

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, July 11, 2014**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, July 11, 2014 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

LEJC Committee members present at the meeting were: Committee Chair Fred Clary, Marty Brewer, Paul Kinney, and Don Seep. Present from the Richland County Sheriff's Department were Sheriff Darrell Berglin, Chief Deputy Tom Hougan, Lt. Bob Frank, Sgt. Wes Starkey (portion of meeting) and Amber Muckler (portion of meeting).

Also, present at the meeting or a portion of the meeting were Richland County Board Chair Jeanette Kirkpatrick, Richland County Emergency Management Director Darren Gudgeon, Richland County District Attorney Jennifer Harper, Richland County Clerk of Court Stacy Kleist, Richland County IT Supervisor Barb Scott and Nicole McIntyre.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for July 11, 2014 LEJC Meeting: Committee Chair Fred Clary confirmed with Sheriff Berglin that the meeting was properly posted. Upon receiving confirmation, Clary proceeded to Agenda Item #3 asking for motion to approve both posting and agenda.

Agenda Item #3: Read and Approve Agenda for July 11, 2014 LEJC Meeting: Motion by Paul Kinney to approve both Notice of Posting and Agenda with 14 items listed. 2nd to this motion by Paul Kinney. Motion passed.

Agenda Item #4: Read and Approve Minutes of the June 13, 2014 LEJC Meeting. Motion by Don Seep to approve the minutes as mailed. 2nd to this motion by Paul Kinney. Motion passed.

Agenda Item #11: Video Conferencing Budget: Richland County IT Supervisor Barb Scott appeared before the committee to discuss bills associated with the courtroom video conferencing system. Discussion whether bills should go through LEJC first then to the county finance committee or just to the finance committee. Currently the protocol is LEJC first then finance. Scott requests LEJC or finance not both as this is un-necessary. More discussion. After discussion, motion by Don Seep that finance committee take up the question/request and make a determination whether going to both committees is necessary. 2nd to this motion by Marty Brewer. Motion passed, question referred to county finance committee.

Agenda Item #10: Large Group Ordinance: Discussion whether LEJC posting and mailing allows for joint committee meeting of LEJC and Emergency Management Committees. Amber Muckler verifies she sent out meeting notice to committee

members and Buford Marshall. Some supervisors present sit on both committees. Decision made that notice of joint meeting was on agenda posted. Emergency Management Committee called to order and discussion of upcoming August 12-16 Bunker Hill Tavern Cannonball Run Motorcycle Party event and how this event falls into the county's large group ordinance. Scott Teuber, owner of Bunker Hill Tavern was not present at meeting however his sister, Nicole McIntyre was present representing Teuber and the organizers of the event. Committee Chair Fred Clary said that Scott Teuber had turned in an application last month but the application has missing information on it and thus the committee cannot take action on the application until its filled out completely. Sheriff Berglin said that the LEJC had instructed him to work with Scott Teuber on the application and that he had assigned Sgt. Wes Starkey to review the application submitted and see what still needed to be done. Sgt. Starkey briefed the committee on what he felt were the omissions or weaknesses of the application. He advises he has talked briefly with sister Nicole McIntyre about the application. Committee discussed weaknesses of the application with McIntyre. Weaknesses identified were; need for legal description of the field behind the bar, proof of insurance certificate and total number of persons expected to attend. Paul Kinney asked who made the call on how many people are present. Sheriff Berglin said that he feels he or designated deputy makes that call. Fred Clary said that the number of campers need to be included in attendance figures. Don Seep asks about whether EMT's will be present on scene. McIntyre said she met with Cazenovia EMT's last night and yes they will be "on site" 4 hour shifts. Discussion of other ambulance needs and people on the grounds. Discussion of camping and number of camp sites. Clary said he thinks that camp sites have to be at least 10 feet apart. Emergency Management/Richland County Ambulance Coordinator said that a special events plan has to be on file with the State of Wisconsin.

Sgt. Starkey again went over the application in detail with committee. Starkey reported the following: #9: fencing needs clarification; #14 Parking and handicapped parking needs clarification; #17 Security and internal security personnel needs clarification; Committee discussion that 6pm-3am on Fri/Sat morning and 12noon to 3am Sat/Sun are the hours they see where internal security force would be needed. #24 Written permission needs to be stated in a document that allows the sheriff's department to be on the property needs to be completed.

County board chair Jeanette Kirkpatrick summed up her findings of needs that Teuber needs to complete. They were: legal description, permission of landowners to hold event, certificate of insurance on file, estimated number of people in attendance, ambulance issues resolved, fencing issues resolved, double fencing of beer area to keep underage people out, Security 6pm-2am Fri/Sat and 12noon-3am Sat/Sun and food vendor license issues resolved.

Committee Chair Clary said that he feels if all conditions of the county's ordinance are met the ordinance says that he must issue the permit. Clary said that the ordinance also specifies that there is a checklist to meet and the checklist must be met or he will not issue the permit. Committee discussion regarding the logistics and time line of whether the LEJC committee can meet to authorize the permit in last minute mode if Teuber waits to the last minute to comply with the ordinance. After discussion, motion by Marty Brewer to approve the large group application (by Teuber) contingent upon compliance with the checklist of the ordinance AND if approved by

those who need to approve when compliance of the ordinance is attained. Discussion of this motion and belief that the language is confusing. No second. Motion re-stated by Marty Brewer to be Motion to approve the application contingent upon full compliance with the ordinance and any checklist required by the ordinance. 2nd to this motion by Don Seep. More discussion-County Board chair Jeannette Kirkpatrick wanted it noted that she is disturbed with the reluctance of the owner (Scott Teuber) to comply with the ordinance before this time and that his actions have caused the county to spend more money that it does not have and his cooperation a long time prior would have been preferred. Don Seep asked DA Harper what she thinks about approving the permit. DA Harper said that she is a prosecutor and if there is a violation of the law or county ordinance she will evaluate the violation and decide if she will prosecute. Call for the question. Motion passed with 1 vote no (against).

Agenda Item #5: Clerk of Court Updates: Richland County Clerk of Court Stacy Kleist noted she was at a clerk of court conference in Waukesha during last month's meeting so she could answer questions about this month's report or report from last month if needed. Discussion regarding money owed clerk of court. Kleist said she thinks there are more than 400 people in default on their pay plan at this time. Marty Brewer asked about a collection agency. Kleist said that she has explored the collection agency route in the past but that the county's corporation counsel has not gotten back to her on some legal issues regarding her office using collection agencies. Paul Kinney asked if the people in default were charged interest to the county. Kleist said that interest is charged on past due accounts. Clerk Kleist advised the committee that she learned at the conference that the State of Wisconsin was reducing or letting funding lapse regarding state funding of the circuit court system for interpreters and guardian et litem. So state aid to the county for these services will be less than the rate of the past. Kleist said that she heard that some counties are passing referendums objecting to this reduction by the state. General discussion regarding state vs. county funding of the current court system in Wisconsin. After discussion, Kleist advised to have possible referendum on this issue on next month's agenda and seek more information for the committee on the issue.

Agenda Item # 6: District Attorney Update: Richland County District Attorney Jennifer Harper addressed the committee and advised that with the office going to all cases being electronic since January 1st, two-thirds of all cases in the office are now electronic. Harper detailed the advantages of having her files within this new electronic file system.

Agenda Item #7: Coroner Updates: No coroner present.

Agenda Item #8: Approve Monthly Invoices and other Sheriff's Department Reports: Sheriff Berglin presented his blue sheet report and other reports and discussed them with the committee. During review, committee discussion regarding the Huber numbers being down from the past and why this might be. In a review of the bills, question on bill #3 to Baldrige Communications. Lt. Frank advised this was the previously approved by county board work on the Mark Repeater and the Highway Shop repeater when those repeaters were installed on the WRCO site. Question on bill # 24. Sheriff Berglin advised new washing machine purchased as old one un-fixable. After further review, motion by Paul Kinney to approve the bills. 2nd to this motion by Marty Brewer. Motion passed.

Agenda Item #9: Mapping/Radio Updates: Lt. Bob Frank advised the committee the store and forward is up and running in Yuba after some repair due to a roto tiller breaking at the tower near the fire station. Frank also advised the committee that the Johnson Hill tower and Boaz tower site applications have been sent in. Fred Clary asked about the future plans for those sites and Yuba. Frank said one plan to consider is adding 3 repeaters one for county wide paging for simulcast paging, one for Yuba fire and ambulance and one being open as a backup site or for future use. Those decisions can be considered or made once the sites are obtained and tower studies are completed.

Agenda Item #12: Bunker Hill Tower Equipment purchase over \$500: Lt. Frank advised the committee that an ASA Router costing \$850 to purchase and install is requested at the Bunker Hill tower spot. This router would create a mobile “hot spot” so that county squad cars can pull into the tower site and transmit their data back to the sheriff’s department computers from their squad car computers using this router. The data could include traffic citations, Spillman shift briefing messages and investigation files and other official department information. Discussion on which account this money would come from. Police Radio parts and repair was proposed. Motion by Marty Brewer to approve the purchase of the ASA Router. 2nd to this motion by Paul Kinney. Motion passed.

Agenda Item #13: Discuss Interview times for dispatch panel: Sheriff Berglin reported that Jared Wilson has given him his resignation to go to the Richland Center Police Department to work as a patrol officer leaving a vacancy in the male jailer/dispatcher ranks. Discussion regarding opening and when interviews could be done. After discussion, it was decided that Tuesday, July 22nd at 9am would be the time set for the interviews.

Agenda Item #14: Adjourn: Motion by Paul Kinney to adjourn. 2nd to this motion by Marty Brewer. Motion passed, meeting adjourned.

Minutes Respectfully Submitted by,
Chief Deputy Tom Hougan