

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, July 10, 2015**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, July 10, 2015 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Paul Kinney, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Darin Gudgeon, and Sandra McNamer.

**Agenda Item #1: Call to Order:** Committee Chair Fred Clary called the meeting to order at 8:30am.

**Agenda Item #2: Read and Approve Notice of Posting for July 10, 2015 LEJC Meeting:** Committee chair Clary confirmed with Office Manager, Amber Muckler that the meeting was properly posted with one amendment. Upon receiving confirmation Clary declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for July 10, 2015 Meeting:** Motioned by Paul Kinney to approve the agenda. 2<sup>nd</sup> to this motion by Marty Brewer. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the June 12, 2015 LEJC Meeting:** Motion by Don Seep to approve the minutes as printed. 2<sup>nd</sup> to this motion by Paul Kinney. Motion passed, minutes accepted.

**Agenda Item #5: Clerk of Court Updates:** Clerk of Court Stacy Kleist went over her report for the month with the committee members. Noted that there was a jury trial for the first time in quite a while, which dealt with possession of drug paraphernalia. Stacy went over the costs of having a jury trial (which she said was right around \$1000 roughly). Other judges are still filling in for Judge Sharp in certain cases and she says she doesn't feel there will be a point when only Judge Sharp will be the only judge residing in our courtroom. June was a normal month for collections, it's not one of the higher months for collections. Deputy Clerk of Court, Ellen Bushee gave her resignation this past month to take a position as Deputy Register of Deeds.

**Agenda Item #6: Approve Deputy Clerk of Court, Ellen Bushee resignation and allow Clerk of Court to advertise to fill the position:** Clerk of Court Stacy Kleist asks the committee to approve the resignation on the Deputy Clerk of Court, Ellen Bushee. Clary stated as policy states there should always be a review done to see if the position is still needed. Motion by Paul Kinney to go ahead and fill the position, Marty Brewer 2<sup>nd</sup> to that motion. Motion approved.

**Agenda Item #7: District Attorney Update:** DA Jennifer Harper commented to the committee that nothing outside of the normal for her office the past month. She is handling some outside of the county cases due to special circumstances. Harper stated she has been part of a case in Sauk county and also Vernon County.

**Agenda Item #8: Coroner Updates:** skipped, not at this meeting.

**Agenda Item #9: Approve monthly invoices and other Sheriff's Department reports:** Chief Deputy Kanable went over the blue sheet with the committee. The committee looked over the bills for the month, questions on #34 regarding squad vs. deer damage. Kinney had a question on overtime with the department, Kanable stated that overtime has increased due to the vacancies in our department right now, vacations of deputies and family leave also. Clary commented on the WRCO tower rent bill and the fact that the sheriff's department budget pays for all the towers rent, however with the WRCO tower other agencies use it and the sheriff's department does not utilize it. Motion by Paul Kinney to approve the bills, 2<sup>nd</sup> to this motion by Marty Brewer. Motion approved.

**Agenda Item #10: Squad Mileage Report:** Chief Deputy Kanable informed the committee 1 squad will be around the 140k mileage by August and by the end of the year there will be 3 squads around 140k to 160k miles. Clary states for next year's budget we will have around \$50,000 in the new car outlay, the department still has a couple of vehicles that will have the higher change over costs of \$12,000 to \$13,000.

**Agenda Item #11: Mapping/Radio Updates:** Lt. Frank states the county Hwy O project is still going, signage should be done by late fall, address changes are currently being worked on. No update on the Yuba tower at this time.

**Agenda Item #12: Storage for Command Center:** Clary commented that the command center currently sits outside at impound, which probably shouldn't sit outside during the winter months. Clary questioned if there was anything at the fairgrounds and also a possible storage building at the current Pine Valley site. This building would need to be upgraded as it was built in the 1920's, this would have to depend on the how bids come in for Pine Valley. Gudgeon states that door height is an issue of the building at the fairgrounds, not all buildings have a high enough entrance. Flooding could also be an issue at the fairgrounds, as that area does tend to flood. Lt. Frank wonders if there is a possibility of an open sided pole structure for this command center at impound, which does have the space available. If the command center is put into the current impound building it would fit, but would make space unavailable for anything else. Clary states the building should be closed sided and large enough that you could also fit the DTF vehicle. Motion by Don Seep for Emergency Management and the Sheriff's Department to do research on the costs of a facility to store the command center, 2<sup>nd</sup> to this motion by Marty Brewer. Motion approved.

**Agenda Item #13: Notification of Possible DOT Grant:** Chief Deputy Kanable just wanted to inform the committee about a DOT grant by the state, regarding traffic enforcement. The state supplies the money and the county supplies

the people for overtime dollars. This is a corridor grant and the department would need to partner with Lone Rock and Grant County. The way the grant works is 4 days a month, 4 hours each day during the months of August and September and we supply the manpower to do just traffic enforcement. Clary states we have participated in these types of grants in the past. This is done just to increase traffic enforcement in the county. Motion to authorize the department to proceed with the grant by Don Seep, 2<sup>nd</sup> to this motion by Paul Kinney. Motion approved.

**Agenda Item #14: Adjourn;** Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, August 14, 2015 at 8:30am. Second to this motion by Don Seep . Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler