past month. There will be a mock crash this next month at the Richland High School that the coroner will take part in.

**Agenda Item #8: Clerk of Court Updates:** Clerk of Court Kleist introduced the new hire Deputy Clerk of Court, Sara Ehrhardt, who started Monday, May 6, 2019.

They are working on training with the new hire and getting her trained in criminal court and all other aspects of the department.

Kleist went over her reports with the committee members and discussed court activity, collections and expenditures for the department over the past month. There was discussion regarding entrance security for the office. Motion to approve the bills made by Larry Sebranek, second to this motion by Melissa Luck. Motion approved.

**Agenda Item #9: Probate Updates:** Jenifer Laue went over her reports with the committee members. She went over the expenses for the month with the committee members and discussed court issues happening through her department. Brewer talked about looking over department budgets in July during the LEJC meeting.

**Agenda Item #10: District Attorney Updates:** The DA's office was not available for this meeting.

**Agenda Item #11: Approve monthly invoices and other Sheriff's Department reports:** The committee members went over the department invoices for the month. Discussion regarding squads and issues with the current squads and damage caused recently to a squad in the fleet. Motion to approve payment of the invoices made by Larry Sebranek, second to this motion by Melissa Luck. Motion approved.

Sheriff Bindl went over the green sheet jail statistics with the committee members. There was discussion regarding the increase in law enforcement activity with group home residents. Discussion regarding the elevator issues and now carts are being brought up the stairs and now causing damage to the stairs and also causing issues with law enforcement.

**Agenda Item #12: 911 Project bills approval:** Barb Scott informed the committee members that the 911 project is progressing, however when the system was being put in the current space we had available was not sufficient and more space was needed. The current room was too small, so the space was moved over to the old custodian's room. At this time the generator test was done, the test went fine but there are a lot of circuits that were not on the generator that need to be in case of an electrical issue. The current costs was supposed to be \$5,013.53 however those costs will increase due to the issues that have come up. There is no air exchange in the new room where the system had to put in, so there will be a cost for this of around \$5,128.00 and the duct work in the current room to keeping the room cool is 18 years old. This information is without the electrical cost, because currently there is inadequate electrical services in the room for the 911 system. The current project is over by \$2,615.67 and Barb wanted the committee to be aware of this. Motion to approve the cost overage for the 911 project to be moved forward to Finance and Personnel made by Larry Sebranek, second to this motion Melissa Luck. Motion approved.

**Agenda Item #13: Committee approval to advertise for expiring contracts (Inmate phone system & inmate meals):** The committee members were informed of the two contracts that will be expiring at the end of 2019 and asked for approval to advertise for these two contracts. Motion to approve advertising for expiring contracts of the Sheriff's Department made by Larry Sebranek, second to this motion by Melissa Luck. Motion approved.

**Agenda Item #14: Action regarding squad purchase:** no longer needed as a part of the agenda.

**Agenda Item #15: Action regarding squad insurance claim:** Chief Deputy Kanable stated there was a squad damaged in the amount of \$8400 due to deer damage. The deductible for the insurance will be going up effective July 1, 2019 for replacement purposes for squad damage. The estimates will be submitted and moved forward through insurance. This needs to be budgeted for in 2020.

**Agenda Item #16: Discussion and possible action regarding insurance for squads:** This item was discussed along with item #15.

**Agenda Item #17: Mapping, Radio System & Squad Updates:** Squads – the new Charger was ordered a while back and a resolution was created for a certain amount, however the 2018 Charger was no longer available. The 2019 Charger was ordered and the amount ended up being more money than the originally intended 2018 Charger was for. Motion to approve the higher amount of \$2700 to be taken out of new car outlay made by Buford Marshall, second to this motion by Larry Sebranek. Motion approved. Discussion regarding new vehicle purchases and the cost of trucks compare to cost of SUV's. Discussion regarding changing the board rule wording so that used vehicles could be purchased without having to go through the entire process. Motion to pursue changing the board rule to make our vehicle purchasing process more streamlined in the future, this would reference vehicles that are used and the bidding process is not needed made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.  
No new issues on mapping or radio issues that haven't already been discussed.

**Agenda Item #18: Adjourn;** Motion by Larry Sebranek to adjourn until the regular LEJC meeting on Friday, June 14, 2019 at 9:00am. Second to this motion by Buford Marshall. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler