

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY
COMMITTEE MEETING (LEJC MEETING)**

DATE: FRIDAY, SEPTEMBER 11, 2015

TIME: 8:30 A.M.

**LOCATION: DOWNSTAIRS CONFERENCE ROOM OF THE
RICHLAND COUNTY COURTHOUSE RICHLAND CENTER, WI**

1. Call to Order.
2. Read and approve Notice of Posting for September 11, 2015 LEJC meeting.
3. Read and approve agenda for September 11, 2015 LEJC meeting.
4. Read and approve minutes of the August 14, 2015 LEJC Meeting.
5. Set time for upcoming LEJC meetings.
6. Clerk of Court Updates.
 - a. Data Entry/Workload Tallies.
 - b. Judicial Transition Update.
 - c. Collections Report.
7. Committee approval of the completed probation period for Clerk of Court clerical assistant, Jessica Pechan, retroactive back to August 16, 2015.
8. Committee authorization to advertise for the clerical assistant position that is vacant in the Clerk of Court office.
9. District Attorney Update.
10. DA office renovation post security window installation and vault removal.
11. Coroner Updates
12. Approve monthly invoices and other Sheriff's Department reports.
13. Committee approval of out of state hotel stay over government approved rate.
14. Updates:
 - a. Radio/Mapping
 - b. Video conferencing equipment
 - c. Rifle range vandalism

- d. Squads
- 15. Scheduling software/weather station and change budget line items.
- 16. Request to solicit bids:
 - a. Jail lock service
 - b. Jail meals
- 17. Set date for female jailer interviews
- 18. Review 2016 proposed budget for the Sheriff's Department.
- 19. Adjourn.