

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, April 12, 2019**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, September 7, 2019 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, Denise Klingaman, and Jenifer Laue.

Agenda Item #1: Call to Order: Committee Chair Brewer called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for April 12, 2019 LEJC Meeting: Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for April 12, 2019 Meeting: Motioned by Buford Marshall to approve the agenda. 2nd to this motion by Larry Sebranek. Motion passed.

Agenda Item #4: Read and Approve Minutes of the March 8, 2019 LEJC Meeting: Motion by Larry Sebranek to approve the minutes as printed. 2nd to this motion by Melissa Luck. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: March report – waiting on 2 autopsies. The department will be involved in a mock crash at the RC high school next month.

Agenda Item #6: Clerk of Court Updates: A) Interviews were conducted for the vacant Deputy Clerk of Court Position. Kleist recommended to the committee the approval to hire Sara Ehrhardt. Motion by Melissa Luck to approve this recommendation, second to this motion by Larry Sebranek. Motion approved. **B)** Kleist reported there is a heavy workload currently in her department. Jen Laue has helped as well as clerks from other counties to fill in during the staff shortage. Kleist would like the minutes to reflect a correction to information provided in the February LEJC minutes. This correction states one of the deputies in her department does more than traffic court, this clerk does a full court load clerking in multiple types of court cases. The other clerk takes care of all office duties which are deputy clerk duties and this deputy has her hands on all cases that go through the department. All the staff is cross-trained in her department as well. Kleist went over her reports with the committee members. There was discussion on hours worked in her department and the workload of her department. Motion by Larry Sebranek to add to the May agenda an item discussing to move the Clerk of

Courts office to 40 hours per week, second to this motion by Buford Marshall. Motion approved.

There was discussion regarding the video conferencing system. Kleist went over her expenses and collections for the month of March. Motion by Larry Sebranek to approve the March expenditures, second to this motion by Buford Marshall. Motion approved. There was also a motion made by Buford Marshall that noted the department exceeded revenues for 2018, second to this motion by Melissa Luck. Motion approved.

Agenda Item #7: Probate Updates: Jenifer Laue went over her reports with the committee. Laue discussed her department expenses for the month of March. The committee members thanked Laue for the help she gave the Clerk of Courts office in the past months.

Agenda Item #8: District Attorney Updates: No updates available.

Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports: Sheriff Bindl went over the invoices with the committee members. Motion to approve payment of the bills made by Melissa Luck, second to this motion by Larry Sebranek. Motion approved. Sheriff Bindl went over the green sheet jail statistics with the committee members.

Agenda Item #10: 2018 Jail Inspectors Report: Sheriff Bindl discussed with the committee the jail inspectors report for 2018. There is a lack of space in the jail for religious services and library/adult classes which was documented and the jail inspector would like to see something done on these issues. The report was positive and the jail does well even with the lack of space.

Agenda Item #11: Increase huber fees: Chief Deputy Kanable discussed the increase in huber fees from the current fee of \$16.85 per day to now possibly \$20 per day as we now have a GPS fee charged on huber inmates to track them. Motion to approve the increase in huber fees made by Larry Sebranek, second to this motion by Buford Marshall. Motion approved.

Agenda Item #12: LiveScan grant award: Kanable stated \$16,513.00 was awarded to the department for the LiveScan system and the company will come and take care of equipment replacement.

Agenda Item #13: Discussion of generator failure: Kanable stated the generator failed on Tower Hill last month, leading dispatch to lose power and no one could be paged out. Electricians will be coming in to take a look at the generator issues.

Agenda Item #14: Mapping, Radio System & Squad Updates: No new issues for mapping. Radio – when weather improves Motorola will come out to do maintenance. Kanable is currently working on a possible six person panel of people who are willing to interview the new consultant for the radio project. Squads – nothing new to update.

Agenda Item #15: Adjourn; Motion by Buford Marshall to adjourn until the regular LEJC meeting on Friday, May 10, 2019 at 9:00am. Second to this motion by Larry Sebranek. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler