

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, December 11, 2015**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, December 11, 2015 at 10:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Paul Kinney, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, Barb Scott, Coroner Jim Rossing, Police Chief Luke Clements and Jail Sgt. Rita McCarthy. Representatives from the Lone Rock Fire Dept, Viola PD, Muscoda Ambulance, RC Ambulance, RC Fire, Communications Service and Judy Elliott.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 10:00am.

Agenda Item #2: Read and Approve Notice of Posting for December 11, 2015 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted with three amendments. Upon receiving confirmation Clary declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for December 11, 2015 Meeting: Motioned by Buford Marshall to approve the agenda. 2nd to this motion by Paul Kinney. Motion passed.

Agenda Item #4: Read and Approve Minutes of the November 13, 2015 LEJC Meeting: Motion by Don Seep to approve the minutes as printed. 2nd to this motion by Marty Brewer. Motion passed, minutes accepted.

Agenda Item #5: Clerk of Court Updates: Clerk of Court Stacy Kleist went over her report with the committee. Discussion regarding the judicial transition involvement in the court system for Richland County. She discussed with the committee all of the judges that come from other counties and jurisdictions to hear cases in Richland County. She went over the collections with the committee members and informed the committee her department is very close to her projections when it comes to revenues.

Agenda Item #6: Committee approval of Jessica Pechan's 3 month probation as Deputy Clerk of Court: Clerk of Court Kleist made comment to the committee letting them know that Jessica Pechan has successfully completed her 3 month probation as Deputy Clerk of Court and wishes for the committee approval regarding her probation being completed. Motion by Don Seep to approve the probation of Jessica Pechan and forward this on to Personnel & Finance for approval, 2nd to this motion by Marty Brewer. Motion approved.

Agenda Item #7: District Attorney Update: skipped, DA not available for this meeting.

Agenda Item #8: Coroner Updates: Coroner Jim Rossing presented his proposal to the committee, he commented the only difference from his prior proposal is that he is asking for a \$2 per hour on-call compensation, which currently there is no compensation for on-call hours. Discussion with the committee regarding how “on-call” works for the coroner’s office. Currently there are five deputy coroners and only one is on call at a time. After looking at the proposal, motion made by Paul Kinney to forward this proposal to Finance & Personnel, 2nd to this motion by Buford Marshall. Motion approved.

Coroner Rossing went over the months updates with the committee, there were 7 deaths in the county for the month.

Agenda Item #12: Jail Inspection Results: Sgt. McCarthy discussed the annual jail inspection report with the committee. Regarding our facility, the department is mostly compliant, the facility does need repairs due to age of the establishment. She went over violations relating to suicide watches that the inspector noted, and those issues have been corrected and will continue to be corrected in the future. The jail inspector noted that some of the policy for our department, relating to the jail are lacking and need to be upgraded. The inspector also made a note on the showers and repairs that need to be made in that part of the jail. Clary made a note regarding staffing levels in the jail and the required 3 people on staff. Currently there are times in the jail when only 2 people are on duty. In the future this will need to be looked into and staffing will need to be addressed.

Agenda Item #9: Jail Poly-Com unit replacement: The thought is that jail assessment fees would be used to replace this. The Jail poly-com unit is the video conferencing used in the jail and the courtroom so that an inmate does not have to be taken out of the jail to show up for their court appearance. The unit in the jail is failing and it is 9 years old and is due to be replaced. The cost to replace the item is \$3095 and the thought is to take this out of the jail assessment account. Motion made to approve this purchase by Buford Marshall, 2nd to this motion by Marty Brewer. Motion approved.

Agenda Item #17: Radio System Presentation: Representatives were present from Communications Service to give a presentation on the radio systems and what they can offer the county when it comes to radio connection and contact within different agencies in the county. The representatives brought forth a plan for the county to have 8 tower sites instead of the 4 we have now. This would include 2 new sites and the remainder of the sites would be rented.

Agenda Item #16: Open and approve bids for jail locks, jail meals and dog catcher contracts: The department received 1 bid for the stray animal catcher, which came in at \$1000 per month from Judy Elliott. Motion to approve the bid for the stray animal catcher, Judy Elliott by Paul Kinney, 2nd to this motion by Buford Marshall. Motion approved.

Jail Lock Bids: The department received 1 bid from Mark Ruenfeldor, bid is for 2 visits per year \$6000 per year for a 3 year contract. Additional services for travel rate. The department also received a bid from Perkins Lock for a 3 year contract comes in at

\$3980 per year. Motion to approve Perkins Lock to continue service for an additional 3 year contract made by Marty Brewer, 2nd to this motion by Buford Marshall. Motion approved.

Jail Meals: The department received 1 bid from Aviand's LLC for a one year contract at a meal price \$4.61 per meal. Motion to approve Aviand's for a one year contract by Paul Kinney, 2nd to this motion by Marty Brewer. Motion approved.

Agenda Item #10: Large Group Ordinance: Lt. Frank presented the committee with the changes of the Large Group Ordinance, the main focus was that items in this ordinance did not have to be dealt with by Emergency management, instead it went to the director of the committee. There was also a change in how long of hours an event would need to be held to be considered a part of this ordinance. Motion by Paul Kinney for the re-adjustments in this ordinance, 2nd to this motion by Buford Marshall. Motion approved.

Fairgrounds ordinance: This would be a new ordinance with events held strictly at the fairgrounds. This ordinance would include rules from county agencies to be sure events are being held safely and properly. In order to begin building this ordinance it will be something that will be put on the fair agenda in the future.

Agenda Item #11: Approve monthly invoices and other Sheriff's Department reports: Sheriff Bindl went over the information from the jail on the monthly blue sheets. Sheriff Bindl went over the bills for the month, the committee had questions on the General Communications bills, which detailed a change over for the new squad that was purchased. Motion to approve the sheriff's report and bills for the month by Paul Kinney, 2nd to this motion by Marty Brewer. Motion approved.

Agenda Item #13: Updates: Mapping – Hwy OO to Hwy RC is still in process and will continue into January. Radio – Kanable stated there have been issues with the vehicle repeaters.

Agenda Item #14: Approval of hotel stay over the state allowed amount: The committee was informed that a dispatcher was at training in the Dells and the state rate that The Kalahari offered was \$99, which is above the state rate of \$82. Motion to approve the hotel stay above the state rate by Marty Brewer, 2nd by Buford Marshall. Motion approved.

Agenda Item #15: Committee approval of bill for MorphoTrak (Card Scan) contract: This is for a contract we have annually with MorphoTrak which maintains the fingerprinting equipment in the jail. Lt. Frank mentioned the revolving maintenance account that was brought up in prior years but has never been installed. The contract is for \$3600. Motion by Buford to approve the contract, 2nd to this motion by Marty Brewer. Motion approved.

Agenda Item #18: Adjourn; Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, January 8, 2015 at 10:00am. Second to this motion by Paul Kinney . Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler