

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, May 9, 2014**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, May 9, 2014 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

LEJC Committee members present at the meeting were: Committee Vice Chair, Fred Clary, Marty Brewer, Paul Kinney, Buford E. Marshall, Jr. (Junior Marshall) and Don Seep. Present from the Richland County Sheriff's Department were Sheriff Darrell Berglin, Chief Deputy Tom Hougan and Lt. Bob Frank. Present for the meeting or a portion of the meeting were Richland County Clerk of Court Stacy Kleist, Richland County IT Supervisor Barb Scott and Deputy Coroner Paul Higgins.

**Agenda Item #1: Call to Order:** Committee Vice-Chair Fred Clary called the meeting to order at 8:30am.

**Agenda Item #2: Read and Approve Notice of Posting for May 9, 2014 LEJC Meeting:** Committee vice-chair Fred Clary confirmed with Sheriff Berglin that the meeting was properly posted. Upon receiving confirmation, Clary declared that the meeting was properly posted.

**Agenda Item #10: Vote on new Chair, Vice Chair and Secretary of the committee:** Don Seep nominated Fred Clary as committee chair. 2<sup>nd</sup> by Paul Kinney and that nominations be closed and committee cast a unanimous ballot that Fred Clary be committee chair. 2<sup>nd</sup> to this motion by Junior Marshall. Motion passed. Fred Clary is committee chair.

Paul Kinney nominated Don Seep to be committee vice-chair. 2<sup>nd</sup> to this motion by Marty Brewer. Junior Marshall motion to close nominations and cast a unanimous ballot that Done Seep be committee vice-chair. 2<sup>nd</sup> to this motion by Paul Kinney. Motion passed, Don Seep is committee vice-chair.

Motion by Junior Marshall that Paul Kinney be committee secretary. 2<sup>nd</sup> to this motion by Marty Brewer. Call for more nominations. Junior Marshall motion to close nominations and cast a unanimous ballot that Paul Kinney be committee secretary. 2<sup>nd</sup> to this motion by Marty Brewer. Motion passed.

Discussion of recording secretary for committee. Committee chair appointed Chief Deputy Tom Hougan as recording secretary to the committee.

**Agenda Item #3: Read and Approve the Amended Agenda for May 9, 2014 LEJC Meeting:** Motion by Don Seep to approve the agenda with 14 agenda items listed. 2<sup>nd</sup> to this motion by Paul Kinney. Motion carried, amended agenda approved.

**Agenda Item #4: Read and Approve Minutes of the April 11, 2014 LEJC Meetings:** Correction on page 1, agenda Item #5, sentence #3. Remove the word “scanned” as Clerk Kleist reports these records are not scanned, only offered. Motion by Marty Brewer to approve the April 11, 2014 minutes as corrected. 2<sup>nd</sup> to this motion by Junior Marshall. Motion passed.

**Agenda Item #11: Cell Phone and Telephone Land Line Contracts:** Sheriff Berglin advised the committee that a new backup phone line is needed in dispatch. Lt. Frank advised the committee that all dispatch phones are Genuine Telecom phones per county resolution except for the 911 lines which are Verizon. The crime stoppers phone line was switched by crime stoppers to Verizon from Frontier. A recent incident showed that Verizon customers could not call Genuine Telecom lines but Verizon could call Frontier phone lines but there is no Frontier line going into dispatch. Lt. Frank said that dispatch needs a Frontier phone line in order to gain access to all phone providers in Richland County. Barb Scott said that one line could be hooked into dispatch as the intent of the line changes by resolution was not to impede operations but bundle accounts together to get the best price for the county. Committee discussion regarding how to resolve the situation and whether a new county board resolution is needed to add a new Frontier line into dispatch. Fred Clary said he did not think the committee had the authority to change a county board resolution that has been passed and that since nobody had a copy of the resolution in question at the meeting he felt uncomfortable making any changes at this point. Further discussions indicated that a copy of the resolution regarding phones needs to get to the committee members and that this issue be on the agenda and discussed at next month’s meeting.

Lt. Frank said the second part of the situation involves cell phones and that the county’s change in cell phone billing and accounts has cost more money for the sheriff’s department than prior to the change. Discussion regarding security issues with cell billing and the need for an AT&T cell line for some sheriff’s department projects. Discussion. After discussion, Don Seep said he would like to see a collaborative solution to the cell phone issue. Sheriff Berglin said that he agrees that collaboration is needed however that collaboration has to take into account the business conducted by his department is not the same as the other departments and that there are security and safety issues that need to be addressed—simply switching carriers and procedures to save money is only part of the issue. Committee instructed Sheriff to place the matter on the agenda again next month with more information available.

**Agenda Item #12: Minimum Qualifications For Applicants of the Sheriff’s Department:** Fred Clary said that with the new changes in Act 10 the Sheriff’s Department has two separate lists to hire from. Clary said that the days of hiring without the qualifications and the county sending employees to schools and paying salary, travel and expenses are over. He said he felt the sheriff’s department was the only department doing that. Other department’s required candidates to be qualified when they were hired. Clary qualified that he was talking Richland County departments. Sheriff Berglin said that with Act 10 in effect it is time to look at a change in the ordinance and take into consideration Act 10 and whether Task Force is still a viable cost effective option for the county. Paul Kinney asked how many road deputies are hired with the road certification. Discussion. Don Seep asked what per

cent of deputies have a 4 year college degree prior to their hiring? After further discussion, Sheriff Berglin said he would have proposals for an amendment change at the next meeting.

**Agenda Item #5: Clerk of Court Updates:** Richland County Clerk of Court Stacy Kleist handed out a detailed written report to the committee titled April 2014. Clerk Kleist reviewed the report with the committee and thanked the committee for taking the time to review the reports. Kleist highlighted the transition to Judge Sharp and the reduced number of cases heard by out of county judges. Clerk Kleist reported on a recent unruly customer in the Clerk of Court's Office.

**Agenda Item #6: District Attorney Update:** DA not present, no action.

**Agenda Item #7: Coroner Update:** Deputy Coroner Paul Higgins said that he thinks Coroner John Cler will be at the next LEJC meeting to discuss raising the county's cremation fees.

**Agenda Item #8: Approve Monthly Invoices and other Sheriff's Department Reports:** Sheriff Berglin presented his blue sheet report and other reports and discussed them with the committee. Committee discussion regarding the upcoming Bunker Hill Tavern Cannon Run Motorcycle party/concert and the need for a county large gathering permit by Scott Teuber. Sheriff Berglin noted a copy of correspondence in the committee member's packets that he sent to Mr. Scott Teuber. Discussion regarding the differences between EMP (Electronic Monitoring Program) and the jail Huber Program. Review of the bills. After review, motion by Don Seep to approve and send the bills to audit as posted. 2<sup>nd</sup> to this motion by Marty Brewer. Motion passed.

**Agenda Item #9: Mapping/Radio Updates:** Lt. Bob Frank reported that last week he worked on the cable and antenna for the Yuba "store and forward" system. During this work problems arose that need to be fixed on the dispatch console. Project is pending.

**Agenda Item #13: Squad Car DBL Repairs:** Discussion regarding rust and body work needed on DBL a 2003 Ford Crown Victoria. Review of vehicle mileage of all sheriff's department vehicles. Consensus opinion was that after the sale of the 2008 Ford Crown Victoria (old 156), another 2008 Ford Crown Victoria (old 159) and a 2010 Ford Crown Victoria (old D466) the committee would see what money is in the car outlay account and at that time look into trading DBL for a non-police package vehicle that could be used for investigations and under-cover work.

**Agenda Item #14: Adjourn:** Motion by Marty Brewer to adjourn until May 28, 2014 at 9am at which time the committee would re-convene to interview candidates for the two open male jailer/dispatcher positions. 2<sup>nd</sup> to this motion by Paul Kinney. Motion passed, meeting adjourned.

Minutes Respectfully Submitted by,  
Chief Deputy Tom Hougan