

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, December 14, 2018**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, December 14, 2018 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist (by phone), DA Jennifer Harper, Jenifer Laue, Sergeant Clay Porter and Investigator Toby Johnson.

**Agenda Item #1: Call to Order:** Committee Chair Brewer called the meeting to order at 8:30am.

**Agenda Item #2: Read and Approve Notice of Posting for December 14, 2018 LEJC Meeting:** Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for December 14, 2018 Meeting:** Motioned by Buford Marshall to approve the agenda. 2<sup>nd</sup> to this motion by Melissa Luck. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the November 9, 2018 LEJC Meeting:** Motion by Melissa Luck to approve the minutes as printed. 2<sup>nd</sup> to this motion by Larry Sebranek. Motion passed, minutes accepted.

**Agenda Item #5: Coroner Updates:** Sheriff Bindl gave the updates for the coroner's office who was not able to make the meeting.

**Agenda Item #6: Probate Update:** Jenifer Laue went over her reports and updates with the committee members. Jenifer went over her expenses and filings for her department for the month.

**Agenda Item #7: Clerk of Court Updates:** Via phone Clerk of Court Kleist went over her reports with the committee members. She went over year end expenses and informed the committee members that her department would be going over budget due to attorney fees. Stacy is hopeful that revenues will offset any overage caused by expenses.

**Agenda Item #8: District Attorney Updates:** DA Harper informed the committee members of updates happening in her office. She discussed how the reorganization of her office staff has worked well this past year.

**Agenda Item #9: Approve monthly invoices and other Sheriff's**

**Department reports:** The committee members went over the monthly invoices. Motion to approve and pay the monthly invoices made by Buford Marshall, second to this motion by Larry Sebranek. Motion approved. Sheriff Bindl went over the green sheet jail statistics with the committee members. Sheriff Bindl briefly covered information only at this point of a casual patrol deputy position and what benefits this could offer to the full time staff when it comes to overtime issues.

**Agenda Item #10: Approve invoice over \$1000 (Kanable's Sports):** Chief Deputy informed the committee members that Dane purchased the gun through his company and it has to be approved through the committee because the invoice is over \$1000. Motion to approve this purchase by Buford Marshall, second to this motion by Larry Sebranek. Motion approved.

**Agenda Item #11: LiveScan maintenance contract renewal and approval:** Chief Deputy Kanable informed the committee of the renewal for the LiveScan system for the jail, this system is for the fingerprinting equipment. Motion to approve this invoice by Larry Sebranek, second to this motion by Melissa Luck. Motion approved.

**Agenda Item #12: Probation approval of casual clerical typist:** This is approval needed for the Sheriff's Department Casual Clerical Typist position who will be reaching the 910 hour threshold around the first payroll of 2019, which will complete her official probation period and by the county handbook this needs to be approved by the committee. Motion to approve this item made by Melissa Luck, second to this motion by Buford Marshall. Motion approved.

**Agenda Item #13: Approval of jail locks maintenance contract:** Chief Deputy Kanable handed out the information on bids that had been received from 2 companies on the jail lock contract for 2019. The lower of the two bids is WDSI, it is lower due to the fact that they do not cover the electronics which is what the jail is based on and this is a needed feature. Kanable stated that the liability insurance would need to be held by the county not the company. The other company does have liability insurance that would cover damage. The current contract is with Perkins Lock and the cost of that contract was around \$3500, but if there was an issue with the lock or a repair that needed to be completed we ended up calling SGTS to come and complete the repair work and the department ended up spending around \$13,000 to \$15,000 for repairs. WDSI did state in their offer that the company who initially completed our jail locks is no longer in business and parts are no longer being made. It's possible to obtain parts from another county who is redoing their jail system but currently has the same jail system parts as our county. This will be an item in the future that will need to be considered as a capital project and will need to be brought forward to the county. Brewer feels that Piper Power would be a better fit as they cover the electronics and they have coverage for liability insurance. Kanable states that Piper Power is more of a full service company and they are out of Middleton. Motion to approve the Piper Power contract for the jail locks contract made by Buford Marshall, second to this motion by Melissa Luck. Motion approved.

**Agenda Item #14: Action regarding surplus equipment acquisition:** Chief Deputy Kanable stated there is a program that we became a part of back in 2016. Back then there was interest to obtain an armored vehicle and there have been several

incidents where this type of vehicle is a need and the surplus military vehicles are available right now. The cost of getting the vehicle is simply the cost of shipping the vehicle to us. There would be normal maintenance costs in the future and storage, but initial costs would be for shipping of the vehicle only which may end up being donated by a local semi hauler. The current SRT vehicle hauls people only, but is not a good armored vehicle. The current vehicle is stored at the old sewage building and the belief is there is more room there. Sheriff Bindl states he is in favor of this especially after the Jakubowski incident. Motion to obtain this type of vehicle made by Larry Sebranek, second to this motion by Buford Marshall. Motion approved.

**Agenda Item #15: Animal control procedure & protocol:** Melissa Luck discussed with the committee member regarding a lot of questions who have come up lately about our current contract. Melissa just wanted to discuss with us that we are following the contract and doing our due diligence. The department does have an officer who was trained and is a certified humane officer. All deputies can handle calls that are simple animal complaints, if the complaint is more complex or involves neglect then the humane officer is brought into the complaint. Monthly reports are brought into the department by the animal rescue individual and the humane officer goes over the report and has a checklist and a file is kept. Melissa would like to see a quarterly report given by the Sheriff's Department to the committee just so information is being passed along. Kanable states that this could be done for the committee. Melissa stated one of the complaints that she got is that the Sheriff's department is not following through on animal neglect cases. Investigator Johnson said every call that comes in regarding an animal complaint gets assigned a complaint number and is assigned to a deputy. The deputy will go out and access the animal, the living conditions and food availability and also talk to the owners and investigate. If the owner is not keeping up with the well-being of their animals we will inform them of what the expectations are and in some cases a vet has been called out to look at the animal to see what concerns there may be with the animal. Most of the calls we get are in the winter months and that is because people don't see an immediate food source in front of the animal(s). Most calls are horse calls, some are dog calls. The department has had two people that charges have been filed on, but that is not the common practice.

**Agenda Item #16: Mapping, Radio System & Squad Updates:** No mapping issues. Radio system – Sylvan township tower is having issues right now, the antenna and cable to the tower need to be replaced and that is why the repeater is not currently working correctly. Kanable states we are currently waiting until after the first of the year to correct this problem. Squad cars have had a few issues but those have been fixed. There have been 2 squad/deer crashes that have happened, one of the vehicles being the transport van. The department is talking to the insurance company to see if the van will be totaled and replaced. The 911 system was approved by the county, so now the RFP will be developed.

**Agenda Item #17: Adjourn;** Motion by Buford Marshall to adjourn until the regular LEJC meeting on Friday, January 11, 2019 at 8:30am. Second to this motion by Melissa Luck. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler