

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, July 14, 2017**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, July 14, 2017 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Gary Peters, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Investigator Toby Johnson and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Sgt. Dane Kanable and Deputy Coroner Ruth Bristol.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for July 14, 2017 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted with one amendment. Upon receiving confirmation Clary declared meeting properly posted. Motion to approve made by Marty Brewer, 2nd to this motion by Buford Marshall. Motion approved.

Agenda Item #3: Read and Approve the Agenda for July 14, 2017 Meeting: Motioned by Marty Brewer to approve the agenda. 2nd to this motion by Buford Marshall. Motion passed.

Agenda Item #4: Read and Approve Minutes of the June 9, 2017 LEJC Meeting: Motion by Don Seep to approve the minutes as printed. 2nd to this motion by Gary Peters. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Ruth Bristol stated there were 9 cases and 1 autopsy for the month of June. Three members of the coroner's office went to Sparta to a meeting of other coroner offices and issues and ideas of what happens in those departments were discussed.

Agenda Item #6: Probate Department Updates: written report issued by the Probate Department.

Agenda Item #7: Clerk of Court Updates: Clerk of Court Kleist went over her reports with members of the committee. **D)** Kleist informed the committee the fax/copy machine in her office is working and there are issues with the machine. The rollers are getting worn and to replace the rollers costs anywhere from \$500 to \$700 for replacement. Kleist believes in order to keep it working her department can decrease the amount of paperwork that is provided by her department. The department has also decreased the temperature in the office to help with the humidity. The machine was purchased 10 years ago and Rhyme does the service on the

machine. To replace the machine would be around \$3500 and there are also options to lease a machine. Kleist just wanted to inform the committee for the future in case the machine does go down and further action needs to be taken. **E)** Kleist discussed with the committee regarding the members of her office possibly taking voluntary furlough days to help reduce the budget. Her staff would like to take up to 5 days off without pay for the remainder of 2017 as long as it would not impact any benefits. Kleist would not like for all of her staff to be off on the same days and it would be days that would be determined by Clerk of Court Kleist. The max amount that would be saved would be \$1,795.00. Motion by Buford Marshall to forward this issue on to Personnel & Finance for approval. Second to this motion by Don Seep. Motion approved.

Agenda Item #8: District Attorney Updates: DA Harper went over her invoices for the month with the committee members. Harper also gave the committee members information on a possible ordinance regarding drug paraphernalia. This information has also been provided to corporation counsel. The ordinance is now ready for approval by the committee. Motion by Marty Brewer to approve this ordinance. Second to this motion by Buford Marshall. Motion approved.

Agenda Item #9: Corporate Council review of costs on County Ordinance on Drug Paraphernalia: Dealt with in agenda item #8.

Agenda Item #10: Approve monthly invoices and other Sheriff's reports: The committee looked over the invoices for the month. Motion to approve the invoices made by Marty Brewer, second to this motion by Gary Peters. Motion approved. Sheriff Bindl went over the blue sheet jail statistics with the committee members.

Agenda Item #11: Department budget & reduction strategies for 2017: Sheriff Bindl stated the jail is working on booking fees of \$25 for people that get booked into the jail and also looking towards implementing the SDC (State Debt Collection) in the fall.

Agenda Item #12: Sheriff's Dept vacation carryover approval procedure: Per direction of Tami in the Clerk's office she wanted to make sure the Sheriff's Department was going through the correct procedure when it comes to vacation carryover approvals. Muckler stated it would be ideal if the approvals could still go through the sheriff, who has the employees fill out a form that has to be approved by him. This form states how many hours of vacation are being requested to be carried over and also states when the employee intends on using those carryover hours. This form is then given to the Clerk's office for their files and reflected on the records as well. Clary stated he would like to see this issue go through the Finance & Personnel committee moving forward. This is something that can be done retroactive to their anniversary date. That committee has never denied any vacation carryover.

Agenda Item #13: Mapping, Radio System & Squad Updates: Chief Deputy Kanable states there have been a few minor issues during the month for mapping, nothing major. Radio – Chief Deputy Kanable discussed a tower rental issue that came up during the month. Squads – there are 2 squads that have radio issues on a consistent basis, he has discussed this with General Communications. The one new squad is now active with the fleet. The department is still waiting on the Caprice that

was ordered last December. Expedition is still having repair invoices that will be coming forward. The SUV's may have a recall on them regarding exhaust issues which would possibly impact 4 of the department's current fleet.

Agenda Item #14: Adjourn; Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, August 11, 2017 at 8:30am. Second to this motion by Gary Peters. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler