

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, 13, 2015**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, February 13, 2015 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee members Buford Marshall, Paul Kinney, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Committee Chair Fred Clary, Richland County Clerk of Circuit Court Stacy Kleist, Coroner Jim Rossing, Jail St. Rita McCarthy, Barb Scott, Sgt Wes Starkey, Darin Gudgeon and Union Rep. Mike Goetz.

**Agenda Item #1: Call to Order:** Committee Vice Chair Don Seep called the meeting to order at 9:00am as Chairman Clary was running late to the meeting.

**Agenda Item #2: Read and Approve Notice of Posting for February 13, 2015 LEJC Meeting:** Committee Vice Chair Seep confirmed with Sheriff Bindl that the meeting was properly posted with one amendment. Upon receiving confirmation Seep declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for February 13, 2015 Meeting:** Motioned Buford Marshall to approve the agenda. 2<sup>nd</sup> to this motion by Marty Brewer. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the January 9, 2015 LEJC Meeting:** Motion by Marty Brewer to approve the minutes as printed. 2<sup>nd</sup> to this motion by Buford Marshall. Clerk of Court Stacy Kleist wanted to note a correction to the January minutes, she stated regarding the candidate hiring process was noted incorrectly. The process should show as Kleist first does a review of applications, narrows down the group of candidates and then she moves the group on to testing. Motion passed with corrections by Paul Kinney, 2<sup>nd</sup> to this motion by Marty Brewer. Minutes accepted.

**Agenda Item #5: Clerk of Court Updates:** Clerk of Court Stacy Kleist highlights the office work load for January was considerably higher than December which is typical. Case filings, nothing unusual to report, more citations issued by County than State Patrol and City for the month of January. The court continues to have guest judges appear on certain cases, case load has been about the same as other months. Collections, tax intercept has started to come through, the last 3 weeks \$20,000 was collected from these interceptions. This week \$5000 was collected, last week a little over \$12,000 was collected which was from about 50 different individuals.

**Agenda Item #6: Approval of Clerk of Court Clerical Assistant hiring recommendation:** Postponed until Chairman Clary would be able to attend the meeting.

**Agenda Item #7: District Attorney Update:** Vice Chair Seep stated that DA Harper stated she would not be able to attend today's meeting due to having to be in court at 9am. DA Harper did want to let the committee know that with the meetings being at 9am she will not be able to attend most months because of having to be in court. Vice Chair did state she would like the meetings to return to 8:30 so she may attend in the future. Chairman Clary stated this could be an agenda item at the next meeting.

**Agenda Item #8: Threat in the District Attorney's Office:** Vice Chair Seep commented to the room that there has been a concerning threat made to the DA's office. Clerk of Court, Stacy Kleist commented that none of us here were in the room when the actual threat took place in the DA's office. Kleist did speak with the DA right after the threat took place and she also did see the man who did make this threat sitting across from the DA's office. There was a delay in court due to the threat being made and one of the attorney's did hear the noise made from the threat by Toni Cayton. One of the employees from the DA's office did call 911 to let law enforcement know of the threat. Mr. Cayton has moved into the area and has a history of court activity and has spent 23 years in prison. He is not allowed in Symons due to past experiences. At this time Chairman Clary did arrive to the meeting and Vice Chair Seep and Clerk of Court, Stacy Kleist brought him up to speed on this issue. Chairman Clary stated last fall sometime there was property meeting that discussed windows being installed in offices in the courthouse. Vice Chair Seep, discussed the window issue with DA Harper and she would like to see the windows be implemented for more secure purposes. Chairman Clary stated there is a resolution to be presented to the board next week regarding the security windows in offices. Sheriff Bindl stated that Lt. Frank was an investigating officer regarding this issue. Lt. Frank has dealt with Mr. Cayton regarding a computer issue that he believed the computer is trying to get information from him. Mr. Cayton felt that he was not happy with the results with what is being done regarding this issue. Mr. Cayton did come in to the courthouse at that point wanting to make a complaint. Mr. Cayton did end up getting arrested due to his verbal nature and disorderly conduct. When he did reach into his jacket, he did not have a gun he did have a bunch of wires, but this action did bring immediate concern to DA Harper. It is believed he is out on bond at this time. Chief Deputy Kanable has dealt with him while in the city, he does have a serious mental issue and issues with alcohol even though he is on probation. He is a loose cannon and could be dangerous. Chairman Brewer wondered if pushing the panic button and response time where issues. It stated that DA Harper did think there was an issue with response time after the panic button was pushed, but during those moments seconds can seem to take much longer when a threat has occurred. Chief Deputy Kanable would like to make sure security meetings are being held, which Clerk of Court Kleist stated the next meeting is being held on March 4<sup>th</sup>. Sheriff Bindl stated he relates bank facilities to our courthouse and he would like to know more about the possibilities for security. Chief Deputy Kanable remarked on when the municipal building was constructed a window was put in place and although this is a public building, there also needs to be security for the employees and this issue probably needs to be brought up in the future. Chairman Seep stated we also need to think about constituents along with the employees when it comes to security. Chief Deputy Kanable also wanted to comment that the panic button system is currently being

updated and thinks the system is an upgrade and a good step. Lt. Krueger took a total of 20 seconds to respond to the DA office.

**Agenda Item #6: Approval of Clerk of Court Clerical Assistant hiring recommendation:** Chairman Clary stated interviews were conducted in closed session and the need is to approve in an open meeting so that the person may be added to the payroll. Recommendation to follow the committee recommendation to hire Jessica Pechan as the new Clerk of Court Clerical Assistant. Motion by Paul Kinney, 2<sup>nd</sup> by Marty Brewer. Approved, motion carried.

**Agenda Item #9: Coroner updates:** Chairman Clary welcomed Jim Rossing the new coroner. Mr. Rossing stated there are 5 deputy coroners and 2 others to fall back on in case the other deputy coroners can't continue. He looks forward to his duties. Deputy Coroners are as follows, Ruth Bristol, Jeff Bristol, Nikki Doyle, Steve Sailsbery, and Kathy Rossing. Mr. Rossing stated the office is sufficient for his needs.

**Agenda Item #14 & 15: Action regarding Task Force Deputy Positions & Union MOU Proposal:** Sheriff Bindl asks the committee to do away with the task force deputies titles. The people are no longer being utilized for the jail. He's asking the task force titles be taken out of the ordinance and them being made into Road Patrol Deputy. Chairman Clary states the proposal is to eliminate the positions of task force deputies and resume the positions of road patrol deputies. There are currently 3 task force positions, that would be moved to the road patrol positions. The union contract would have to be amended. Chief Deputy asked if this was just an issue of re-titling and Chairman Clary believed that is what this issue is and that the ordinance would have to be amended and taken to Finance and Personnel. Chairman Clary has to have the ordinance amended, that is the first step. Union Rep Goetz states in assuming the ordinance is approved, the easiest way to do this is to amend the contract with an MOU attached to the current contract. Union Rep Goetz stated the proposal is to change the contract to reflect taking out the task force officer titles in the wording. He states the current task force officers are paid the same as road patrol deputies. Upon execution, section 14.02 will need to remove task force deputy wording and wording in other parts of the contract will be changed to road deputy. The other change would reflect in the wage table, taking out the task force officer wording. The third change would propose the probation period be waived for any task force deputy being moved to the road patrol deputy title that has already went through probation. Last, payroll asked for a change in wage increase dates be changed from specific dates to payroll dates #1 and payroll dates #13 for easier processing. Anything else in this contract does not change. There is currently 1 officer that is on probation as a task force officer because he is a new hire and he would still need to complete his probation due to that fact. Sheriff Bindl states this needs to be cleaned up due to training issues, because these task force officers currently receive training for the road and the jail. This training for the jail related issues would no longer be needed by moving these people to be strictly road patrol deputies. Chairman Clary went over the history of the task force positions and how it has evolved since the implementing of these positions. Committee recommendation to move to Finance and Personnel to approve the contract changes and position changes. Motion was made by Marty Brewer, 2<sup>nd</sup> to this motion by Buford Marshall. Mr. Goetz, request from the county regarding a sentence in the workers comp section. Mr. Goetz has questions as to what the county is looking for, the county request was to remove a sentence in that

section and he will touch base with the Clerk's office. Next finance meeting first Tuesday in March. Approved, motion carried. If approved by the finance committee, it will go through the March county board.

**Agenda Item #12: Radio/Mapping updates:** Mapping updates being worked on County Hwy O over by the middle school. To move forward he's looking for how the costs will be covered for this project. Lt. Frank states 20 signs will need to be changed, land records costs is \$30 per sign (\$600 total), the highway department stated they would change the road signs. Who will pay for this sign costs or where does it come from. Lt. Frank wondered if this was a land record cost or does this need to come out of another fund. Clary states whatever fund paid for County Hwy BA project, this should be treated in the same manner. Ordinance states the property owners are responsible for their fire number signs to be maintained and located in the proper ways, Chairman Clary commented. Lt. Frank states fire numbers will change because they will be put on a different grid. The other question is who will install the signs, but that is being looked into. Seep wondered how the sheriff's department is brought into this issue, Lt. Frank states because of the 911 issue the sheriff's department is included in this process, the actual mapping takes place in the zoning department. Next issue, Lone Rock grid, the mobile home park has been addressed at 425 Hwy 14, however there is no driveway there and when a 911 issue takes place it causes confusion. They will be meeting with Lone Rock in the next week to go over this issue and move forward to improve this issue. Richwood township, many errors in that township with signage problems, Lt. Frank will be working with Richwood township to get this resolved. Zoning will be in contact with the town chairman to move forward on this issue.

Radio updates, Boaz tower site was passed, paperwork has been given to Chief Deputy Kanable, we are currently waiting on the contract from US Cellular. Yuba waiting on the study to come through, hopefully the engineers will get this in a couple weeks. Tower site, IFERN is being completed, there was an issue with the tax id information. Chief Deputy Kanable is working with the company that works with the radios currently and he's also talked with another company to look into way in the future to help resolve any issues.

**Agenda Item #13: 911 Outlay account funding for addressing and maintenance agreement:** Annual maintenance for Spillman Technologies will cost \$20,098.00 about a 3% increase. This software works with the Sheriff and 911 system. This comes out of the 911 outlay account, it needs to have approval from the Finance Committee and then onto the county board. Seep wondered if there is any other competitive companies out there. Lt. Frank states no other company competes at this time, Spillman takes care of any updates that need to happen. The committee approves forwarding this bill onto the Finance and Personnel Committee. Motion made by Don Seep, 2<sup>nd</sup> to this motion by Paul Kinney. The Finance meeting is March 3<sup>rd</sup>. Approved, motion carried.

**Agenda Item #18: Request to apply for AED Grant:** Chief Deputy Kanable is looking at a grant that is almost 100% funded regarding parts for current AED equipment. EMS Director Gudgeon, currently there is no one to service the AED's except one place located in IL, the oldest piece the department has is 13/14 years old, the last update done on them was in 2010. Other issue is the sheriff dept defibrillator

won't mesh with our current system. \$995 is the cost for a new piece of FRX equipment. Chief Deputy Kanable wanted to see what the committee thoughts were before applying for this grant. Equipment would be the same as what the other fire, EMS departments are using. Chairman Clary states a resolution would be needed to apply for the grant, there is no current deadline to apply for the grant. Currently we have 7 units, Chief Deputy Kanable would like to see more units in the future. The seven units, would be 1 for jail, 3 for the squads and then some for backup. These pieces have a one life battery and they are expensive to replace, currently being put in the garage to keep them out of the cold. Currently we are down 2 units. Recommendation to move forward with a resolution to apply for an AED grant. Paul Kinney made a motion, 2<sup>nd</sup> to this motion by Buford. Approved, motion carried.

**Agenda Item #16: ACH Contract:** Sgt. McCarthy stated ACH has been beneficial to our department. Sgt. McCarthy would love to continue with them. The contract amount has increased to \$46,000, the department was looking into increasing the medical hours up 5 hours. The contract increases in cost by \$15,000 for the extra five hours and Sgt. McCarthy doesn't believe it's in the budget to increase the 5 hours with that kind of cost. Chairman Clary stated we did expect a slight increase but not this much. Chairman Clary commented if it would be possible mid-year we could look at doing a partial year increase. Sgt. McCarthy looked back at 2013, nurse fees were around \$6,000 and medical costs \$23,000. Sgt. McCarthy said currently we are meeting all expectations in the jail. Motion by Marty Brewer to approve the renewal of the current contract without the 5 hour increase. 2<sup>nd</sup> to this motion by Buford Marshall, motion approved.

**Agenda Item #17: Annual Jail Inspectors Report:** Sgt McCarthy, new code for the jails mandated as of December 2014, so policies need to be updated, however they are already following the new mandates. One issue in the report was the shower curtains. The jail is currently in the process of doing breakaway rods and curtains in 1 block which was suggested by the Jail Inspector. This would be an improvement, instead of a replacement, however the equipment is more expensive than what is currently utilized. If this improvement is done, it will leave a hole in the wall, the current tiles do not look good, the jail has tried to make them look better and Sgt. McCarthy does not have the time to re-do the surfaces in the showers, there are a couple of companies that could do this. This will come out of jail improvement also, this would be something that she would like to have considered in the future. No other red flags were stated in the report. A Block shower has the wrong parts and leaks constantly, this is the cell Rita is looking to replace first.

**Agenda Item #11: Unexpected jail repairs and equipment:** Sheriff Bindl wanted the committee to be aware that the jail had to replace the washer machine. They were told due to the soap we use it causes a lot of wear and tear on our machines.

**Agenda Item #10: Approve monthly invoices and other Sheriff's Department reports:** Higher bills were commented on this month due to purchases made for ammo supplies for the year #2 (Appleland), #15 (General Communications) annual radio maintenance cost. Chief Deputy Kanable states this is something that needs to be looked at in the future, there are things on this contract that could be decreased slightly. Chief Deputy Kanable will be bringing this back to the committee

in April with changes and costs for the radio maintenance. Ammo is taken care of by Deputy Porter, it is not something bid out. Motion to approve the bills by Buford Marshall, 2<sup>nd</sup> to this motion by Marty Brewer. Approved, motion carried.

Sheriff Bindl went over the blue sheet amounts, higher bookings, more citations were written. Dispatcher Bell did resign and the sheriff was impressed by him at his closure with the department. Joe Eytalis is going to jail school, and is almost finished with that training.

**Agenda Item #19: Action to purchase used squad car:** Chief Deputy Kanable reported the used squad would be available as of this afternoon if needed. He handed out the complete service record of that squad along with figures and the request to purchase. He noted the squad would need to be serviced which would cost \$45, there is one recall which is no cost to us, and the squad also needs 4 need tires to make a subtotal of \$5720. It will need installation of emergency equipment, no new equipment is needed, transfer the equipment from DBL to this new squad, General Communications wanted over \$4000 to equip this car. Chief Deputy Kanable has done many squad change overs in the past and could do the build in this car in a couple of hours at no extra cost. Kanable is asking the committee for approval of \$6000 incase anything extra would occur, but he's not expecting it. Chairman Clary wants the school car and DBL to be removed from the fleet and re-sold or disposed of by looking into Ray Shaka in form of a resolution and whatever money is received would go back in the new car outlay account. Chairman Clary states the board will want the exact amount on the resolution of \$5720.00. Chief Deputy noted WI surplus may give a better amount back to us than Shaka at this point. Chairman Clary would like to have Ben draft this for next Tuesday's meeting. Buford Marshall made a motion to approve purchase of used squad at \$5720, 2<sup>nd</sup> by Paul Kinney. Approved motion carried.

**Agenda Item #18: Adjourn;** Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, March 13, 2015 at 9:00am. Second to this motion by Paul Kinney . Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler