

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, August 10, 2018**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, August 10, 2018 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Marty Brewer and Committee members Buford Marshall, Gary Peters, Larry Sebranek and Melissa Luck. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, Lt. Dane Kanable, Investigator Toby Johnson, Deputy Aaron Wallace, Darin Gudgeon, Barb Scott, Bob Frank and Deputy Coroner Ruth Bristol.

**Agenda Item #1: Call to Order:** Committee Chair Brewer called the meeting to order at 8:30am.

**Agenda Item #2: Read and Approve Notice of Posting for August 10, 2018 LEJC Meeting:** Committee Chair Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for August 10, 2018 Meeting:** Motioned by Buford Marshall to approve the agenda. 2<sup>nd</sup> to this motion by Larry Sebranek. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the July 13, 2018 LEJC Meeting:** Motion by Gary Peters to approve the minutes as printed. 2<sup>nd</sup> to this motion by Melissa Luck. Motion passed, minutes accepted.

**Agenda Item #5: Reschedule September LEJC meeting date/time:** This meeting needs to be rescheduled due to budget meeting being held at the same time. The committee decided to hold the September LEJC meeting on Thursday, September 6, 2018 at 8:30 am.

**Agenda Item #6: Coroner Updates:** Ruth Bristol reported 9 deaths for the month of July, one was a fatality which was the first in the county for the year. There were also several hospice deaths and autopsies.

**Agenda Item #7: Command Post Storage:** Darin Gudgeon would like to get a place to store the command post. He would like to build a something onto the current impound but the Sheriff doesn't believe this is possible. Sebranek mentioned there is a shed out by the sand pit out at the Highway department. Discussion was held and the committee would like the Sheriff to look into some other possibilities of places for storage. Marshall stated there was also a building out at the fairgrounds which may be possible for storage. Gudgeon needs to find out the height of the command post and get back to the committee members.

**Agenda Item #8: NG911 RFP:** Barb Scott sent over the RFP information to the committee members. Barb stated that the timeline of all events on the RFP is very ambitious and may need to be pushed out a little bit further. If approved today Barb will be sending the information out to Vender Net which is where RFP information gets sent. Barb stated the department has met with four vendors. Barb stated the department is looking into other vendors because the department has been with Frontier, they have moved their trunks to Sun Prairie and their equipment is very old. The department can stay with Frontier or possibly move to one of these other vendors. Barb states if we go with one of the other vendors the responsibility lies completely on the county. Brewer states he looked over the information regarding the vendors and he was very impressed. Motion by Buford Marshall to have Barb Scott continue with the RFP, second to this motion by Melissa Luck. Motion approved.

**Agenda Item #9: Clerk of Court Updates:** Clerk of Court Kleist went over her monthly reports with the committee members. There were more citations from the traffic grant this past month, which creates a bigger work load for her department. She went over her revenues and expenditures for the month with the committee and also talked about what is happening in the court system with the different judges that see cases within the county. Kleist stated the copy machine in her room quit working the other day and Rhyme has been coming in monthly to work on the machine which they can't get parts for anymore. This machine is dual purpose machine which does copying and faxing. Kleist would like to look into leasing a new machine and is working on getting quotes. A lease would be about \$100 per month and it is a 60 month lease which would include toner costs. The committee was in agreement with Kleist that if the Rhyme representative would agree to \$1000 for the purchase of a used machine that would be acceptable. Motion made by Buford Marshall for the Clerk of Court to go up to \$1000 for a used copy machine purchase, second to this motion by Gary Peters. Motion approved. Sebranek stated he thinks the Clerk of Courts office needs a new machine not used.

**Agenda Item #10: Probate Department Updates:** Jenifer Laue went over her July reports with the committee members. She went over cases going through the court system that involve the Probate department. Laue went over the monthly expenditures and discussed them with the committee members. She is requesting that the committee approve the completion of the probation for her position. Motion made by Larry Sebranek to take Ms. Laue off probation as it has been completed. Second to this motion by Gary Peters. Motion approved.

**Agenda Item #11: District Attorney Updates:** DA Harper was not available for this meeting.

**Agenda Item #12: Approve monthly invoices and other Sheriff's Department reports:** The Sheriff went over the invoices with the committee members. Motion by Buford Marshall to approve the invoices, second to this motion by Melissa Luck. Motion approved. The Sheriff went over the blue sheet statistics with the committee members. The amount of people on electronic monitoring have went down over the last few months. The program has been taken out of the jail and are now being handled by some of the officers. There is more control and watch over whom is on EMP and who should be

able to go out on EMP. There is criteria that has to be followed to be able for a person to be involved in this program.

**Agenda Item #13: Staffing Discussion:** Sheriff Bindl states that due to the current Jail Sergeant is out there needs to be another person within the jail needs to be added that could be a Jail Sergeant. Interviews for the male jailer were held last night and interviews for the female jailers are being August 27<sup>th</sup>. Deputy Aaron Wallace presented some information to the committee regarding staffing issues of the Road Patrol Officers. Currently there is one road position that has not been filled for several years. The county has paid out over \$30,000 in overtime at this point in the year, the budget for overtime for the road officers is \$40,000. This averages out to about \$9,000 in overtime each month. Bob Frank stated that at the time that one position was eliminated was due to a grant that made that position available. There will always be need for overtime, however currently road officers begin to show burn out with the immense amount of overtime the road officers are working. The Sheriff states he would also like to see another road position being added as it is and has been needed for quite some time. Marshall would like to see more information so that it can proceed to other committees. The committee believes that it is a good idea for another position.

**Agenda Item #14: Discussion on possible grant:** There is a possible JAG grant available from the Feds that would pay for another deputy that we are looking into at this time. This is just information for the committee.

**Agenda Item #15: Mapping, Radio System & Squad Updates:** There were three separate radio system failures in the past month. The three new squad have been delivered. The process of purchasing equipment for them and having it installed has begun. It is estimated to take 5 days per car to outfit them. The previous K-9 vehicle will be a total replacement under insurance, the vehicle and equipment will be covered. The Dodge Charger is delayed at this point due to maintenance shutting down one of the plants that makes the chargers. Insurance gave us permission to get an AWD.

**Agenda Item #16: Adjourn;** Motion by Buford Marshall to adjourn until the regular LEJC meeting on Thursday, September 6, 2018 at 8:30am. Second to this motion by Larry Sebranek. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler