

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, May 11, 2018**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, May 11, 2018 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee members Buford Marshall, Gary Peters, Larry Sebranek, Melissa Luck and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Investigator Toby Johnson, Judge Andrew Sharp, Jenifer Laue, Denise Klingaman, Barb Scott, Victor Vlasak, Jennifer Harper, Stacy Kleist and Coroner Jim Rossing.

Agenda Item #1: Call to Order: Committee member Marty Brewer called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for May 11, 2018 LEJC Meeting: Committee member Marty Brewer confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Brewer declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for May 11, 2018 Meeting: Motioned by Gary Peters to approve the agenda with multiple amendments. 2nd to this motion by Buford Marshall. Motion passed.

Agenda Item #4: Read and Approve Minutes of the April 13, 2018 LEJC Meeting: Motion by Buford Marshall to approve the minutes as printed. 2nd to this motion by Gary Peters. Motion passed, minutes accepted.

Agenda Item #5: Election of Chair, Vice Chair, and Secretary: Chair – Buford Marshall nominated Marty Brewer for Chair of the LEJC committee, a second to this nomination was made by Gary Peters. The vote was unanimous, motion carried for Marty Brewer to be Chair of this committee. **Vice Chair –** Larry Sebranek nominated Buford Marshall for the Vice Chair of the LEJC committee, a second to this nomination made by Gary Peters. The vote was unanimous, motion carried for Buford Marshall to be Vice Chair of this committee. **Secretary –** Buford Marshall nominated Larry Sebranek for this position on the committee, a second to this nomination was made by Melissa Luck. The vote was unanimous, motion carried for Larry Sebranek to be Secretary of this committee.

Agenda Item #6: Coroner Updates: Coroner Rossing reported 10 deaths and 1 autopsy for the month of April. The coroner discussed costs of autopsies and what funeral homes charges to pick up a body.

Agenda Item #7: Probate Department Updates: Jenny Laue handed out her report for the Probate department to the committee members. Ms. Laue took over for Sandy McNamer who retired last month. **B)** Adversary fees were discussed with the committee members as there was a question on those fees from the April meeting. This fee may increase in the future as the public defenders want to raise their fees from \$70 per hour to \$100 per hour, this could make an increase in the monthly budget for the probate department. **C)** Probate position – Judge Sharp discussed the question on appointing Ms. Laue as the probate position which the judge clarified that he has the right to appoint whomever he sees fit to fill that position and he has done that. The previous position that Ms. Laue was in at this point will not be filled per the judge's instruction. The judge is not sure how to fill the assistant position at this point. He would like to see the money that was used to pay for the assistant position be used for courtroom security.

Agenda Item #8: Clerk of Court Updates: Reports were emailed to committee members by Clerk of Court Kleist. She discussed with the committee members what her office does on a daily basis and the services provided by her department. Kleist also went over her reports which included updates, judicial assignments and collections and revenues for her department and the court system.

Agenda Item #9: District Attorney Updates: DA Harper discussed how her office is funded through the state, she will go into further details at another meeting. She gave some general information about her office to the new committee members. **C)** DA Harper went over her reports with the committee members and discussed her expenditures in 2017 and the fact that she was under budget for 2017. **D)** DA Harper discussed how the Victim Witness position gets reimbursed for certain duties and services from the state. **E)** DA Harper informed the committee about the history of the Legal Secretary and how the job description is around 30 years old and needs to be updated to meet the requirements of the current position duties. **F)** DA Harper discussed the importance of having a security door buzzer or window installed in her office due to the type of clients that sometime come into her office. The thought is that people who are victims should be able to be separated from the people that come into her office who may be unstable and cause scenes and this could create a serious security risk to people coming into her office for other services.

Agenda Item #10: Approve monthly invoices and other Sheriff's Department reports: The committee went over the invoices for the Sheriff's Department with discussion on a few of the invoices. Motion by Buford Marshall to approve the invoices, second to this motion by Gary Peters. Motion approved. Sheriff Bindl went over the blue sheet jail statistics with the committee members.

Agenda Item #11: Discuss 911 Outlay Account and Spillman Maintenance Contract: Chief Deputy Kanable informed the committee that the previous month our department was told that we only had around \$12,000 in that account. As of yesterday the Clerk's office informed our department that there is a current balance of \$62,539 in the outlay account and the Spillman Contract bill will be able to be paid without any issue. He informed the committee that Spillman is our recording keeping system in the Sheriff's department. Motion to pay that invoice by Larry Sebranek, second to this motion by Melissa Luck. Motion carried.

Agenda Item #12: New Wage Scale – Sheriff Addendum

elimination/change of wording: Motion by Gary Peters to approve the elimination of the old wage scale listed in the Sheriff's Addendum and to forward this on to Personnel and Finance. Second to this motion made by Melissa Luck. Motion carried.

Agenda Item #13: Tasers/ECDs: Chief Deputy Kanable informed the committee that we have always had issues with being able to have everyone have a taser that is on our Road Patrol. Some of the current tasers we have our used units that we purchased from another county. Those units are aging and the company who used to provide the batteries for us is no longer going to make them. There is a new company called Axon that has a program to provide 17 units at an initial cost of \$25,687 and then a yearly contract amount of \$3,944. The cost of a taser if bought outright would cost around \$1700 each. The initial cost provides the 17 taser units, holsters, an extra battery for each unit and covers any repair/maintenance for each unit. Kanable stated the department will be negotiating with the company to see if price can be brought down, but the hope is to bring this item back to the committee in June and then asking for action at that time.

Agenda Item #14: 911 Equipment need: Barb Scott discussed with the committee regarding a letter from Frontier. Barb Scott informed the committee that there is an issue with Frontier and the radio system that in September the county will be forced to do something with their 911 equipment. There is no money coming from the state, which is was previously thought there was state money available. The amount the county will need to look at is around \$150,000. Barb said she needs approval from this committee to research this item. Motion by Gary Peters to let Barb due this, second to this motion by Buford Marshall. Motion carried.

Agenda Item #15: Discuss possible hiring or hiring process for road patrol: Chief Deputy Kanable stated there was a resignation in the road patrol a few weeks ago. We still have two people from the current eligibility list that a still interested to be considered and have gone through all the interviews. There is one person on the list that is currently certified and if hired would only need the 12 weeks of field training with a sergeant and then could be put out on their own. Motion to allow the sheriff to hire from the current eligibility list made by Gary Peters, second to this motion by Larry Sebranek. Motion carried.

Agenda Item #16: Fire Chiefs letter regarding radio system: Chief Deputy Kanable informed the committee members that at the last quarterly meeting of the fire department there were many concerns stated from the fire department about the current radio system. There will be a letter coming forward from the Fire Chief in the near future.

Agenda Item #17: 2018 Traffic Grant: The department is asking this committee for approval to apply for and accept a traffic grant for the 2018 summer months that apply to traffic control on certain sections of highway. This grant can provide the department with up to \$60,000 in funding. Motion made by Buford Marshall to apply for this grant, second to this motion made by Melissa Luck. Motion carried.

Agenda Item #18: Discussion/Permission to replace walk in door by garage: Kanable stated the department probably needs to take this to the Property Committee to replace this door. Motion by Marty Brewer to move this to the property committee, second to this motion by Larry Sebranek. Motion carried.

Agenda Item #19: Squad financing option possibility: Chief Deputy informed the committee regarding the departments needs for squads. Kanable said this is informational only at this time and wanted to pass some possible funding options regarding squads. The program is a lease program through Ford with a 3 or 4 year lease option.

Agenda Item #20: Mapping, Radio System & Squad Updates: Squads – Kanable submitted a handout to the committee members regarding our current fleet of squads. Kanable spoke with 10 other counties regarding their squad program. Currently the Lt. squad is down due to steering issues and the Chief Deputy squad has been given up to provide those going to training to have a vehicle and currently there are 2 squads that have been involved in accidents. One squad was totaled and the other squad is being fixed to be returned to the fleet. The squad that was totaled has been approved for replacement and the department is currently waiting for that check. The squad was a sedan and needs to be replaced by another sedan which will be a Dodge Charger. Sebranek wondered if the county could speed up the process if a good used vehicle was found and to be able to let the department to purchase something along that line, but there is a process that doesn't allow for the department to move quicker. Radio - no major issues, there was one brief radio disruption during the flooding and there are still some squad radio issues. A new repeater will be installed at the Bunker Hill site. There was a generator failure at Tower Hill, a few years ago there was a piece of equipment that was put on the tower that wasn't approved by the maintenance company and so the company took that antenna off and it was lying on the ground at the site. MIS is ordering a new antenna which will cost \$127 and they will put that antenna on and get the alarm system to work again.

Agenda Item #21: Adjourn; Motion by Buford Marshall to adjourn until the regular LEJC meeting on Friday, June 8, 2018 at 8:30am. Second to this motion by Gary Peters. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler