

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, July 8, 2015**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, July 8, 2016 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Gary Peters, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Sgt Wes Starkey and Darin Gudgeon.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for July 8, 2016 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted with one amendment. Upon receiving confirmation Clary declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for July 8, 2016 Meeting: Motioned by Marty Brewer to approve the agenda. 2nd to this motion by Gary Peters. Motion passed.

Agenda Item #4: Read and Approve Minutes of the June 10, 2016 LEJC Meeting: Motion by Gary Peters to approve the minutes as printed. 2nd to this motion by Buford Marshall. Motion passed, minutes accepted.

Agenda Item #5: Committee approval of 2016 traffic grant: Sgt Wes Starkey stated that the department has an on-going traffic grant that needs committee approval. Motion by Don Seep for grant approval to be moved forward to County Board. Second to this motion by Marty Brewer. Motion approved.

Agenda Item #6: Clerk of Court Updates: Clerk of Court Kleist went over her reports with the committee, new case filings are slightly lower due to less traffic cases the past month. She talked about cases being assigned to other county judges. Collections were good in June for her department, slightly lower than collection the previous month.

Agenda Item #7: Review Circuit Court Expense Detail: Kleist went over the report for this item. This report details all items that are expensed out through the circuit court departments.

Agenda Item #8: Approval of probation completion for bailiff: Kleist stated that Bailiff Bob Fischer who has been a bailiff for many years and has reached the 900 hour limit to complete his probation and Kleist is looking for committee approval of his

probation completion, Motion by Marty Brewer to approve the probation, 2nd to this motion by Gary Peters. Motion approved.

Agenda Item #9: Approval of Dept of Revenue State Debt Collection

Contract: Kleist informed the committee that this contract is something through the State of Wisconsin for Clerk of Courts in the state of Wisconsin to collect debts. Atty Southwick has looked over this contract. Kleist says she is only overlooking debt collections for her department, but any other government department can collect debts through this contract. Motion by Don Seep to approve this contract for the agency and be forwarded to the county board. Second to this motion by Buford Marshall. Motion approved.

Agenda Item #10: Disposal of county property – old file cabinets in Clerk of Courts vault: Kleist informed the committee regarding old court files that are currently in her vault. The drawers of this filing cabinets are mainly empty, but there are a few files in this cabinet. She is bringing this item in front of this committee so that she can move these files. Motion by Gary Peters to dispose of these old filing cabinets in the best possible way, 2nd to this motion by Marty Brewer. Motion approved.

Agenda Item #11: District Attorney Updates: DA Harper informed the committee that the interview process will be taking place for the Legal Assistant position in her office. DA Harper talked about the processes between her department and the sheriff's department. The DA's office is looking at doing an OWI court.

Agenda Item #12: Coroner Updates: 8 deaths for the month.

Agenda Item #13: Approve monthly invoices and other sheriff's department reports: Sheriff Bindl went over the blue sheet statistics for the month of June. Sheriff Bindl stated that over the holiday weekend the population in the jail went up but the jail was still too full. During the week 8 inmates have been moved to the Vernon County jail due to our overcrowding issue (4 males and 4 females). This is hopefully a short term thing and to bring the people back as soon as our jail population goes down. Per the jail inspector, once the population hits 32 another staff person needs to be added to the jail. Clary states historically there is a spike in the number of people during the summer months. Five people were arrested over the holiday weekend, all involved alcohol related incidents. **Monthly invoices:** Motion by Don Seep to approve the invoices for the month. Second to this motion by Buford Marshall. Motion approved.

Agenda Item #14: Large Group permit approval – Cannonball Event: Sheriff Bindl informed the committee that he has received the forms from Scott Teuber and insurance paperwork. The \$1500 has been received for this event, and most department heads have signed off on the permit for approval. Sheriff Bindl talked about the fencing issue which will be done as it has in past years. Clary talked about the fencing around the beer tent area. Darin discussed the emergency plan that needs to come from the event organizer and he has not seen that. He has talked to area fire departments who have a plan in place for this event. Darin questioned if Mr. Teuber needs to submit an emergency plan. Seep didn't think there was any type of plan like this last year for the event. Darin believes that Fire and EMS have a sufficient plan for

this event. There is nothing in writing regarding weather issues for this event. Sheriff Bindl states it is late to ask for this from Mr. Teuber and there has been no written plan in place by him in the past years. This issue needs to be looked at for future years especially in the case of bad weather. Darin states he is comfortable signing off in regards to the fire and EMS plan for this event. Motion by Don Seep to approve the permit for this event with the fencing waiver and contingent on the insurance. Second to this motion by Marty Brewer. Motion approved.

Agenda Item #15: Mapping/Radio System Updates: Sheriff Bindl informed the county there was a bad antenna for the Sheriff's repeater. General Communications stated our department needed to purchase an antenna. Dispatch counsel is bad and needs to be replaced. Clary states in speaking with Chief Deputy Kanable regarding the tower antenna that are bad, cables were replaced at the time and he thought there was an antenna that was replaced as well. Clary would like to have some figures for costs of these parts that need to be replaced and those costs would be taken out of the 911 outlay account. Clary talked about dispatch counsels which were purchased in 2006 that were supposed to last 20 years and top dollar was paid for those counsels, 10 years is unacceptable and Clary states we would probably not use that company again. Eagle tower site is not useful since narrow banding has taken place. This tower may become abandoned and there may be equipment that is available. Clary talked about the new Yuba tower.

Agenda Item #16: Committee approval to bid out inmate phone and inmate meal contracts: Lt. Frank informed the committee that our inmate phone contract expiration is coming up at the end of 2016. Lt Frank asked the committee if we want to keep the current phone company or does the committee wish to put bids out to other companies. Reliance is the current company we use, federal regulations on what can be charged to inmates which could lead to a decline in revenues, however we are receiving more sales of phone cards which hopefully will help increase some in sales. Motion by Gary Peters to keep the current inmate phone company for a 2 year contract or 3 year if needed, 2nd to this motion by Buford Marshall. Motion approved. The other contract is the inmate meal contract which is up at the end of 2016, it was a 1 year contract and the department is seeking the committee approval to get bids for the inmate meals. Clary said his opinion is to possibly solicit bids for 1 or 2 years or we can extend with our current contract with A'viands who holds our current contract. Motion by Don Seep to postpone the inmate contract info to the next meeting, 2nd to this motion by Buford Marshall. Motion approved.

Agenda Item #17: Transport Van high mileage: Sheriff Bindl wanted to inform the committee that the transport van is up around 190,000 miles. The new chevy squad is state side and the other squad from Fillback has been ordered. Squad 9 which is a Crown Vic is at impound and removed from the active fleet.

Agenda Item #18: Hiring from current eligibility list and starting a new male and female list: Sheriff Bindl informed the committee that there were 5 males brought in from the current list, the sheriff would like to hire from these 5 males. Clary states since it has been a while he would like to conduct interviews. Motion by Marty Brewer to begin a new eligibility list. Second to this motion by Buford Marshall. Motion approved. Clary stated the department can hire off of the old eligibility list, but

interviews will need to be conducted, this needs to be done before the new list is established.

Agenda Item #19: Adjourn; Motion by Buford Marshall to adjourn until the regular LEJC meeting on Friday, August 12, 2016 at 8:30am. Second to this motion by Marty Brewer. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler