

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, October 9, 2015**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, October 9, 2015 at 10:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Paul Kinney, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was DA Jennifer Harper, Sgt Wes Starkey, Sgt Dane Kanable, Deputy Clay Porter and Jail Sgt Rita McCarthy.

**Agenda Item #1: Call to Order:** Committee Chair Fred Clary called the meeting to order at 10:00am.

**Agenda Item #2: Read and Approve Notice of Posting for October 9, 2015 LEJC Meeting:** Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted. Upon receiving confirmation Clary declared meeting properly posted. Motion to verify posting by Buford Marshall, 2<sup>nd</sup> to this motion by Paul Kinney. Motion passed.

**Agenda Item #3: Read and Approve the Agenda for October 9, 2015 Meeting:** Motioned by Buford Marshall to approve the agenda. 2<sup>nd</sup> to this motion by Paul Kinney. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the September 11, 2015 LEJC Meeting:** Motion by Marty Brewer to approve the minutes as printed. 2<sup>nd</sup> to this motion by Don Seep. Motion passed, minutes accepted.

**Agenda Item #5: Clerk of Court Updates:** Clerk of Court Stacy Kleist could not make the meeting, she submitted her packets to the committee.

**Agenda Item #6: District Attorney Update:** A) DA Jennifer Harper discussed with the committee that her office has went paperless and utilizes the PROTECT system which is an electronic system for her files and now needs the small courtroom hard wired for this purpose. DA Harper would like to ask the committee to send this proposal to Property. Motion by Don Seep to forward a request to Property to have the small courtroom hard wired for utilization of the PROTECT system and DA purposes, 2<sup>nd</sup> to this motion by Marty Brewer. Motion passed. B.) DA Harper commented her office is the mailroom for other courthouse departments, she would like to have the mailroom taken out of her office due to confidential information and things happening in her office and would like to take this to the property committee to find a change of location for the mail to be taken. Motion by Marty, 2<sup>nd</sup> to this motion by Paul. Motion passed.

**Agenda Item #7: Coroner Updates:** Chairman Clary shared information emailed from the coroner's office. There were 5 deaths the coroner's office was involved in for the month. Corp counsel stated the county board can adjust compensation for deputy coroners, which will need to go to Finance.

**Agenda Item #8: Approve monthly invoices and other Sheriff's Department reports:** Invoices: Sheriff Bindl pointed out invoice #27, bills to Bruce Wegner that had to do with the burglary issue that took place in different areas. Sometimes with these bills we will try to get towing bills reimbursed for a vehicle, but these bills are for property and a different situation than usual. #16 is for bullet proof vests new and replacement purchases. Motion to approve the bills made by Buford Marshall, 2<sup>nd</sup> to this motion by Marty Brewer. Motion passed. Sheriff Bindl went over the blue sheet statistics with the committee. Discussed jail activity and transports.

**Agenda Item #9: Updates: A.) Mapping/Radio:** Moving forward on CTH O, letters are going out to anyone affected, signs should be changed by January 18, 2016. Chief Deputy Kanable would like to have someone from Communication Services come and give a presentation regarding radio issues. Clary states he can come whenever in the next few months, no objection from the other committee members. No other issues at this time with paging issues, there are some dead zones in the Ithaca area and that is being looked into for better reception.

**B.) Squads:** Chief Kanable stated repairs are coming in at around \$2000 for the month and presented his monthly handout to the committee members. Discussion regarding license plates on the squads, and replacing some of the plates that are severely worn and municipal vs. private license plate fees.

**Agenda Item #10: Replacement of Expedition:** Sheriff Bindl commented that the Chief Deputy's 2003 Expedition needs many repairs that are costly. The sheriff has looked into some used Tahoe's or Expedition type vehicles and the new car outlay account is right around \$15,000. In 2016 the department has budgeted \$60,000 which is a total of \$75,000. That was for 2 vehicles and now possibly a third vehicle is needed. The Sheriff would like the committee's approval to look into a used vehicle for the Chief Deputy. The committee discussed new squad's for the next year. The thought is to possibly go with a sedan instead of an SUV, the department did get some amounts from dealers to get an idea of what type of purchase is possible for the next budget year. Clary states he has some concerns when it comes to purchasing a used 4 wheel drive unit. Clary also brought up the fact of a possibility of sharing the Emergency Management truck that is a 4 wheel drive vehicle. Chairman Clary would like the department to figure out what type of vehicle the Expedition will be replaced with before the committee moves forward.

**Agenda Item #11: Consideration for Inmate Life Skills training program for the jail:** Jail Sgt McCarthy spoke to the committee regarding a grant (50%) that is available regarding life skills for inmates provided by Southwest Tech. This would allow inmates to gain skills needed in everyday life (making out a resume, balancing a checkbook, job interview skills, etc.,). Someone from Southwest Tech would come in 4 hours per week to train the inmates on things needed in order for them to re-enter society. This is something that will be given to people who have no support system

when they re-enter the general public. DA Harper states this type of program is much better than programs offered to them now and states she would stand behind this program. The cost for this program would be around \$2500 for a year and this item has been budgeted for in 2016. Sgt McCarthy hopes this is a year to year contract at this point. This will need to go before county board for approval on this grant. Motion by Don, 2<sup>nd</sup> to Buford to write and accept a grant for Life Skills Training program for the jail. Motion passed.

**Agenda Item #12: MOU – Schedules, discussion and committee approval:**

Sgt. Starkey and Deputy Porter presented to the committee a proposal to change how schedules are worked within the department. Currently the department is 8.5 hours on a 6 day on, 3 days off schedule. The thought is to go to a 12 hour shift and the deputy union would like some direction from the committee on how to go about this change. This change in schedule would give the deputies more chances to have weekends off, the most days worked in a row would be 3 days. The thought is to create a schedule that is 2 days on, 2 days off, 3 days on, 2 days off, 2 days on, 3 days off. Chairman Clary talked about how this affects vacation days and the accumulation of vacation days. Sgt Starkey said that would be one of the things that would need to be worked through. Seep states the committee would like to see a proposal brought forward once the department has been able to do some type of cost study this new scheduling would create. Clary states this is a very detailed issue and more than just a letter of understanding issue, the proper place this needs to occur is during contract negotiations.

**Agenda Item #13: Scheduling software/weather station and change budget line items:** Chief Deputy Kanable states there is a weather station in dispatch that costs \$1,700 per year and Kanable states the internet weather does a better job. Kanable wants to see this line item changed to computerized scheduling software for the department. This change would take this out of the Radio budget and put it into the general budget, which needs to be done during budget time. Clary states this should be forwarded to Personnel and Finance. Motion by Paul Kinney to forward this request for budgetary change to Personnel and Finance, 2<sup>nd</sup> to this motion by Buford Marshall. Motion passed.

**Agenda Item #14: Flashlight purchase for deputies:** Sheriff Bindl brought to the department that he would like to buy 14 new flashlights for the deputies. Motion by Paul to approve this request, 2<sup>nd</sup> to this motion by Marty Brewer. Clary stated that he wanted to make clear when the county makes a purchase on equipment and it doesn't go through the deputy uniform allowance it is now considered county equipment, not deputy equipment. Kanable states flashlights have always been supplied in the squads, now each deputy will have one available to them. The cost of this equipment \$1889.99. Motion passed.

**Agenda Item #15: Adjourn;** Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, November 13, 2015 at 10:00am. Second to this motion by Buford Marshall . Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler