

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, January 9, 2015**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, January 9, 2015 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Paul Kinney, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, Jailer/Dispatcher Nettie Collins, Assistant DA Amy Forehand, Barb Scott, Sgt Wes Starkey and Deputy Kevin Melby.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 9:00am.

Agenda Item #2: Read and Approve Notice of Posting for January 9, 2015 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted with one amendment. Upon receiving confirmation Clary declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for January 9, 2015 Meeting: Motioned by Marty Brewer to approve the agenda. 2nd to this motion by Don Seep. Motion passed.

Agenda Item #4: Read and Approve Minutes of the December 12, 2014 LEJC Meeting: Motion by Don Seep to approve the minutes as printed. 2nd to this motion by Paul Kinney. Motion passed, minutes accepted.

Agenda Item #5: Clerk of Court Updates: Clerk of Court, Stacy Kleist handed out her packet to the committee and the Sheriff's Dept. She stated the volume of work was solid for December, the office was busy. During the month the office piloted software for the state of Wisconsin, using calendar 3.0 to schedule court appearances, the bugs are being worked out. The pilot is going well and making things more timely within the office, helping out with scheduling. Judicial transitions, cases are still being assigned to other judges. Collection was good during the last month, Stacy explained to the new staff what accounts money is going to specifically jail assessment and how it's shown on the reports she provides. She went on to go through her other reports and the specifics of what they show. Assistant DA Forehand commented on the fact of the court forfeiting cases and that in the past it became not worth it to keep doing this type of thing. Criminal cases are charged by the state, but the county still receives revenue from these types of cases. Ways of getting additional revenue was mentioned by Stacy, and how this is talked about at conferences. With overall revenues, Stacy commented that her department has met revenue expectations and have exceeded what they expected to come in for 2014 (\$4500 over revenue projected).

Clary stated that the Clerk's Annual report is a good report to look at if anyone is ever interested.

Agenda Item #6: Set interview schedule for Clerk of Court Clerical

Assistant Candidates: Chairman Clary stated that in the past 1 committee member has sat in on the interviews. QPS sent final test results to Stacy and she would like to interview 4 for sure, possibly 5 candidates. Seep wondered why QPS is used, Stacy uses them because they are independent and it's a cleaner way of narrowing down candidates for interviews and highlighting the skills of each possible candidate. Stacy designed the tests for the candidates based on the skills needed for the position in her office. Stacy stated that the cost is \$50 per person for testing applicants, who are given an initial interview and then narrowed down to receive testing. Stacy stated that she thought the group she interviewed was a very strong group of possible candidates. Scores on the skills test help to determine who is a good candidate to be moved to the next stage of interviews by the committee. Don, Buford, Marty and Paul are all interested in interviewing. Date set for interviews, Thursday, January 22, 2015 at 5:30pm in the small courtroom.

Agenda Item #7: District Attorney Update: Asst DA Forehand went over number of cases, 107 felonies, 184 misdemeanors, 56 revocations, this is up overall from the prior year. Ryan Murray case, thefts in the county, she's charged out 5, appearance set for January. Drug cases being set in the court soon. Budget is under for the year, but will have specific numbers at next month's meeting. Video conferencing is utilized when they can and as much as they can to keep officers and inmates being physically in court when it's possible.

Agenda Item #8: Coroner Updates: skipped

Agenda Item #9: Approve monthly invoices and other Sheriff's

Department reports: Sheriff Bindl goes over blue sheet and the information given by the jail and calls by dispatch for the month and year. Rita wanted to let the committee know that bookings are already up for January. Brewer wondered if OT is an aspect when suicide watch is a factor, Lt. Frank states that it does become a factor and inmates are put in separate cells and need to be monitored a different way than a normal inmate. Chairman Clary went over jail population report, Asst. DA Forehand states more felony domestics have been filed since Christmas and that is the reason for the spike in inmates. Annual jail inspection report is out, Chairman Clary has the report, sheriff Bindl had not seen the report and would like to go over it on the agenda at next month's meeting after the Sheriff has been able to look it over. Monthly bill questions – Seep wondered if Morphotrak bill (#17) is annual. Lt Frank would like to have this looked at in next years budget. Chairman Clary wants the department to keep track of what contracts are due when and costs of these annual maintenance contracts. Things like Morphotrak could be put in this non-lapsing account. Seep wondered the purpose of this non-lapsing account, Clary states maintenance agreements might be done away with on some aspects to be more cost effective. LT. Frank states there are only certain accounts that are being looked at. Lt. Frank states this is being done by doing this non-lapsing account for future replacement of old systems. Seep wondered why money isn't being set aside each year for this type of thing and Clary stated this is not done because usually there is no money available to do a set aside each year. Property tax levy is frozen at this point,

increase was only \$30,000 for the entire county. Buford Marshall questioned the dog contract and what that was, which is the amount paid to Judy Elliott monthly. This contract expires at the end of 2015. #29 NENA – national emergency dues, requirements needed to keep our 911 system current. Motion by Don Seep to approve and pay the bills, 2nd to this motion by Buford Marshall. Motion passed.

Agenda Item #10: Mapping/Radio Updates: Lt. Frank, let the committee know that the IFERN grant has been approved. Equipment is here and hopefully installation will be at the end of this month. Lt. Frank has the invoice but won't be submitted to pay until the work has been completed. Data lines need to be added to help the repeating traffic, the money comes out of the phone line item for this. Maps are being sent out to other agencies, zoning is working on corrections that need to be done. Yuba tower is doing ground survey, weather is hampering this, hopefully next month there will be more information. Still making decisions on repeaters the combiner would help this which will use the same antennas. The price is being looked at and is somewhere between \$80,000 to \$100,000, depending on if there will be buildings or not. Chairman Clary stated its close to 3 years on this project and would be nice to see something final happen.

Agenda Item #11: Purchase of equipment over \$1000: Lt. Frank received a donation from a local business in community, this company would like the department to use the money to purchase a shield for SRT team, the department wants one that's longer and wider which is over \$1000 and needs committee approval. Single person ram under \$1000 and another piece for SRT which is under \$1000. This money will not come out of our budget it is coming out of separate pot. Lt. Frank went on to explain what the SRT is and what they do. This company wanted to know what they could do or what the department needs and Lt. Frank came up with some equipment that is needed by the SRT that would be utilized by multiple people. SRT was utilized about 3 or 4 times in 2014 and we are never sure how often they will be utilized, but when they are needed the equipment needs to be available. Buford Marshall made a motion to purchase the piece of equipment and Don Seep made a 2nd to this motion. Motion approved. Lt. Frank will take care of thanking this company who wants to remain anonymous.

Agenda Item #12: ACH Contract: Sheriff Bindl states that the nurse is providing 10 hours a month but would like to up it to 15 hours each month. Chairman Clary wonders what the cost will be and the sheriff at this point does not have those numbers. Before approval can be done the committee needs the numbers. Sheriff Bindl mentioned that the mental health aspect is being looked at currently. Dispatcher/Jailer Nettie Collins states the person on contract has gotten a different job, right now they have someone filling in but not on the basis that is being needed by our facility. ACH provides this, so it's being looked into. Chairman Clary states there is a new mental health director that will be starting and would like our department to touch base with that new person once they begin employment. Nettie stated ACH provides this service for about the same cost as what we are paying now, so that is why we are looking into that, since no one is available now. The ACH contract comes due April 1st. Asst DA Forehand doesn't know how great that ACH is providing service because the courts hears a lot of complaints from inmates that they are not receiving their medications. The judge is threatening to order certain drugs be issued to inmates that seem of need more than others. Chairman Clary states he

thinks that we had a pill popper problem in the jail. Stacy states for certain individuals medications are needed. Nettie states this person is off her other meds and that other inmates refuse different medications if it's not what they've received in the past. Asst DA Forehand states for mental health issues she sees something could be improved by ACH and it needs to be made more aware. Chief Deputy Kanable states that we need to look at where are we liable, Chairman Clary states the department is covered under this contract. Chairman Clary states that for certain issues if the judge feels a problem, he might want to talk to the doctor. The Sheriff will be getting the cost on an additional 5 hours for the medical portion of this contract.

Agenda Item #13: Set interview schedule for Road/Jail interviews:

Chairman Clary points out this is something the entire committee participates in. The LEJC committee interviews candidates after initial interviews have been done by the department. Paul Kinney wondered how many positions need filling. Currently the department needs to fill one position on the road and one in the jail. The date for interviews set for road position need to be set sooner than later, road deputies are burnt out and this position needs to be filled. The eligibility list is complete and ready for committee interview. The date set for road position interviews with the committee will be on Tuesday, January 20, 2015 at 6pm in the county board room (5 candidates).

Agenda Item #17: Notification of Jailer/Dispatcher resignation: Sheriff Bindl received a letter today that Mike Bell (jailer/dispatcher) is resigning effective January 25, 2015. Jailer interviews will need to be scheduled at some point. Motion by Paul Kinney to accept the resignation, 2nd to this motion by Buford Marshall. Motion carried. Interviews for one jailer position will be held on Friday, February 6, 2015 at 9 am in the county board room.

Agenda Item #14: Discuss Task Force Deputy Positions: The task force is not working in the jail at this time, but from time to time they have to go back to work in the jail when needed. Task force deputies are now working more on the road, and have been working in the jail at a minimum. Training is costly to keep jailer training up for these people. The idea was to stagnate titles amongst these people, money is tight and positions are needed on the road. Chairman Clary states the county ordinance would need to be amended and re-open the union contract. Task force deputies are paid the same as road patrol officers now. Prior conversations were brought up with the past administration but nothing was ever changed. The late Sheriff Schramm started these positions and at that time it was 1 female and 1 male officer, which didn't last long. Chairman Clary states at this point the contract would have to be re-opened and he is not sure what the union's standpoint will be. Chief Deputy Kanable states to possibly have an MOU with the contract and to have someone from the union at the meeting. Chairman Clary would like input from the jail staff, Nettie states that there is no opposition from the jail. Chairman Clary states he sees no problem. Sgt. Wes Starkey states about possibly re-opening the contract for wording issues, and this was a suggestion from the county, not the union.

Agenda Item #15: Request to go over squad spec sheets prior to bid awarding: Chief Deputy Kanable states this is for his own education. He has been in contact with agency who bids out squads and he used to do this at his prior job. He believes outfitting a vehicle can be done for less than what it is currently done for.

Currently there are 3 vehicles that need to be changed over that equipment will be totally different and more costly. The sheriff and chief deputy would like more time to look at this and the costs and how they can get it done for less money. Currently, they are still looking at the SUV, but they are looking at what can be done as far as outfitting that can be done at a cheaper cost. Chairman Clary states there is no objection to have the new command staff take more time to look over specs. Chief Deputy Kanable will get the information and bring this back to the committee at the next meeting. No objection.

Agenda Item #16: Squad purchase: Kanable states this is for a new idea about a squad purchase. He gives a hand out to committee about mileage on the current squads and he goes over this information. Currently, 5 units have over 100,000 miles, 2 units have over 140,000 and are currently out of service on transmission issues. The Lieutenant car (DBL) has 148,000 miles and it is currently at Fillback Ford. Chief Deputy Kanable called Police Chief John Annear because the PD has a 2012 Impala with 75,000 miles with all the wiring done and equipment which will be kept in the car, the department is interested in this vehicle which the department could possibly get for under \$5000. It's not a perfect car, but Kanable did have access to this vehicle at his last job and it's a good car. This opportunity will not come about again until next year, and we know where the vehicle is coming from and what it's history is. Buford Marshall asked what the cost are for transmission issues and it's thought to be between \$2000 to \$3000. The department is asking to possibly put a new transmission in car with 190,000 and buy the Impala from the PD to replace the current school car. The committee already authorized the school car to be sold and is not sure why this has not already happened. This money was supposed to go back in the new car outlay to eventually replace the Lt. car. Chairman Clary states there is not interest to replace the DBL car, he would like to see what money they can get from both cars and see what they can get from the PD. The existing department crown vic's still have a lot of miles to go and the department would like to hold off on an additional squad purchase. Chief Deputy Kanable states he's not sure if there are any severe problems with the current crown vic's in the fleet. The lieutenants have shared the current car, there could be in the future with job duty changes a possibility that there will be a need for 2 cars. The PD car would be replacing the current lieutenant car, currently it is not used for regular patrol, but in the future could be used in regular patrol. Chairman Clary would like something put together by the February meeting and then it would need to be taken to the county board for approval. The police department squad wouldn't be available until the middle of February. Sheriff Bindl states there is a small spread of mileage among the newer vehicles. Chairman Clary said in the past vehicles have been purchased and stored and then put into service at a future date. Storage over a year would not be a cost effective thing, but short term storage is a viable option. No motion needed at this point, but there is interest in the options that are possibly available.

Agenda Item #18: Adjourn; Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, February 13, 2015 at 9:00am. Second to this motion by Paul Kinney . Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler