

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, December 8, 2017**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, December 8, 2017 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Gary Peters, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Sandy McNamer, Lt. Dane Kanable, Investigator Toby Johnson and Deputy Coroner Ruth Bristol.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for December 8, 2017 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted with four amendments. Upon receiving confirmation Clary declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for December 8, 2017 Meeting: Motioned by Marty Brewer to approve the agenda. 2nd to this motion by Gary Peters. Motion passed.

Agenda Item #4: Read and Approve Minutes of the November 10, 2017 LEJC Meeting: Motion by Buford Marshall to approve the minutes as printed. 2nd to this motion by Marty Brewer. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Coroner Ruth Bristol stated there were 8 deaths, 5 were hospice related. The county is now under contract with the RTI Donor Services, this will allow the county to receive \$1500 due to tissue and bone donations but there is criteria that has to be met to receive these funds.

Agenda Item #6: Probate Update: Sandy McNamer went over her monthly reports and invoices with the committee members. She did bring reports for previous months to update the committee on those months she missed the meetings.

Agenda Item #7: Clerk of Court Updates: Clerk of Court Kleist went over her monthly reports with the committee members. She stated there was more court reporting for the month, she noted that evictions seem to be up in regards to small claims issues in the court system. Kleist went over the collections, expenses and revenues in her department during the month.

d. Reclassification of Clerical Assistant II to Deputy Clerk of Court: Kleist stated to the committee members that this agenda item could be more of a "re-title" instead of a reclassification, which will take place at Finance and Personnel in

January. This job is already listed as a Deputy Clerk of Court position in the wage study. Kleist informed the committee if this takes place it is only a difference of \$1.75 per week, \$91 annually in pay from the current clerical assistant II wage to the deputy clerk of court position. Clary stated this issue is already due to be presented to the Finance committee, so no motion needs to be made by this committee. Kleist wants to be sure the correct paper trail takes place for this issue to happen in January. Previous action has been taken on this issue and this issue has already been forwarded to the Personnel & Finance Committee.

Agenda Item #8: District Attorney Updates: DA Harper went over her department updates with the committee members.

b. Security half door for the DA's office – Harper states she would like to have a half door in place in her office that would become more secure for the people in her department. She has found a door that is not being used in the courthouse and she would like to have this issue forwarded to the Property committee so that something can be put in to create a more secure environment. There have been some security issues with civilians that come into her department in the past and currently there is nothing to keep a separation between her office employees and someone coming in from outside. Motion by Buford Marshall to send this issue to the Property committee, second to this motion by Gary Peters. Motion approved.

Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports: The Sheriff went over the invoices for the month with the committee members. Motion made by Buford Marshall to approve the bills for the month, second to this motion by Marty Brewer. Motion approved. Sheriff Bindl went over the blue sheet jail statistics with the committee members.

- a. Hiring process update – Chief Deputy stated that interviews were just completed last night for the jail/dispatch, currently there are 3 applicants to interview with the committee. Candidates are having problems with passing the state test that has been used for many years. New testing is currently being used by other neighboring counties and would range around \$250 for set up, and \$20 per test per individual. Motion to approve this new testing made by Don Seep, second to this motion by Buford Marshall. The Chief Deputy stated this new testing would only take place for the dispatch/jail portion not for the road positions at this point. Clary stated something could be changed in the ordinance for how many males vs. females are employed in the jail in order to help with the lack of people we are getting to apply for jail dispatch positions. Motion approved. The committee members set up a date for interviews for the jail & road positions on Thursday, December 14, 2017 at 5:15pm.
- b. Permission to re-advertise – Motion by Don Seep to re-advertise, 2nd to this motion by Marty Brewer. Motion approved.

Agenda Item #10: Discussion and action on salary increases for the Chief Deputy and Lieutenant positions: Chief Deputy Kanable stated this is brought up every year and with the wage study he didn't know where or how this should happen. Clary stated his belief is that these positions are in the wage study and would need to wait until the wage study decisions are made at this point.

Agenda Item #11: Approval of proposed amendment to Ordinance 89-7:

Chief Deputy Kanable handed out the Ordinance with the wording corrections that were discussed the previous month. Clary stated there is an issue with one area regarding the failure to pass the academy wording, the wording in question could bring about bumping if left in the ordinance. Clary states this wording needs to be eliminated to reflect no bumping could take place between union and non-union positions. Motion to approve this Ordinance amendment and elimination in wording paragraph 2 and forward to County Board made by Don Seep, second to this motion made by Buford Marshall. Motion approved.

Agenda Item #12: Mapping, Radio System & Squad Updates: Squads -

Chief Deputy Kanable went over a squad update report with the committee members. The department is going to implement MACH which is a GPS type system that will keep track of where squads are during the shifts.

Radio – there were a couple of system failures during the month, these have been fixed. The repeater at Lone Rock is not operating properly, this is under the maintenance agreement and will be looked at.

Mapping – The re-map part of the project has been completed which is being done in Buena Vista township. Other parts of this project are taking part now and things are going well. Decisions with the other townships are happening and will be taking place in the coming months.

Clary stated that there will be sufficient funds in the new car outlay in January for 2 squads. Currently there is \$35,125.45 in the new car outlay account. In January there will be another \$50,000 added to that account which will give a balance of \$85,125.45. Sheriff Bindl stated that the department is looking into getting a 4 wheel drive pickup truck for the k-9 unit, they are looking into what the figures will cost the department.

Agenda Item #13: Adjourn; Motion by Gary Peters to adjourn until the regular LEJC meeting on Friday, January 12, 2018 at 8:30am. Second to this motion by Buford Marshall. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler