

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING**

**Friday, December 12, 2014**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, December 12, 2014 at 9:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

LEJC Committee members present at the meeting were: Committee Chair Fred Clary, Marty Brewer, Paul Kinney, Buford E. Marshall Jr. (Junior Marshall) and Don Seep. Present from the Richland County Sheriff's Department were Sheriff Darrell Berglin, Chief Deputy Tom Hougan, Lt. Robert Frank, Sgt. Wes Starkey, Deputy Jim Bindl (Sheriff elect), and Office Manager Amber Muckler. Others present for the meeting or a portion of the meeting were Susan Lawrence from the District Attorney's Office.

**Agenda Item #1: Call to Order:** Committee Chair Fred Clary called the meeting to order at 9:00am.

**Agenda Item #2: Read and Approve Notice of Posting for December 12, 2014 LEJC Meeting:** Committee Chair Fred Clary confirmed with Sheriff Berglin that the meeting was properly posted. Upon receiving this confirmation, motion by Paul Kinney to approve the notice of posting. 2<sup>nd</sup> to this motion by Junior Marshall. Motion passed

**Agenda Item #3: Read and Approve Agenda for the December 12, 2014 LEJC Meeting:** Motion by Marty Brewer to approve the Agenda with 12 items listed. 2<sup>nd</sup> to this motion by Paul Kinney. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the November 14, 2014 LEJC Meeting:** Motion by Don Seep to approve the minutes as printed. 2<sup>nd</sup> to this motion by Buford Marshall. Motion passed, minutes accepted.

Chairman Clary wanted to remind everyone that during the winter months, the LEJC meeting has been moved from 8:30 to 9:00 am meetings.

**Agenda Item #5: Clerk of Court Updates:** Clerk of Court, Stacy Kleist was not available for the meeting, however she had mailed her reports out to the committee prior to the meeting. There were no questions or comments on the reports given to the committee.

**Agenda Item #9: District Attorney Update:** Susan Lawrence from the District Attorney's office let the committee know that although Stacy's reports reflect there are zero OWI's, that is not totally true, OWI's are treated as

felonies on the reports that the committees are given. There were no other questions or comments for the DA's update.

**Agenda Item #7: Coroner updates:** No one from the coroner's office came to this meeting. Chairman Clary did comment that there is a new coroner and we will keep this item on the agenda for any future issues that department may have.

**Agenda Item #8: Approve monthly invoices and other Sheriff's department reports:** Sheriff Berglin noted that the average daily population is going up slightly, there was a suicide attempt in the jail, however the staff did resolve the issue.

Questions were brought up on the following invoices - #8 (Community Services Associates), Chairman Clary was not aware of who this was, Chief Deputy Hougan explained it was previously known as the Pauquette Center. This is the company who handles the psychological evaluations for our new hires.

#14 (Godrey & Kahn) – Don Seep wondered what the amount of this invoice was for, Sheriff Berglin explained the large amount was due to negotiations for the new deputies contract, however this large of an amount is not paid out every month.

#13 (General Communications) – Lt. Frank explained there was an invoice that dealt with the broken cable at tower hill that needed to be fixed and ended up needing to be replaced.

#15 (JComp Technologies) – Lt. Frank informed the committee this is for the wireless maintenance, it is a renewal that we have yearly and assists with programs such as TRACS.

The committee wondered if Sheriff Berglin was happy with the jail medical program. Sheriff Berglin said he was very pleased with how the program was working, and also noted that next month it will be on the agenda as the program needs to add a mental component to the contract. He also stated that the medical portion of the program will need to be increased from 10 to 15 hours as well as adding the mental portion to the program. Motion was made by Marty Brewer to approve the bills and reports, second to this motion was made by Buford Marshall. Motion passed.

**Agenda Item #9: Mapping/Radio updates:** Lt. Frank informed the committee that Baraboo EMS is now the backup to the Richland EMS. Things such as radio, texting, emailing, etc., are all tied together so that everyone is receiving the same information.

There is an engineering study being done regarding US Cellular and the phone system.

The Grant has been approved for the tower hill equipment improvements, equipment has been ordered and should be here sometime in January and will possibly be installed sometime in February.

There has been discussion with the Highway Department regarding a portion of County Hwy OO out by Pine Valley Healthcare that is looking at being renamed, this is because this portion of that highway becomes confusing when EMS is needed on calls. There has been a suggestion made of possibly renaming the road "RC", but no action has been taken as of yet.

**Agenda Item #10: Body Cameras:** Sgt. Starkey informed the committee that our current body camera system has rechargeable batteries, however those batteries are only good for about 2 years and the equipment is coming to that 2 year mark. The company we purchased the equipment from (VIEVU) said they could refurbish the current equipment for \$125 per camera plus shipping. Sgt. Starkey informed the committee that all the cameras were purchased at the same time wanted to let the committee know that it might be a good idea to begin sending some of the equipment in to be worked on before the equipment begins to go down at the same time. Discussion was asked about the policy of use of the body cameras at calls. Sgt. Starkey stated that current policy states body cameras must be worn for all calls, however if the deputy sees no reason for the cameras to stay active once at the scene they can choose to turn them off at any time. The body cameras do help the department save costs when it comes to having officers go to court. The committee gave indication that it would be a good thing to begin sending equipment in to be upgraded.

**Agenda Item #11: Authorization of squad bids:** Sheriff Berlin wanted to put this on the agenda as he does at the end of every year to start the process for bidding a new squad. The sheriff stated there was no rush, he just didn't want the squad bids to be forgotten. Currently there is \$50,000 in the new car outlay account, this account did go into the red this year, however 2 old squads were sold and the money from those sales was put back into the outlay account. The department is asking the committee for 1 squad this year and the sheriff is hoping that the new administration continues with the SUV's. The SUV's have proven to be a good vehicle, with more room than the old squads. Chairman Clary asked if the department knew what the mileage was on some of the old squads that are in need of replacement, the sheriff did not have that information but that could be compiled for the future meetings. There was discussion as to the change over costs of the vehicles. The committee gave the department permission to replace 1 vehicle in 2015. After discussion, motion was made by Don Seep to begin the vehicle bidding process, second to this motion was made by Buford Marshall. Motion carried.

**Agenda Item #12: Adjourn:** Committee set the next LEJC meeting as January 9 at 9am. Motion by Paul Kinney to adjourn until January 9, 2015 at 9am. 2<sup>nd</sup> to this motion by Junior Marshall. Motion passed, meeting adjourned.

Minutes Respectfully Submitted by,  
Office Manager Amber Muckler