

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING**

Friday, February 8, 2019

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, February 8, 2019 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County DA Jennifer Harper, Jenifer Laue, Investigator Toby Johnson, District Court Administrator Patrick Brummond, Barb Scott and Jason Marshall.

Agenda Item #1: Call to Order: Committee Chair Brewer called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for February 8, 2019 LEJC Meeting: Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for February 8, 2019 Meeting: Motioned by Buford Marshall to approve the agenda. 2nd to this motion by Larry Sebranek. Motion passed.

Agenda Item #4: Read and Approve Minutes of the January 11, 2019 LEJC Meeting: Motion by Melissa Luck to approve the minutes as printed. 2nd to this motion by Larry Sebranek. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: The coroner sent in a report to the committee members as they were not able to attend the meeting.

Agenda Item #6: Clerk of Court Update: Clerk of Court Kleist was not available for this meeting. Patrick Brummond, the District Court Administrator attended this meeting to fill in and give information on Stacy's behalf on the below issues.

- a. **Accept resignation of Deputy Clerk of Court Chelsey Walters:** Motion to accept the resignation made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.
- b. **Fill position of Deputy Clerk of Court through advertising & interviewing with Judge Sharp leading the process:** Patrick Brummond attended the meeting to inform the committee how this process will work and that he would help too if needed. Motion to approve advertising for the Deputy Clerk of Court position and train current staff on criminal court as deemed practical for the current time being made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.
- c. **Short term assistance from other counties to the Clerk of Court office and possible financial implications:** Patrick Brummond informed the

committee that he will work with the Clerk of Court department once Chelsey is gone to make sure the office and court proceedings go as smooth as possible. The hope is that other counties will bring in personnel to help train the other people in the Clerk's office, there may be a cost implication as far as covering that person's wages who's coming in to do the training and cover tasks within the department. Mr. Brummond says this is something new to deal with, with the current issues in the Clerk's office. Currently one of the deputy clerk's does not go to court at all and the other deputy only goes to court for traffic court, but after the current deputy clerk is gone no one at this point knows how to do criminal court. The current job descriptions for all of the Deputy Clerk's is that they all do the same job tasks. Mr. Brummond stated that when people are brought in from other counties, they will need to have a temporary deputy order in place.

Agenda Item #7: Probate Updates: Probate Officer, Jennifer Laue went over her reports with the committee members. She talked briefly about what is happening in her department.

Agenda Item #8: District Attorney Updates: DA Harper went over her budget for the month with the committee members which included expenses for the month.

Agenda Item #9: NG911 project discussion and possible action: Barb Scott informed the committee that Frontier has reconstructed their product for the new system. The department has not been able to get a contract from Frontier. Frontier did finally contact Barb and informed her that they would not be able to meet the deadlines and Barb feels she has no confidence in Frontier at this point to even finish the project. Barb spoke with the company that was the second choice, which was Zuercher. Zuercher informed Barb that they will have a contract to her next week. The difference in cost of this second choice will be \$44,690.12. Barb is informing the committee that the cost will be more around \$250,000 and the additional \$44,690.12 and she predicts that Wertz's contract will also increase as there will be a need for more equipment with this other company. Motion needed to advance this new option to Finance without the contract at this point. Motion to move this to new contract option to Finance and Personnel made by Buford Marshall, second to this motion by Larry Sebranek. Motion approved.

Agenda Item #10: Animal control inspection report review: Inv. Toby Johnson shared the most current monthly animal report with the committee members. Inv. Johnson informed the committee that animals taken in by the county are kept separate from the other animals taken in by the animal control person. Our department only inspects the area of her property with animals taken in on behalf of the county. All inspections have been good with no issues at this point.

Agenda Item #11: Approve monthly invoices and other Sheriff's Department reports: The Sheriff went over the monthly invoices with the committee members. Motion to approve the invoices made by Melissa Luck, second to this motion made by Buford Marshall. Motion approved. Sheriff Bindl went over the green sheet jail statistics with the committee members.

- a. **Invoice approval over \$1000 (Sunset Law Enforcement):** This is for duty ammo for the department that is purchased every year. Motion to approve this invoice made by Larry Sebranek, second to this motion by Buford Marshall. Motion approved.
- b. **Jail water pipe incident:** Sheriff Bindl informed the committee that a pipe burst to the boiler system and it was pouring into the booking room. The water was shut off. Wertz Plumbing was contacted because it was an emergency and then Precision Components came to help with the fix, so there will be two invoices for this issue.
- c. **Jail sewer incident:** Inmates flushed too much paper products down the toilets and the sewer became plugged. Wertz came to fix the issue.

Agenda Item #12: Committee approval of hotel rates above state approved rates for employee training purposes: The department is asking for approval of hotel rates that are above the state rate for employees going to training. The rates are \$93 a night in Oshkosh, \$89 a night in Green Bay and \$96.90 a night in Milwaukee. It is not easy to find hotels that stick to the allotted government rate anymore, so more of the approvals may be happening in the future. Motion to approve these rates made by Larry Sebranek, second to this motion Melissa Luck. Motion approved.

Agenda Item #13: Information regarding possible grants for AED's and ballistic vests: Chief Deputy informed the committee of two grants one to support AED with no match and the other grant is through Firehouse Subs and they will paritally fund AED's or Ballistic Vests and would like approval by the committee. Motion to approve looking into these grants by the department made by Melissa Luck, second to this motion by Buford Marshall. Motion approved.

Agenda Item #14: LiveScan grant resolution discussion: Chief Deputy brought up the grant last month which was approved. The Chief Deputy brought before the committee that if he gets a letter of award by the state, should he take a resolution to Corp Counsel now so that it's ready for the next County Board. Motion to approve forwarding a resolution to Corp Counsel made by Buford Marshall, second to this motion by Larry Sebranek. Motion approved.

Agenda Item #15: Permission to advertise for the purchase of 2 new squads: Due to a shutdown at Ford, the earliest the new squads will be released will be July 2019. The department would like to ask for permission to advertise for the new year squads now so they are ready when it comes to July. Motion to advertise made by Larry Sebranek, second to this motion by Buford Marshall. Motion approved.

Agenda Item #16: Mapping, Radio System & Squad Updates: No new mapping issues. Radio – there is an issue at Bunker tower and also at Sylvan with antennas, this is being looked into by the Chief Deputy and will hopefully be resolved next week as technicians are coming to fix the issue. Squads – No new issues with squads, all squads are up and running.

Agenda Item #16: Adjourn; Motion by Buford Marshall to adjourn until the regular LEJC meeting on Friday, March 8, 2019 at 8:30am. Second to this motion by Melissa Luck. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler