

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, May 13, 2015**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, May 13, 2016 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Gary Peters, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, members of the Driftless Music Garden Organization.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for May 13, 2016 LEJC Meeting: Committee chair Clary confirmed with Amber that the meeting was properly posted with two amendments. Upon receiving confirmation Clary declared the meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for May 13, 2016 Meeting: Motioned by Marty Brewer to approve the agenda. 2nd to this motion by Don Seep. Motion passed.

Agenda Item #4: Read and Approve Minutes of the April 8, 2016 LEJC Meeting: Motion by Don Seep to approve the minutes as printed. 2nd to this motion by Buford Marshall. Motion passed, minutes accepted.

Agenda Item #5: Election of Chair, Vice Chair and Secretary: Nominations for Chair, Fred Clary nominated by Don Seep, no other nominations, Motion by Buford to elect Fred Clary, 2nd to this by Marty Brewer. Vice Chair Nominations, Don Seep nominated by Buford Marshall, no other nominations. Motion by Marty Brewer to elect Don Seep for Vice Chair, 2nd to this by Gary Peters. Secretary, Amber nominated by Marty Brewer, 2nd by Don Seep. All motions carried.

Agenda Item #6: Driftless Music Garden Event Updates: Taylor from Driftless Music Gardens gave updates on their permit processes, and emergency action plan. Clary had questions regarding exit/entrance locations. Discussion of law enforcement access to the grounds and maximum ticket sales for the event. Clary stated there needs to be contact phone numbers in the paperwork for emergency personnel purposes. Other discussion on well and water usage, and campsites. Brewer, Buford and Seep all state they think the organization has done a great job and have supplied the paperwork needed and all areas of concern have been covered.

Agenda Item #7: Clerk of Court Updates: Clerk of Court Kleist went over her reports with the committee members. Kleist updated the committee on the events

taking place in the court room system during the past month and collections that took place in the clerk's office during the past month.

Kleist informed the committee that Clerical Assistant Nicole Chitwood will be completing probation in her department on May 31st and wanted to inform the committee. Motion by Marty Brewer to approve the probation completion, 2nd to this motion by Don Seep. Motion carried.

Agenda Item #8: District Attorney Updates: DA Harper went over a few cases in our county that will be going through the court system in the upcoming months that will involve a trial and the costs associated with her department. DA Harper went over drug interactions going on within the county.

- a. **Accept Resignation of Legal Assistant Susan Lawrence:** Harper notified the committee of the Legal Assistant resignation. Her last day will be May 31, 2016. Motion by Don Seep to accept the resignation, 2nd by Gary Peters. Motion carried.
- b. **Request to fill position of Legal Assistant:** Harper notifies the committee she would like to fill the position of Legal Assistant. Motion by Marty Brewer for permission to advertise the position, 2nd by Buford Marshall to this motion. Motion carried.
- c. **Decision regarding union or non-union pay scale for Legal Assistant new hire:** Harper discusses with the committee under what pay scale the new hire will be paid. This position title is listed in 3 different places, once in the courthouse union scale and twice in the non-union pay scale. Clary suggests when advertised it be under the non-union pay scale. Motion by Marty Brewer to move this to the non-union pay scale, 2nd to this motion Gary Peters. Motion carried.

Agenda Item #9: Coroner Updates: Report was submitted by the coroner including 6 deaths in the county and that the coroner and 2 deputies took part in the Medical Examiners meeting in the Dells.

Agenda Item #10: Approve monthly invoices and other Sheriff's Department reports: Sheriff Bindl went over the blue sheet and jail statistics with the committee. Sheriff Bindl went over the overtime issue with the jail and the fact that we are short on female staff at this time and have for most of 2016. There may be an issue with current females left on the eligibility list and a new one may have to be opened, this will be decided in the near future. Large Group ordinance update, Lt. Frank gave a handout to the committee members. There have been a few adjustments to the ordinance on the large group gatherings. This amendment removes the fairgrounds from the ordinance. The other document is the ordinance itself, which was pulled from the county board agenda to make adjustments per discussion with Corp. Counsel Southwick. The discussion issue which will need to be considered will be the waiver of fees in the ordinance. There will be a special meeting to make a decision on this issue before county board. **Invoices:** Motion to approve payment of the monthly invoices by Don Seep, 2nd to this motion by Buford Marshall. Motion carried.

Agenda Item #11: Frontier Maintenance Contract: Lt Frank stated the cost of this maintenance contract through Frontier for our computer system for the 911

system is \$1328.55. This is the same price as it was last year. Motion by Marty Brewer, 2nd to this motion by Don Seep. Motion carried.

Agenda Item #12: Mapping: Lt. Frank reported there was huge success in Lone Rock to get all addresses corrected for the mobile home park and how the roads will be named. Hopefully all this can be done by Fall of 2016. OO to CTH RC has been switched over, no big issues with the change. **Radio:** Chief Deputy Kanable talked about the repeater issue and is scheduled to go through all repeaters for maintenance at Eagle tower. Motorola will be coming out to check their equipment and make sure everything is in working order.

Agenda Item #13: Squad car re-bid: Kanable stated the committee needs to give permission to re-advertise the re-bids for the new SUV squad as there was an issue with the pricing given on the last bids. Motion to permit to re-bid the SUV by Don Seep, 2nd to this motion by Marty Brewer. Motion carried.

Agenda Item #14: Discussion of vehicle purchase: Discussion on this item was mentioned during discussion of item #13.

Agenda Item #15: Closed session item: Chairman Clary moved the committee to closed session at 10:49. Attendance by Committee members Marty Brewer, Gary Peters, Buford Marshall, Don Seep and Fred Clary. Also in attendance were board member Kerry Severson, Sheriff Bindl, Chief Deputy Kanable and Office Manager Amber Muckler.

Committee back in open session at 11:00am. Motion to go back into open session by Gary Peters, 2nd to this motion by Marty Brewer. Motion carried.

Agenda Item #16: Adjourn; Motion by Marty Brewer to adjourn until the regular LEJC meeting on Friday, June 10, 2016 at 8:30am. Second to this motion by Buford Marshall. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler