

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, December 9, 2016**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, December 9, 2016 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Probate Sandra McNamer, Deputy Coroner Ruth Bristol.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for December 9, 2016 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Clary declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for December 9, 2016 Meeting: Motioned by Marty Brewer to approve the agenda. 2nd to this motion by Buford Marshall. Motion passed.

Agenda Item #4: Read and Approve Minutes of the November 11, 2016 LEJC Meeting: Motion by Buford Marshall to approve the minutes as printed. 2nd to this motion by Marty Brewer. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: 2 autopsies pending, 7 regular deaths, 3, hospice deaths for the month of November. No drug related deaths for the month.

Agenda Item #6: Probate Department Updates:

Agenda Item #7: Clerk of Court Updates: Clerk of Court Kleist went over her report with the committee members. The court was busier and had more activity for the month of November, and other judges are still making appearances. The office is getting ready for e-filing which is a mandatory change, but it doesn't create a bigger work load in the department just a change in work flow. Collections were up for the month of November from the previous month.

Agenda Item #8: District Attorney Updates: DA Harper went over her report with the committee, which included her invoices for the month of November. DA Harper went over the e-filing change and how it affects her department, which has created a lot of changes. DA Harper talked about future trials and issues happening in the court through her department.

Agenda Item #9: Departmental Budgets: Chairman Clary went over some handouts regarding the county budget. He talked about the audit, went over possible strategies for reducing the 2017 and 2018 budgets. Clary discussed how the county's bond rating has been down-graded, there is concern with the county's surplus and how the bond works in the county. Clary talked about the general fund transfer of money, which was depleted to 2 months of surplus at the end of 2015. This affects cash flow and the ability for the county to borrow. Primary cause comes down to court ordered placements and institutional costs, statewide this is a problem, but is affecting our county in a bigger way. Secondary costs comes down to applying surplus to balance the budget in previous years, the reason this money was applied was to avoid cutting staff. A third cause involves adding staff to budgets that were not funded and also equalized value. The county has 2 years to put together a plan to get things back on track, Clary stated some departments will be affected more than others but the plan is to try to be fair. He went over the tax levy information handout that shows a breakdown by department. Every department will have to do their part in order for the county to come out of this financial issue.

Agenda Item #10: Approve monthly invoices and other Sheriff's Department reports: The committee went over the list of invoices. Motion by Marty Brewer to approve the invoices, 2nd to this motion by Buford Marshall. Motion approved. Sheriff Bindl went over the blue sheet and jail statistics and talked about the resurfacing of the showers project that is going on currently.

Agenda Item #11: Jail Shower Repairs and tour: Lt. Frank talked about the project currently happening in the jail. Currently C Block and D Block are being done and the project is going well. Jail Assessment is at \$60,000 right now and the thought is to have 2 more blocks to be done while the company is still here. This project is being funded by the jail assessment account which is part of the general fund and the county's cash flow. Each year it is projected that \$15,000 will be put in the jail assessment fund. The Jail Inspector would like to see all of the showers done and this item has been on the list to be done for a few years. The committee members toured the jail to see the process of the project. Motion by Marty Brewer to do 2 additional blocks to be decided by the department, 2nd to this motion by Buford Marshall. Motion approved.

Agenda Item #12: Live Scan Maintenance Agreement: LiveScan is what the jail uses for fingerprinting. \$3610 is what the contract is for and will be taken out of the 2017 budget. Motion by Marty Brewer to approve this and take out of the 2017 budget, 2nd to this motion by Buford Marshall. Motion approved.

Agenda Item #13: Radio System & Squad Updates: The radio console project has begun and the console will be installed within the next week. Lone Rock project invoice is here and the resolution is being put together which spells out which accounts the money will come from. This will go through county board this month. Eagle site has a problem with the air handler unit, currently a space heater is there to keep the temperature consistent. It needs around \$4100 to be spent for the proper air handler to be installed. Clary wondered if this will cause the electric bill to go up and Kanable stated the baseboard unit will definitely use more electricity. Motion by

Buford Marshall to approve the purchase of the baseboard unit not to exceed \$4200, 2nd to this motion by Marty Brewer. Motion approved

Agenda Item #14: Open Squad Bids: Chief Deputy Kanable stated there was 1 bid from Jones Chevrolet in the amount of \$27,300 for a Chevy Caprice to replace squad #12 that was totaled out due to a wreck. The value of the old squad was released yesterday and the equipment will be ordered. Motion by Marty Brewer to accept the bid from Jones Chevrolet, 2nd to this motion by Buford Marshall. Motion approved.

Agenda Item #15: Adjourn; Motion by Buford Marshall to adjourn until the regular LEJC meeting on Friday, January 13, 2017 at 8:30am. Second to this motion by Marty Brewer. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler