

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Thursday, September 11, 2014**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Thursday, September 11, 2014 at 1pm in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

LEJC Committee members present at the meeting were: Committee Chair Fred Clary, Marty Brewer, Paul Kinney, Buford E. Marshall Jr. (Junior Marshall) and Don Seep. Present from the Richland County Sheriff's Department were Sheriff Darrell Berglin, Chief Deputy Tom Hougan and Office Manager Amber Muckler. Richland County District Attorney Jennifer Harper, Richland County Clerk of Court Stacy Kleist and Richland County Highway Commissioner Jim Chitwood.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 1pm.

Agenda Item #2: Read and Approve Notice of Posting for September 11, 2014 LEJC Meeting: Committee Chair Fred Clary confirmed with Sheriff Berglin that the meeting was properly posted. Upon receiving confirmation, Clary proceeded to Agenda Item #3 asking for motion to approve both posting and agenda.

Agenda Item #3: Read and Approve Agenda for September 11, 2014 LEJC Meeting: Motion by Paul Kinney to approve both Notice of Posting and Agenda with 15 items listed. 2nd to this motion by Don Seep. Motion passed.

Agenda Item #4: Read and Approve Minutes of the July 22, 2014 and August 8, 2014 LEJC Meetings: Motion by Paul Kinney to approve both minutes as mailed. 2nd to this motion by Junior Marshall. Motion passed, minutes accepted.

Agenda Item #5: Review of Ordinance on ATV and UTV County Road Designations. (Hwy Dept): Richland County Highway Commissioner Jim Chitwood addressed the committee regarding the designation of county roads being designated an ATV or UTV trails. Chitwood said that at this point this issue is at the discussion phase and that he has not yet approached Richland County Corporation Counsel Ben Southwick yet about the issue and/or a proposed ordinance. Chitwood said the county highway committee is reviewing their rules regarding UTV (Utility Terrain Vehicles) as they relate to the ATV (All Terrain Vehicles) roadway designations. Commissioner Chitwood said he also wanted to discuss with the committee and the sheriff that if a new ordinance is created who and how the ordinance would be enforced. Chief Deputy Tom Hougan said that compliance with the current county ordinance on ATV designated roads has been very good over the years with the only issues being the operation of ATV's on the county's bike paths which is prohibited. Hougan added that the dispatch center normally takes the calls and dispatches deputies as needed and the deputies use local DNR Warden Mike Nice as a consultant or refer the issues to him for follow-up. General discussion whether the UTV is treated the same a farm tractor. More committee discussion with the general feeling that in a

lot of situations it depends on how the UTV/ATV is being used. Discussions whether they are used as a legitimate vehicle during farming or hunting or is it used by the operator to cause trouble or create highway safety problems. At the end of discussion no action by the committee other than to verify that the sheriff's department would enforce any ordinance approved by the county board.

Agenda Item #6: Clerk of Court Updates: Richland County Clerk of Court Stacy Kleist appeared before the committee and reviewed the report she submitted to the committee. Kleist noted that an emphasis was placed on collections regarding failure to pay obligations this past month. Kleist noted that about 20 cases remain for the 2 visiting judges and of those 20 most are contested cases so it will take some time to clear those cases. Discussion regarding county ordinance violations and how they are issued and processed through the court system. Discussion regarding county ordinance violations and state charges and how they affect the county's budget. DA Jennifer Harper noted that sometimes the charge depends on compliance since compliance is the goal. Discussion of septic compliance and how charges may change to attain compliance.

Agenda Item #7: Discuss and decide on Interview Committee for Deputy Clerk of Court position: Clerk of Court Kleist reported that September 19 was the deadline for accepting applications for the vacant deputy clerk of court position. She advised that she will be in need of an interview panel after the resume' review and testing process. Kleist said that she would probably need the interview panel to meet in mid to early October in the evenings since many of the applicants have jobs during the day. Fred Clary asked how many applicants are tested. Kleist said that if there are 40 applicants she would likely test about 10 or 25% but that it depended on the quality of the applicants. Kleist noted that after testing she felt it was fairly obvious from the testing who is qualified and who is not. Kleist noted that interviews would likely be on Tuesday or Wednesday evenings. Seep, Brewer, Kinney and Marshall said they would be interested in being on the interview panel if needed. Kleist said that interviews would likely be October 14 and October 15 at 6pm in the Jury Room with panel members meeting a half hour prior to 6pm to go over questions.

Agenda Item #8: District Attorney Update: Richland County District Attorney Jennifer Harper addressed the committee that now that her office has gone away from having physical files to computerized files she hopes it has a positive effect on her budgeting this year. Less paper and less paper related supplies she hopes to need less money. Discussion of state money and county money funding the DA's office. Harper advised that county pays 1/3 of her overall budget and that she only has about \$6,000 in discretionary spending in her office budget.

Agenda Item #9: Update on Victim/Witness reimbursement by the state: Committee discussion with DA Harper about what per cent the State of Wisconsin funds the Victim Witness Coordinator position. Harper said that after a period in 2012 in which funding was low it is now coming back up. Fred Clary said that when the position was created the position the funding aspect of the position had a minimum state reimbursement percentage. Discussion. DA Harper said that January 1, 2013 to June 2013 the position was 45% state funded. From July 1, 2013 to December 31, 2013 the state reimbursement was 57% and the current reimbursement rate is 54% with the hope that the state continues to stay at that rate or above.

Agenda Item #10: Request for Increase of Clerical Position in DA's Office by 2.5 hours: District Attorney Jennifer Harper addressed the committee on an initial hope to staff a clerical position in the office an additional 2.5 hours however that hope has been "put on hold" for today's meeting but she wants to advise the committee that the need is still there. Harper said that work with the video lapel cameras has increased the clerical staff work load and the increasing number of subpoenas needed related to video evidence is the cause for the need. Discussion ref budget for 2015 and general discussion regarding the useful effectiveness of video evidence.

Agenda Item #11: Coroner Updates: No coroner present.

Agenda Item #12: Approve Monthly Invoices and other Sheriff's Department Reports: a.)Motel rates over the state rate: Sheriff Berglin presented his blue sheet report and other reports and discussed them with the committee. During review, committee discussion regarding the reduction of medications in the jail and the increasing number of suicide watches upon inmates in the jail. Committee discussion of the bills. Questions on bill #32 & #33 from the Richland Hospital and the \$601.10 bill for an out of state motel rate that was above the state level. After discussion motion by Junior Marshall to approve the bills and send to audit. 2nd to this motion by Don Seep. Motion carried.

Agenda Item #13: Mapping/Radio Updates: Lt. Frank not in attendance, agenda item passed.

Agenda Item #14: Review of the Proposed Sheriff's Department 2015 Budget: The committee and Sheriff Berglin went through the budget worksheets. Discussion regarding the money needed to continue with the ACH medical program in the jail. Discussion regarding health insurance. During discussion Amber Muckler said that the budget was figured with a 5% increase in health insurance. Fred Clary advised to re-work at 0% increase. Discussion regarding the 2015 tax levy, the funding of the ACH health program, the extra jailer position approved by the county board and a discussion whether zero, one, two or three squad cars would be purchased in 2015. Discussion regarding the county's debt budget and the county's operational budget. After discussions and review of the budget numbers motion by Don Seep to forward the sheriff's department's budget discussed with a new change to reflect a 0% increase in the line items for insurance costs. 2nd to this motion by Marty Brewer. Motion passed.

Agenda Item #15: Adjourn: Discussion that Fridays in October are set aside for Finance and Personnel to work on the 2015 budget so another date and time other than Friday will be needed. After discussion Thursday, October 9, 2014 at 1pm was set as the next LEJC meeting. Motion by Junior Marshall to adjourn. 2nd to this motion by Don Seep. Motion passed, meeting adjourned.

Minutes Respectfully Submitted by,
Chief Deputy Tom Hougan