

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE
MEETING
Friday, February 12, 2016**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, February 12, 2016 at 10:00am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Fred Clary and Committee members Buford Marshall, Paul Kinney, Don Seep and Marty Brewer. Present from the Richland County Sheriff's Department were Sheriff Jim Bindl, Chief Deputy Chad Kanable, Amber Muckler and Lt. Bob Frank. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Deputy Coroner Ruth Bristol, Jason Marshall.

Agenda Item #1: Call to Order: Committee Chair Fred Clary called the meeting to order at 10:00am.

Agenda Item #2: Read and Approve Notice of Posting for February 12, 2016 LEJC Meeting: Committee chair Clary confirmed with Sheriff Bindl that the meeting was properly posted with three amendments. Upon receiving confirmation Clary declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for February 12, 2016 Meeting: Motioned by Buford Marshall to approve the agenda. 2nd to this motion by Marty Brewer. Motion passed.

Agenda Item #4: Read and Approve Minutes of the January 8, 2016 LEJC Meeting: Motion by Paul Kinney to approve the minutes as printed. 2nd to this motion by Don Seep. Motion passed, minutes accepted.

Agenda Item #5: Clerk of Court Updates: Clerk of Court Stacy Kleist discussed with the committee her monthly reports. She went over the revenues with the committee which did exceed the amount budgeted for 2015 by about \$10,000. Kleist went over other aspects of her departments budget for 2015. She discussed the workload in her department for the new year which did increase in January. There will be a new judge coming from Crawford county this year as the current judge is due to retire. There will also be a new judge from Iowa County during the year.

Agenda Item #6: District Attorney Update: DA Harper went over the current issues going on with her office in the court system and a few possible trials that will be going on during the year. The DA **A.) Office Coverage due to retirement:** DA Harper informed the committee that her secretary for the DA's office will be retiring although no formal date or paperwork has been done at this time. She wanted to discuss with the committee regarding advertising for the position, however currently the rule is that you can't advertise for a position until it is vacant which causes a problem with her department. Chairman Clary stated this is something that has happened over the years with other departments. DA Harper said due to the confidential information in her department she can't use someone from a temp agency

to cover the position on a limited basis. Chairman Clary states it is possible for the person who held the previous position to come back after someone is hired to do cross training as a contracted individual. He would also like to see a procedure manual created to help a new individual as a resource.

Agenda Item #7: Coroner Updates: Deputy Coroner Compensation:

Chairman Clary wanted to give an update to the committee regarding this issue. The increase in compensation was approved by Finance contingent with the coroner's office finding it in their budget to cover the cost of the increase. Rossing wanted to make the compensation the same as the ambulance compensation. Motion by Buford Marshall to go along with Coroner Rossing's wishes stated in an email to Chairman Clary. 2nd to this motion by Paul Kinney. Motion approved.

Agenda Item #8: Committee approval for copier lease bids: Jason Marshall presented bids received regarding the departments copiers that's current lease will be coming due in the next month. Marshall informed the committee Ricoh had the lowest bid, but Rhyme has better maintenance and equipment and would request that the committee go with the bid from Rhyme. Rhyme and Gordon Flesch have techs that are right here in town, Ricoh does not. If the machines are bought outright, one machine can be bought through jail assessment, the others would have to come out of new equipment in the sheriff's general budget. The monthly amount would be above the current budgeted amount which would need to go to the county board in March. Motion to approve the purchases of the new copiers from Rhyme by Buford Marshall, 2nd to this motion by Paul Kinney. Motion approved.

Agenda Item #9: Outdoor wireless access point: Jason Marshall went over a quote regarding an outdoor access point which would give the ability to have WIFI in all squads and this will replace the current unit. Motion by Don Seep to approve the update on the wireless access point, which will be taken out of the computer line item in the general budget in the amount of \$1502.73. 2nd to this motion by Paul Kinney. Motion approved.

Agenda Item #10: Approve monthly invoices and other Sheriff's

Department reports: Motion to approve the bills made by Buford Marshall, 2nd to this motion by Marty Brewer. Motion approved. **Reports:** Sheriff Bindl went over the jail report statistics with the committee. The Sheriff also went over the 2015 Annual Report with the committee. Motion to approve the Sheriff's reports made by

Agenda Item #11: Committee approval of invoice over \$5000 (Appleland Law Enforcement): A purchase was made for the yearly ammunition in January, the entire invoice came to \$5,381.95 and needs the committee approval to be paid. Motion made by Buford Marshall to approve the purchase of the ammunition. 2nd to this motion by Don Seep. This invoice will need to go to County Board for final approval. Motion approved.

Agenda Item #12: Mapping/Radio Updates: Mapping: No new updates with monthly mapping issues. The next project will be down at Lone Rock. **Radio:** Eagle repeater is having issues and failing, it is all under a maintenance contract and will be taken care of this month.

Agenda Item #13: Squad Maintenance Updates: Chief Kanable gave an update on maintenance which was average costs for the month. No big issues with any of the squads for the month.

Agenda Item #14: Open Squad Bids: One bid was received by the department for an SUV. Fillback Ford was the only bid received for 1 SUV (2016 Ford Explorer) in the amount of \$26,880. Motion by Paul Kinney to approve the purchase of 1 SUV from Fillback Ford. 2nd to this motion by Marty Brewer. This will have to go to County Board. Motion approved.

Agenda Item #15: Radio Service Agreements: Chief Deputy Kanable wanted to inform the committee off the radio service agreement which changed this year. Equipment was being paid for under the old contract that no longer was being used, Chief Deputy Kanable began going through the old contract to see what could be revised and taken out of that contract. Now the contract is broken between 2 companies, General Communications and Communication Services. The old contract totaled \$17,064 and the new contracts totaled \$14,523 which is a savings of \$2,541.

Agenda Item #16: Notification of K-9 Retirement: Sheriff Bindl shared with the committee that the Richland County K-9, Titan would be retiring as of March 31, 2016. The sheriff would like to see that vet services be covered by the county for Titan after his retirement. Motion to accept the future retirement of Titan, K-9 for Richland County by Marty Brewer, 2nd to this motion by Paul Kinney. Motion approved.

Agenda Item #17: Notification of employee termination: Sheriff Bindl announced that a Dispatcher/Jailer who was hired in October 2015 was released from duty on January 23, 2016 as that person was not working out with the department.

Agenda Item #18: Set date for Dispatcher/Jailer Interviews (week of March 13, 2016): The committee has set Thursday, March 24, 2016 at 6pm for the Female Dispatcher/Jailer Interviews.

Agenda Item #18: Adjourn; Motion by Paul Kinney to adjourn until the regular LEJC meeting on Friday, March 11, 2016 at 10:00am. Second to this motion by Marty Brewer . Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler