

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, January 13, 2017**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, January 13, 2017 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Gary Peters, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Sandy McNamer, Investigator Toby Johnson, Sgt. Dane Kanable and Deputy Coroner Ruth Bristol.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for January 13, 2017 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted with one amendment. Upon receiving confirmation Clary declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for January 13, 2017 Meeting: Motioned by Marty Brewer to approve the agenda. 2nd to this motion by Buford Marshall. Motion passed.

Agenda Item #4: Read and Approve Minutes of the December 9, 2017 LEJC Meeting: Motion by Buford Marshall to approve the minutes as printed. 2nd to this motion by Marty Brewer. Correction to agenda item 13 Motion to approved the purchase of the cooling unit, not baseboard unit. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Yearly review for 2016 there were 99 coroner calls, and Deputy Coroner Bristol gave a breakdown to the nature of those calls. Clary would like the coroner's office to make a report of that breakdown so that something can be presented to the county board.

Agenda Item #6: Probate Department: Probate officer McNamer did not have any type of report for this month. Clary stated the committee would like to see any vouchers or expenses from her department and a copy of the expense budget for the month and brief report of activities for the month. McNamer will do a full report at the next meeting for the committee.

Agenda Item #7: Clerk of Court Update: Clerk of Court Kleist went over her reports and packet with the committee members. Her department is working on the mandatory e-file system going into effect this year. There was a small security issue in the courtroom this past week. She went over the collections and expenditures for her department with the committee. Attorney fees have caused her department expenses

to be over for 2016. Revenues for the department are currently at \$234,330 collected and she continues to get more money in for 2016, that will be updated next month, her projection is for revenues to be around \$245,000.

Agenda Item #8: District Attorney Updates: DA Harper shared her reports with the committee. Activities for the month were sentencing for Weeden which resulted in a prison sentence of 35 years and a plea for another case. The DA's office is working on the e-file mandate as well and how that affects the system and workflow in her office. She went over her budget with the committee and how reimbursement for a position in her department with the Victim/Witness Coordinator works as far as funding. She went over her expenditures for the month with the committee members. She talked about her staff being involved in training for the Time system which helps them run criminal history of an individual. This will help her department so she doesn't have to depend on waiting for that information from the Sheriff's Department.

C. Approval of Denise Klingaman's probation: DA Harper explained to the committee that Ms. Klingaman has completed her probation and she is looking for committee approval. Motion by Marty Brewer to approve Ms. Klingaman's probation completion. Second to this motion by Gary Peters. Motion approved.

Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports: The department went over the invoices for the month. Sheriff Bindl discussed the increase that is going into effect for our inmate health plan, this increase is around \$1700. Sheriff Bindl talked about the Bindl Tire bill including the winter tires being put into place for the squads for this month. Motion by Buford Marshall to approve the bills, 2nd to this motion by Marty Brewer. Motion approved. Sheriff Bindl went over the blue sheet and jail statistics for December.

Agenda Item #10: Sheriff Admin OT and ideas for expense reductions for the 2017 budget: Clary stated this should have been 2 different items, but he is also suggesting that each department head get some ideas together as to how to reduce the expenses within their department. This is voluntary for each department, but if not done it will end up being done by the Finance and Personnel committee. Harper states she believes those suggestions should include increase efficiencies. In regards to the Sheriff's Department Administration OT, Clary is wondering why admin is working on holiday hours when the courthouse is closed.

Agenda Item #11: Discussion on charging booking fees: Sheriff Bindl stated the department is looking at charging booking fees to book someone into the jail. Clary is not opposed to this issue, just questions on how this would get charged to the person being booked.

Agenda Item #12: Committee approval for invoices over \$1000 for radio maintenance agreements: This is for the approval of the invoice for the radio maintenance contract, which is split between General Communications and Communications Service. Motion to approve these invoices for payment by Marty Brewer. Second to this motion by Don Seep. Motion approved.

Agenda Item #13: Mapping/Squad/Radio System Updates: Kanable discussed the repeaters that need to go on the tower and when they can be put on the towers which right now is being delayed because of the weather, so it will be February

before this gets finished. After the Lone Rock tower gets addressed, the plan is to move on to the Bunker Hill Tower. The console is having some issues with the intercom, but those are being resolved. Mapping issues are minimal, one possible issue in the Boaz area. Clary wondered if the department is planning on the re-order of a second vehicle. The Sheriff stated this should be next month and it will be an order for an SUV.

Agenda Item #14: ACH inmate health plan increase for 2017: this item was discussed in the Sheriff's report and the committee was informed of the increase.

Agenda Item #15: Retirement of Lt. Bob Frank and discussion on replacement: Sheriff Bindl informed the committee that Lt. Frank is retiring with the department as of January 14, 2017 and stated this is a position that would need to be filled. Clary wants the Sheriff to look at the job description and what the job description involves or if anything needs to be changed. Clary states there is a step that departments will need to look at to not replace a position until that previous person's payout has been paid for by that department's budget.

Agenda Item #16: Adjourn; Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, February 10, 2017 at 8:30am. Second to this motion by Gary Peters. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler