

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, February 14, 2014**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, February 14, 2014 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

LEJC Committee members present at the meeting were: Committee Chair Gaylord Deets and Committee members Fred Clary, Paul Kinney and Richard Rasmussen. Present from the Richland County Sheriff's Department were Sheriff Darrell Berglin, Chief Deputy Tom Hougan, Lt. Bob Frank and Sgt. Wes Starkey for a portion of the meeting. Also present for the meeting or a portion of the meeting were Richland County Clerk of Court Stacy Kleist, Richland County Register in Probate/Probate Registrar Sandy McNamer, Deputy Coroner Paul Higgins, WPPA Representative Luanne Alme and Richland County District Attorney Jennifer Harper who joined the meeting in progress.

Agenda Item #1: Call to Order: Committee Chair Gaylord Deets called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for February 14, 2014 LEJC Meeting: Committee chair Deets confirmed with Sheriff Berglin that the meeting was properly posted. Upon receiving confirmation, Chairman Deets proclaimed the meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for February 14, 2014 LEJC Meeting: Motion by Paul Kinney to approve the agenda with 14 agenda items listed. 2nd to this motion by Richard Rasmussen. Motion carried agenda approved.

Agenda Item #4: Read and Approve Minutes of the January 10, 2014 LEJC Meeting: Stacy Kleist requested a correction on page 3, Agenda Item #6, fourth sentence. Kleist asserts that McNamer said it was hard to predict but noted that Estate Collection were down for 2013 not her. Proposed draft of minutes had Kleist saying this. Motion by Paul Kinney to approve the minutes of the January 10, 2014 meeting with amended page 3, sentence 4 changed from Kleist to McNamer. 2nd to this motion by Richard Rasmussen. Motion passed, minutes accepted as amended.

Agenda Item #5: Clerk of Court Updates: Richland County Clerk of Court Stacy Kleist handed out a detailed written report to the committee titled January 2014. Clerk Kleist reviewed the report with the committee. Kleist noted that bills were still coming in from 2013 from guardian et litem and court appointed attorneys but that is normal from past years. Kleist noted and highlighted recent firearms surrender protocol training at Prairie du Chien.

Agenda Item #8: Probate Office-Request Resolution for Years of Appreciation for Nancy Schoepp: Sandy McNamer, Richland County Register in Probate/Probate Registrar appeared before the committee to advise that she was unaware that a resolution thanking Nancy Schoepp had to come from her office. She said she thought it would come from Personnel. Discussion that supervising committee of the employee honored needed to make resolution. After discussion, motion by Paul Kinney to offer a resolution to county board thanking Nancy Schoepp for her years of service. 2nd to this motion by Fred Clary. Motion carried.

Agenda Item #6: District Attorney Update: District Attorney Jennifer Harper appeared before the committee and advised that her office transition to "paperless" is going very well with about 1/4 of the file work still paper. She advised that she expects by August to have all 2014 files paperless. She advised the committee that her office is not going back to old case files to make them paperless but all 2014 and newer files will be paperless. She said the office would have to work through the old file that contain paper reports. Harper advised when she says paperless the committee should be aware that this means all files are electronic other than certain paper forms that cannot be scanned or changed legally.

Agenda Item #7: Coroner Updates: With the committee asking, Paul Higgins advised that he is a deputy coroner but is unaware of any specific business to discuss. Committee Chair Deets said that the agenda item related to the coroner is on the agenda every month in case there is a matter that needs attention. Fred Clary commented on the Personnel and Finance Committee recently increasing the coroner per diem pay per coroner call. Clary said that this pay has to be set for the 4 year term of coroner prior to papers being circulated. Clary noted that this task is difficult to predict 4 years into the future, however that is what is required.

Agenda Item#9: Approve monthly invoices and other Sheriff's Department Reports: Sheriff Berglin highlighted recently completed interactive firearms training. Discussion regarding bill #17, a courthouse security conference coming up in early March. Kleist said that possibly a grant would pay for registration costs. Question about bill #12, maintenance and repair on the SRT vehicle. Sheriff Berglin said the county shares the cost of maintaining the SRT vehicle with the City of Richland Center. Question on bill #31 from Perkins Lock. Sheriff Berglin said that this bill is the normal jail lock cleaning and maintenance inspection that was bid out and accepted at a prior committee meeting. Question about bill #8 to CDW for computer maintenance costs. Lt. Frank said that this was a dispatch computer that needed updating. Committee discussion that various computers in the county departments need to be updated due to expiring support from Microsoft Windows. Sheriff's department has more than a handful that will need to be updated or replaced soon. This project has been through the Personnel and Finance Committee. Lt. Frank said that unsupported/unprotected computers cannot be hooked up to the county's computer system or a computer virus will get through. Question on bill #28. Lt. Frank said that this was the yearly lease on the Bunker Hill Tower. Motion by Fred Clary to approve the vouchers. 2nd by Richard Rasmussen. Motion passed. Sheriff Berglin highlighted a new jail reporting form that was distributed to the committee. \

Lt. Frank discussed a new contact with Charter the cable TV provided in the jail. Frank said that Sheriff has contract on all cable coming into the courthouse

complex. Since there are other sets in the building hooked up to the cable in other offices it is still pending what will happen to those connections. Specific discussion regarding Emergency Government connection, ambulance sleep/on call waiting room connection and circuit court judge connection. Frank said until Charter comes around to add the digital updates it is unknown how this will be handled. What is known is that a digital box will need to sit next to a TV for it to work in the future. Paul Kinney asked if all inmates had access to TV. Sheriff said yes except for 3 Holding Cells. Berglin said it is a good behavior control tool. Sheriff Berglin said that the new jail medical program will be on the agenda at the next county board meeting.

Agenda Item #10: Mapping/Radio Updates: Lt. Frank said that about half the Townships have completed their ambulance maps. That the Cazenovia district signed off on the map last night, so those townships are done. Ithaca Township is done. Kickapoo Valley Rescue still has some boundary issues but negotiations are going well and that issue should clear itself up. There will be some cell repeater costs next month coming through the committee, Frank said. Clary asked about the engineering study for Boaz, Yuba and Richland Center. Still in progress. Clary asked if using the US Cell Tower in Cazenovia would give better coverage than the Bunker Hill Tower. Frank said if Cazenovia is used we would lose Yuba as a back-up tower as the Caz tower could not reach Yuba. Gaylord Deets asked about the Johnson Hill tower and whether the site will need a building. Frank said yes but it does not have to be a building-it could be an insulated cabinet which is much cheaper than a building if the cabinet can meet the demand needed. Fred Clary asked whether the Yuba site could handle a sheriff repeater in addition to the fire repeater. Lt. Frank said that the Highway Department is also interested in the Yuba site. The engineering survey will advise how useful a Sheriff repeater will work at Yuba. Still up in the air. Paul Kinney asked about tower at Rolling Ground. Fred Clary asked about having a fire repeater at Eagle site. Frank said, yes it has been talked about however that is on the back burner until Yuba, Boaz and paging is totally cleared up. Fred Clary said narrow banding really hurt the county radio coverage. Clary then asked about WRCO tower and what is the future of this tower? Lt. Frank said Highway Shop is currently on WRCO and they seem to like it at this point. IFERN is also at WRCO and IFERN will be required if/when MABAS goes "live" in Richland County. Discussion regarding budgeting of radio costs in the county and whether Highway Shop is paying any part of the radio budget at this point. Clary said that he doesn't like all the splitting up of radio costs from department to department. He prefers a radio budget for a radio system for the needs of the county.

Agenda Item #11# 12: Spillman Contract and Micro Data Contract: Lt. Frank said he just wanted to advise the committee that the Spillman contract cost will be coming up soon. Spillman is the software used by the sheriff's department for all records and data connections with other departments most notably the RCPD, Fire units, ambulance records and others. The cost for Spillman in 2014 is \$21,342. Micro data is the 911 mapping software used by the county that cost is \$3,963.80 per year and ESRI geo-mapping is \$400 for a total cost of \$25,711.80.

Agenda Item #13: Comp Time Payout Grievance: LuAnne Alme an employee representative with the Wisconsin Professional Police Association appeared with Sgt. Wes Starkey regarding a grievance regarding comp time payout by the county. Alme said that this was a step 2 appearance in front of the Law Enforcement and Judiciary Committee. LuAnne read the grievance to the committee to bring committee members

up to speed on the issue at hand. Alme advised that if the LEJC denied the grievance the matter would go to the county's Personnel and Finance Committee. Alme reminded committee members that this was the second year of the current collective bargaining agreement and that the current contract ends at the end of 2014. Alme suggested ways to resolve the issue including the creation of a MOU (Memo of Understanding) and then bringing the matter into negotiations for a future contract. Clary asked if the union was asking for re-imburement. Answer was no. Fred Clary advised that there was a much bigger picture with this and he did not think that LEJC was the committee to properly deal with this as the decision to make the payout was a county wide level decision for all county employees. Clary said that the decision was made because comp time in the county had "gotten out of hand" and the Personnel and Finance Committee had to do something to get it back under control. Deets said that the county had worked on an employee handbook to handle this. Paul Kinney asked what the specifics of comp time was in the Sheriff's Department. After further discussion Fred Clary said that he felt the Personnel and Finance Committee should handle the issue so the proper thing to do would be to deny the grievance and get it to the Personnel and Finance Committee. Deets asked Clary if this was a motion. Clary said that it was. 2nd to this motion by Paul Kinney. More discussion regarding the belief whether comp time has to be paid in the year in which it is earned for retirement purposes. After discussion, motion passed, grievance denied.

Agenda Item #14: Adjourn: Motion by Richard Rasmussen to adjourn until March 14, 2014. 2nd to this motion by Fred Clary. Motion passed, meeting adjourned.

Minutes Respectfully Submitted by,
Chief Deputy Tom Hougan